**Poster and Podium Presentation Guidelines**



**DRUG DISCOVERY AND DEVELOPMENT COLLOQUIUM 2015**

**June 22-24, 2015**

**Oxford Campus, University, Mississippi**

**Abstract Deadline is Tuesday May 19, 2015**

**Abstract submission guidelines:**

* **Page Limit:** One page, not more than 300-words
* **Margins:** 1”-All sides
* **Font**: Times New Roman, size 12
* **Title**: Times New Roman, size 12 in **bold**, all CAPS
* **Authors:** Include all the names and affiliations - underline presenting author
* Divided into four sections: ***Purpose(s), Methods, Results, and Conclusions***
* Include the list of funding sources at the end of the abstract in italics
* Please fill the author information form along with the abstract
* Please select one of the presentation options 1) Poster or 2) Poster+ Podium

**Submit your completed abstract in Word format with the author information 2015DDDC@gmail.com no later then May *19, 2015***. You will be notified about the acceptance of your abstract by ***May 21, 2015***. Abstracts not following the above mentioned guidelines would not be accepted.

Students and post-doctoral fellows can choose to present their research as poster only or poster + podium presentation. There are only few spots available for the podium presentation.

**Poster Presentation**

The poster presentations will take place on June 23, 2015. The first author is required to be present at the poster during poster session.

**Podium Presentation**

The podium presentation is an opportunity to present and discuss your research in front of a group. The total presentation time will be 20 min (including Q&A).



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Presenting authors must register for the conference. Conference registration details are available at conference website: http://ualr.edu/bioinformatics/DDDC2015/

**Author Information form**

1. **Presenting author details**
   * + - 1. Presenter/Speaker name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
         2. I am a Graduate Student Undergraduate Student Post-doctoral Fellow
         3. Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State: \_\_\_\_ Zip code: \_\_\_\_\_\_\_\_\_\_\_

d. Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_

e. Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Corresponding author details**
   * + - 1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
         2. Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State: \_\_\_\_ Zip code: \_\_\_\_\_\_\_\_\_\_

* + - * 1. Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
        2. Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Indicate your preferences:**
2. Poster presentation only
3. Poster + Podium presentation

**Sample Abstract**

TYPE TITLE HERE, USE 12PT TIMES NEW ROMAN AND FORMAT ALL CAPS AND BOLD, CENTER ON PAGE (Do not put a period at the end of the abstract title)

(Skip single line)

**Peter Smith1, Paul Jones2, and Corresponding Author\*1**

(Skip single line)

1\*Department of Pharmaceutical Sciences, University of Arkansas for Medical Sciences, Little Rock, AR 72205

2Department of Chemistry, University of Arkansas at Little Rock. Little Rock AR 72204

(Skip single line)

**Purpose:** Write your abstract body here in Times New Roman (size 12). Limit the length to one page and maximum of 300 words.

**Methods:** Use single-spacing and make everything justified. Set margins at 1” all the way around (Left, Right, Top, and Bottom). Begin each paragraph in the body text of the abstract with a 0.5-inch tab or indent. Do not use additional spacing between paragraphs in the body text of the abstract.

**Results:** Capitalize initial letters of trade names. Use standard abbreviations for units of measure. Other abbreviations should be spelled out in full at first mention, followed by the abbreviation in parentheses. Exceptions: DNA, RNA, etc.

**Conclusions:** Summarize your mayor finding and conclusions. *Include the source funding at the end of the abstract (in italics).*

Please do not include figures and/or chemical structures