



# Networks and Systems Access Request

User Information

Full Name \_\_\_\_\_ (First, middle, and last name) ID Number \_\_\_\_\_ (UALR ID or SSN; if none, use date of birth)

Organizational Unit \_\_\_\_\_ Position Type \_\_\_\_\_ (Employee/Student/Other)

Address \_\_\_\_\_ Phone \_\_\_\_\_

Request

Date Requested \_\_\_\_\_ Expiration Date \_\_\_\_\_

I request access to the following UALR systems (check all that apply)

- Email
- FACSTAFF domain
- STUDENTS domain
- Wireless network
- Residence Hall network
- Other

Other \_\_\_\_\_

Return the completed form to Computing Services (SUB 205). Incomplete forms will delay the account creation process. Please call (501) 569-8720 for assistance.

I certify that I have been advised of the **UALR Acceptable Use Policy** located online at <http://ualr.edu/computingservices/> and I agree to abide by the terms and conditions set forth therein. I understand that I have no expectation of privacy when using any UALR system.

\_\_\_\_\_  
User Signature Date

\_\_\_\_\_  
Department Head Signature Date

\_\_\_\_\_  
Dean (or equivalent) Signature Date

Administrative Use Only

AD or CIO Signature \_\_\_\_\_ Date \_\_\_\_\_

Processed by \_\_\_\_\_ Ticket # \_\_\_\_\_

Notified by \_\_\_\_\_ Username \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_