

**University of Arkansas at Little Rock  
Graduate Council Minutes  
August 31, 2016**

**Members Present:** Tansel Karabacak, Brian Berry, Roger Dorsey, Sung-Kwan Kim, LaVerne Bell-Tolliver, Kent Layton, Michael DeAngelis, Karen Kuralt, John Siegel, Monica Davidson

**Members Absent:** Annie Childers, Jeff Hamm, Gail Hughes, Menjun Xie, Mary Yang, Kwasi Boateng, Jerry Stevenson

**Others Present:** Lauren Russ, Lucas Crosland, Dana Steele, Kristi Wright

Meeting called to order at 3:04 p.m. by Dr. Brian Berry.

Andrew Wright, President of UALR Faculty Senate, spoke on the charge of the Graduate Council. Andrew Wright would like to see the unofficial (but followed) graduate policies made into an actual policy document that could be passed through the Faculty Senate to supercede prior policies. Policies that need to be approved before the following fall need to be at Faculty Senate by the April meeting at the latest.

**Old Business**

Minutes from April 27, 2016, approved.

**New Business**

Elect Chairs

- Elect Chair: Brian Berry nominated, accepted position
- Elect Curriculum Subcommittee Chair: Karen Kuralt nominated, accepted position
- Elect Personnel Subcommittee Chair: Gail Hughes was elected chair.
- Elect Policies Subcommittee Chair: Jerry Stevenson was elected chair

<b>Personnel Subcommittee Members</b>	<b>College</b>
<b>Gail Hughes*</b>	<b>CEHP</b>
<b>Jeff Hamm</b>	<b>COB</b>
<b>Tansel Karabacak</b>	<b>CALS</b>
<b>Kwasi Boateng</b>	<b>CSSC</b>
<b>Mary Yang</b>	<b>EIT</b>

<b>Policies Subcommittee</b>	<b>College</b>
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<b>Jerry Stevenson*</b>	<b>CSSC</b>
<b>Menjun Xie</b>	<b>EIT</b>
<b>Sung-Kwan Kim</b>	<b>COB</b>
<b>Brian Berry</b>	<b>CALS</b>
<b>LaVerne Bell-Tolliver</b>	<b>CEHP</b>

<b>Curriculum Subcommittee</b>	<b>College</b>
<b>Karen Kuralt*</b>	<b>CSSC</b>
<b>Michael DeAngelis</b>	<b>EIT</b>
<b>Kent Layton</b>	<b>CEHP</b>
<b>Roger Dorsey</b>	<b>COB</b>
<b>Annie Childers</b>	<b>CALS</b>
<b>John Siegel</b>	<b>Library/Collections and Archives</b>
<b>Monica Davidson</b>	<b>Grad Student</b>

Meetings for Graduate Council set for every other Wednesday at 3:00 p.m. Next meeting set for Wednesday, September 14, 2016.

Meetings for Curriculum Subcommittee set for every other Monday at 2:00 p.m. First meeting set for Monday, September 12, 2015.

Meetings for the Personnel Subcommittee set for 2:30 p.m. every other Wednesday, just before Graduate Council. First meeting set for Wednesday, September 14, 2016.

Graduate Council meeting will not be held the week of Thanksgiving. Meeting may be shifted a week if agenda items require it.

### **Dean's Report**

- Dana Steele introduced Lucas Crosland, the new IT specialist in the Graduate School.
- Dean's welcome was delivered by Dana Steele in Dr. Bhattacharrya's absence.
- Lucas is working on improving and enhancing ARGOS.

- Banner showed a head count of 1925 students.

### **Open Forum**

- Dr. Berry lead a review of the policies that the Graduate Council wants to address, as laid out at the last meeting of the 2015-2016 year.
  - “Double-dipping” policy
  - Coursework timing out- ADE has a limit of 7 years, UALR uses 5 years.
  - Dismissal policy (possibilities for changes: time frame before being allowed to come back, conditional admission)
  - Graduate students taking undergraduate work
  - Consistencies between UALR Online and on-campus programs
  - Operating Procedures for Graduate Council
  - No known policy for retroactive withdrawal from the Graduate School
- Graduate Council needs to elect a representative to the Library Committee.
- Effective as of summer 2017, if a program wants to accept below a 2.7 GPA as a Special Conditional Admission, they will need to have submitted a program change form (PCF) and have it approved before that change can be made. PCFs for that change will need to be submitted by spring.
- On agenda for curriculum subcommittee: discussion of tracking for PCFs/CCFs

Meeting adjourned by Dr. Brian Berry at 4:17 p.m.