

Constitution of the Interfraternity Council of the University of Arkansas at Little Rock

PREAMBLE

The Interfraternity Council shall be the supervisory body of all member fraternities at the University of Arkansas at Little Rock. The Council shall promote and facilitate the fraternity system, and all powers granted by the fraternity chapters shall be vested in the Interfraternity Council.

Recognizing that the fraternity chapters at the University of Arkansas at Little Rock exist through the consent and encouragement of the University administration and also recognizing that sound inter-fraternity, university and community relationships are needed to promote and perpetuate the best interests of the University of Arkansas at Little Rock, the community, and the fraternity system, we the undergraduate fraternity men do hereby establish the INTERFRATERNITY COUNCIL OF THE UNIVERSITY OF ARKANSAS AT LITTLE ROCK and accept the following as basic objectives for this council:

- I. That the objectives and the activities of the Interfraternity Council should be in accord with the aims and purposes of the institution at which it has chapters;
- II. That the primary loyalty and responsibility of a student is his relation with his institution and that the associations of any group of students as a chapter of the Interfraternity Council involves the definite responsibility of the group for the conduct of the individual;
- III. That the Interfraternity Council should promote conduct consistent with good morals and good taste;
- IV. That the Interfraternity Council should create an atmosphere which will stimulate substantial intellectual achievement;
- V. That the Interfraternity Council shall encourage the maintenance of sanitary, safe, and wholesome physical conditions in the chapter house;
- VI. That the Interfraternity Council should inculcate principles of sound business practice both in chapter finances and the business relations of its members.
- VII. That the Interfraternity Council does not discriminate on the basis of race, color, creed, sex, sexual orientation, marital status, personal appearance, age, national origin, political affiliation, physical or mental disability, or on the basis of the exercise of rights secured by the First Amendment of the United States Constitution.

ARTICLE I
Name

The general name of this organization shall be the "Interfraternity Council of the University of Arkansas at Little Rock" hereinafter referred to as the Interfraternity Council or IFC.

ARTICLE II
Purpose

The Interfraternity Council shall be the supervisory body of all member fraternities at the University of Arkansas at Little Rock; its purpose is to provide for the general welfare and to promote social, scholastic, and recreational activities of the members of the fraternities at the University; and to instill in them the highest regard for the traditions and history of the University of Arkansas at Little Rock.

ARTICLE III
Membership

Section 1 Membership in the Interfraternity Council of the University of Arkansas at Little Rock shall include all undergraduate chapters of national social fraternities as recognized now or in the past by the North-American Interfraternity Conference. All members and officers of these chapters must be University of Arkansas at Little Rock enrolled undergraduate students. All voting members must be enrolled undergraduates.

Section 2 All interest groups/candidates for membership into the Interfraternity Council of the University of Arkansas at Little Rock will require a two-thirds approval vote by the recognized member fraternities.

Section 3 All interest groups desiring to be recognized by the IFC at UALR must complete or fulfill the following requirements:

1. All interest groups must be a registered student group of the University of Arkansas at Little Rock.
2. All interest groups will be granted an associate member status provided they obtain a two-thirds approval vote from the IFC legislative body.

Section 4 Requirements and Responsibilities of an Associate Member Fraternity:

1. Responsible to be in attendance at **ALL** IFC meetings, without a vote, and report regularly to the IFC executive board.

2. Colony's grade point average shall not be below the all-men's average.
3. Responsible for all financial obligation to the IFC.
4. Responsible for following all regulations to the IFC.
5. Responsible for planning and coordinating a successful recruitment period.
6. Associate Member Fraternities shall have a probationary period of a minimum of one year. Until the national fraternity has granted a charter, the associate member shall not be approved for regular membership.

Associate member fraternities must meet all requirements and responsibilities before full membership status is granted. Associate member fraternities must provide documentation of this to IFC.

Section 5 Rights of an Associate Member Fraternity:

1. Shall be eligible for consideration of participation in all functions held by the IFC.
2. Representation in all IFC programs and events.
3. An active voice in the matters concerning the welfare of Greek Community, without an actual vote.

ARTICLE IV
Current Membership

Section 1 Each fraternity recognized by the IFC must have two (2) representatives.

Section 2 No fraternity may resign from the Council. If a fraternity resigns from the Council, the Council shall automatically recommend that the University revoke its recognition as a University organization and notify the national headquarters of the action and its reasons. No fraternity may be removed from the Council except by a unanimous vote of the Council, not including the vote of the fraternity involved. If a fraternity is removed from the Council, the Council shall recommend that the University revoke its recognition as a University organization.

Section 3 The term of all representatives, from each chapter, shall be for one (1) calendar year to begin January first (1st) each year.

Section 4 If a representative has six (6) unexcused absences the Council shall remove that representative and request a new representative from the house in question. All absences must be submitted in writing at the next regular meeting to be excused. The president of IFC shall determine on a reasonable basis if an absence is excused or unexcused.

ARTICLE V
Voting

Section 1 Each of the member fraternities shall hold a vote on the Council. Each chapter shall have a Head Delegate who shall cast the vote for that fraternity.

Section 2 In case there shall be no representatives of a fraternity at a meeting of the Council, that fraternity shall have no vote at that meeting.

Section 3 In the event of a tie vote in the IFC council meetings the IFC president, who shall have voting powers **only** in this circumstance, shall cast the deciding vote.

Section 4 The name of the representatives of each chapter is to be submitted to IFC at the beginning of each semester and shall be placed on roll. Only representatives on the roll shall cast a vote.

ARTICLE VI Officers

Section 1

Selection of Officers:

- a. The elected officers of the Interfraternity Council are President and Vice President of Recruitment.
- b. The appointed officers of the Interfraternity Council are Vice President of Administration and Vice President of Development. The Vice President of Administration and Vice President of Development shall be held in rotation by each group in order of its establishment on the campus of the University of Arkansas at Little Rock (Kappa Sigma, Sigma Nu).

The officers' term of office shall be for one (1) calendar year, beginning January first (1st).

Section 2- Selection Procedure for Elected Positions

1. A candidate information packet shall be available for persons interested in interviewing for an office at the meeting nearest October 1.
2. Selection of the Interfraternity Council Executive Board shall adhere to the three part selection process as follows:
 - a. The Applicant will first complete the Executive Board application and eligibility verified by the Office of Campus Life.
 - b. Qualified applicants will then participate in an initial interview with the selection committee.
 - c. The Selection Committee will submit decisions for new Executive Board officers to the Interfraternity Council for announcement.
1. The Interfraternity Council Executive Board Selection Committee may be composed of the following individuals:
 - a. Two (2) or Three (3) representatives from the Office of Campus Life selected by the IFC Advisor.
 - b. One (1) or Two (2) student leaders outside of the IFC community.
 - c. The Current President of the Interfraternity Council may be invited to serve on the Selection Committee.
1. A simple majority of voting Selection Committee Members shall be required to approve officers of the Interfraternity Council.

Section 3 Officer Eligibility-

1. A candidate for a Interfraternity Council officer position must be an initiated member in good standing of a chapter holding regular membership in the Interfraternity Council.
2. A candidate for an officer position must have a minimum cumulative grade point average of 2.00 and maintain this throughout the term in office.
3. Candidates must also be an enrolled student at the University of Arkansas at Little Rock and maintain this throughout the term in office.

Section 4 The duties, powers, and responsibilities of the president shall be as follows:

1. To have overall responsibility for the operation of Interfraternity Council.
2. To call and preside at all regular and special meetings of the Interfraternity Council.

3. To call and preside at all meetings of the Interfraternity Council Executive Board.
4. To serve as member ex-officio (with out a vote) on all Interfraternity Council committees.
5. To assist the VP of Administration in proposing, preparing, and submitting a budget.
6. To maintain a president's file, which shall include but not limited to:
 - A. A current copy of the IFC constitution, bylaws, standing rules, judicial code, recruitment regulations, and the student handbook.
 - B. A current list of all pledges, and active members of the fraternities.
 - C. A copy of the current terms meetings minutes.
1. To set the time and place of the Interfraternity Council meetings.
2. See that the other officers carry out their duties.
3. Represent the Interfraternity Council on University committees.
4. Act as a liaison between the Interfraternity Council and the University on issues of Fraternity Housing.
5. Meet regularly with the IFC Advisor.
6. Obtain from each outgoing officer a report of their term in office and recommendations for future improvements.
7. To serve as the chairman of the judicial board.
8. Perform all other duties usually pertaining to this office.

Section 7 The duties, powers, and responsibilities of the Vice-President of Recruitment shall be as follows:

1. To perform the duties of the president in his absence, in ability to serve, or at his call.
2. To serve as chairman of the recruitment committee and as recruitment coordinator.
3. Develop and implement the schedule for the coming year's recruitment program.
4. Plan and organize recruitment events that better promote all chapters.
5. Conduct workshops for recruitment chairs regarding topics of their choice and which also review and clarify all recruitment policies and procedures.
6. Maintain summer contact with all recruitment chairs.
7. Work closely with the IFC Advisor in developing the recruitment program, meeting no less than once per month.
8. Evaluate recruitment at its completion with chapter recruitment chairs and new members.
9. Keep up-to-date statistics and reports.
10. Keep current statistics concerning the number of initiated member and new members of each IFC member fraternity.
11. Help organize and coordinate all advertising and promotion of recruitment.
12. Update the recruitment chair manual throughout the recruitment process.
13. Hold recruitment roundtables for reviewing, developing and updating recruitment policies and procedures; submitting them for approval to the Interfraternity Council before the end of the Spring Term, and distributing

copies of them when approved to the delegates of the member fraternities. Following each recruitment period, the Vice President of Recruitment shall present a full report, including recommendations to the Interfraternity Council.

14. To perform any and all duties assigned by the president.

Section 8 The duties, powers, and responsibilities of the Vice President of Administration shall be as follows:

1. Assists the President in preparing an agenda for the Interfraternity Council meetings.
2. Keeps full minutes of all Interfraternity Council meetings and a record of all action taken by the Executive Board.
3. Maintains a complete and up-to-date file which will include the minutes of the Interfraternity Council from the date of its organization; copies of all contracts made by IFC, and current correspondence.
4. Forward a copy of the minutes to Delegates, Presidents, Chapter Advisors, the IFC Advisor, and other individuals as determined by the IFC Advisor.
5. To keep an up to date roster of all representatives of the Interfraternity Council, to call roll at meeting from it, and to record absences.
6. Be responsible for the official correspondence of the Interfraternity Council unless otherwise provided and read all pertinent correspondence at each meeting of the council.
7. Be responsible for the general supervision of the finances of the Interfraternity Council.
8. To give a financial report at each meeting, and an annual report at the end of his term.
9. To receive all payments due to the InterFraternity Council, to collect all dues, give receipts, and send out past due statements to the appropriate chapter treasurers.
10. Be responsible for the prompt payment of bills for the Interfraternity Council..
11. To prepare the annual budget, with the president's help, and following its approval by the Interfraternity Council, provide copies to all IFC representatives.
12. Keep an accurate accounting of expenditures and receipts.
13. Be responsible for the general files of the Council and handle all archives and records of the organization.
14. To perform all other duties usually pertaining to this office.

Section 9 The duties and responsibilities of the Vice President of Development shall be as follows:

1. Perform as scholarship Chairperson for the Interfraternity Council.
2. Visit with member chapters regularly to determine what chapter needs are not being met as well as which Interfraternity Council efforts are particularly strong.

3. Build rapport and establish positive working relationships between the Interfraternity Council and chapter leaders.
4. Be responsible for coordinating roundtable topics during regular council meetings.
5. Maintain an up-to-date notebook with an accurate account of all activities pertaining to office.
6. Meet monthly with the IFC Advisor.
7. Perform other duties as necessary.

ARTICLE VII

Meetings

Section 1 A quorum to conduct business shall be composed of a simple majority of the total representatives.

Section 2 Only IFC officers, representatives, and the IFC advisor shall be allowed to sit in on regular IFC meetings. This is to ensure that business is working at its fullest. Any guest wishing to enter the meeting must have the total approval of the officers.

Section 3 The Interfraternity Council shall hold meetings no less than twice a month in the spring and fall semesters. The IFC shall meet at least once a month in the summer sessions.

Section 4 The judicial code shall regulate the judicial board meetings.

Section 5 The parliamentary authority for the Interfraternity Council meetings shall be ***Robert's Rules of Order Newly Revised***, except when super ceded by this constitution, bylaws, and judicial code.

Section 6 A special meeting of the Interfraternity Council is one that is called by the president. There must be at least a thirty-six (36) hour prior notification of the called meeting time. It is the president's responsibility to notify all officers of the meeting.

Section 7 Legislation may be enacted at any regular or special meeting, provided a quorum is present.

Article VIII

Committees

Section 1 There shall be two (2) types of committees: standing and ad hoc.

Section 2 The standing committees shall be the judicial board, the recruitment committee, the public relations committee, and the community service committee.

1. Judicial Board

Section 1. Jurisdiction

- A. Matters involving violations of Interfraternity Council Regulations, and fraternity disputes shall fall within the jurisdiction of the Fraternity Judicial Board.
- B. In addition, violations by members of fraternities may result in disciplinary action against an individual in accordance with University Student Rules.
- C. The Judicial Board shall have the power to interpret all parts of the Interfraternity Council Constitution and Bylaws.

Section 2. Membership

- A. The Interfraternity Council Judicial Board shall be comprised of the IFC member chapter vice presidents. The IFC president shall serve as chair.

Section 3. Removal

- A. The Officers of the IFC shall have the power to remove any Justice by a unanimous vote.
- B. The Judicial Board may decide to remove a member of the Judicial Board, for any of the following:
 - 1. Consistent failure to attend meetings
 - 2. Violation of University Student Code of Conduct.
 - 3. Breach of Judicial Board Ethical Standards.

Section 4. Hearing Procedures

A. Hearing Guidelines

- 1. There shall be a quorum of the chapter presidents present in order to conduct a hearing. If a justice feels he cannot judge a case fairly, the justice may choose to disqualify himself.
- 2. The hearing may not be conducted unless the Judicial Board Advisor is present.
- 3. The Board shall meet whenever a meeting is called by the IFC President or the Advisor to the Judicial Board.

- B. In cases in which the Board has jurisdiction, the cases are referred to the Chief Justice. The Chief Justice, in concert with the Judicial Board Advisor, shall discuss the case and determine whether disciplinary charges should be initiated. If charges should be initiated, the Chief Justice shall, by way of letter, notify the chapter(s) of the charges.

- C. The Chief Justice must notify the organization concerned by letter of date, time, and place for the hearing. The Chief Justice shall send the letter by mail to the president of the organization.

- 4. The letter shall specify a hearing date at least ten calendar days after the date of the letter (unless the charged

fraternity should request an earlier hearing date) and shall direct the organization to appear at the hearing.

5. The letter shall also:
 - a. Describe the alleged violation.
 - b. Advise the organization of its rights:
 - Right to be informed in writing of all charges at least three class days before any hearing may proceed.
 - Right to waive the three-day notice of charges.
 - Right to reasonable access to the case file, which shall be maintained in the Advisor's Office within the Office of Campus Life
 - Right to remain silent.
 - Right to question witnesses against the accused.
 - Right to review all evidence brought against the accused.
 - Right to present witnesses (number may be limited).
 - Right to an open hearing.
 - Right to appeal the decision to the appropriate University official(s).

D. If an individual, or a chapter's representative, fails to appear at the hearing, the Board, by way of majority vote will select one of the following courses of action:

1. Reschedule the meeting.
2. Render a decision based on the available information.

E. The jurisdiction of the Judicial Board is not necessarily limited to the original complaint; it may include other offenses revealed during the hearing. If a new offense is revealed, the individual(s) or the chapter involved may waive the right to ten days advance notification of a hearing and have the decision rendered at the hearing.

F. The chapter(s) shall be sent written notification of the results of the hearing within 5 days of the hearing by the Board. The decision letter shall also contain information about the results of the hearing, sanctions, if appropriate, and the process to appeal.

Section 8. Disciplinary Sanctions

A. After hearing the case, the Board must render one of two decisions. First, the Board may determine that the individual, or group, not in violation of violating a regulation. Second, the Board could

determine that the individual or group is responsible for violating a regulation. If an individual or group is found responsible, a disciplinary sanction will be imposed.

- B. If a group is found responsible for violating a regulation, one or more of the following sanctions may be assigned.
1. Reprimand. This is a warning indicating that the group's actions were inappropriate and that subsequent violations may result in more serious disciplinary action.
 2. Restitution. A payment for financial injury to an innocent party in cases involving theft, destruction of property, or deception. The assessed costs to be paid may be in addition to other penalties.
 1. Educational Seminars. This restriction requires the group to attend, sponsor, and/or present an educational program. The Judicial Board Advisor must approve the program.
 2. Community/University Service. An organization may be required to complete a specified number of hours. The Judicial Board Advisor must approve the type of community/university service.
 3. Campus Activities Restrictions. These restrictions prohibit groups from participating in some, or all, Greek honors and events.
 4. Fine. A fine of no more than \$1500.00 can be imposed on a chapter. A fine makes a matter of record any incident that reflects badly on the chapter, the system, or the University. All monies must be paid to the Interfraternity Council budget for use for educational programs.
 5. Other penalty. The Judicial Board may impose other restrictions, requirements or sanctions in addition to, or in conjunction with those listed, when deemed appropriate.
 6. Disciplinary Probation. This is a serious warning that subsequent infractions of regulations will most likely result in an organization's suspension. The probation is given for a specified period of time. The national headquarters of the fraternity placed on probation will be notified of this action. In addition to imposing the sanction of probation,

the Board may impose one or more of the restrictions listed and other actions that are deemed suitable.

7. Suspension. This action consists of the removal, for a specified or indefinite period of time, from the Interfraternity Council. In addition, it prohibits the group's participation in all Council and University activities and the use of University facilities.
8. Deferred Probation/Suspension. This action is taken if the violation of University or IFC rules is not sufficiently serious enough to warrant an immediate probation/suspension. If the fraternity is found in violation of any University or IFC rules during the time of Deferred Probation/Suspension, the Probation/Suspension takes effect immediately without further review. The Judicial Board sets the length of the Deferred Probation/Suspension.

- C. The Judicial Board Advisor is ultimately responsible for the imposition of all disciplinary sanctions assigned by the Greek Judicial Board.

Section 9. Requests for an Appeal

- A. An organization aggrieved by the Judicial Board has the right to appeal to the Director of the Office of Campus Life.
- B. Such appeal must be made in writing within five (5) working days of the date of the letter notifying the organization of the decision of the Board.
- C. Appeals must be based on one or more of the following criteria:
 1. Severity of sanction(s)
 2. Contesting Responsibility
 3. Violations of Due Process
- D. Notice of appeal suspends imposition of the sanction until the appeal is ruled on
- E. The Director of the Office of Campus Life may approve, reject, or modify the decision in question, or remand back for new hearing for the presentation of additional evidence and reconsideration of the decision.

Section 10. Advisor

- A. The Campus Life Specialist, who serves as Interfraternity Advisor, or his/her designee, shall serve as the Advisor to the IFC Greek Judicial Board.

2. Public Relations Committee

- A. Membership. The Public Relations Committee shall consist of a Chairperson, the Vice President of Recruitment, and two members, one from each chapter preferably ones holding related positions within their chapters.
 - B. Duties. The Public Relations Committee shall be responsible for all forms of publicity dealing with the Interfraternity Council. This committee shall work closely with the Executive Board and all Committees to make certain that the news media is kept informed of favorable publicity about the Interfraternity Council and its member fraternities. The committee shall develop and implement a year-round marketing plan. It shall also assist with the development of the Greek booklet
3. The recruitment committee is charged with the responsibility and authority of the IFC in conducting and compiling all information related to recruitment. The Recruitment committee shall consist of a chair, the Vice President of Recruitment, and the recruitment chairs from each member fraternity. The recruitment committee shall propose new, and/or revised, rules for recruitment.
 4. THE COMMUNITY SERVICE/PHILANTHROPY COMMITTEE
 - a. The Community Service/ Philanthropy Committee shall consist of a Chairperson, the Vice President of Development, and no less than two members representing the appropriate chairpersons from each chapter (i.e. Kappa Sigma *Community Service chair*, *Sigma Nu Philanthropy Chair*, etc.).
 - b. Duties. It shall be the duty of the Community Service/Philanthropy committee to disseminate and discuss volunteer opportunities. It shall also be the committee's responsibility to calendar a schedule of philanthropic events for each chapter per semester. Additionally, it shall be the role of the community service/philanthropy committee to plan one council wide community service event per semester.
1. The ad hoc committees are to be appointed by the president of the IFC as he sees the need, or as the Council creates the committees.

Article IX
Advisor

Section 1 There shall be an Interfraternity Council advisor. The purpose of this advisor is to serve in an advisory capacity to the IFC. The IFC advisor is to also act as a liaison between the University administration and the Council.

Section 2 The IFC advisor is strongly recommended to attend all meetings and activities of the Interfraternity Council.

Section 3 If the IFC advisor becomes grossly negligent and/or obstructive of the Interfraternity Council's purpose, spirit, and/or the day-to-day operation of the Council,

the IFC shall recommend, with a two-thirds (2/3) vote, that the University administration provide a new advisor to the Interfraternity Council.

Article X Impeachment and Expulsion

Section 1 Any officer of the Council may be impeached for continual failure to fulfill the responsibilities of his office, for accepting bribes while acting as an officer of the Council, and for failure to fulfill the obligations of a representative.

Section 2 Any representative of the Council may be expelled from the Council for failure to fulfill the responsibilities of a representative, for accepting bribes as a representative on the Council, and for continual failure to fulfill the duties that are assigned to him.

Section 3 A petition of impeachment signed by one half (1/2) of all the total representatives and shall be placed in the president's hands, who shall then begin the process for judicial hearing. It shall take a two thirds (2/3) vote of the total membership of the judicial board to convict and expel an officer or representative. If the president is the one being impeached, the Vice President of Recruitment shall preside at the judicial hearing.

Article XI Constitutionality

Section 1 In matters pertaining to the constitutionality of proposed actions, the Council will consult the IFC advisor, but ultimately it is the decision of the Council. The sole interpreter of this constitution is the Interfraternity Council.

Article XII Bylaws

Section 1 The Interfraternity Council shall adopt, by a simple majority vote, such bylaws as it shall deem necessary and proper for the effective operation of the Council in accordance with this constitution and judicial code.

Article XIII General Recruitment and Pledging Requirements

Section 1 These rules and laws must not violate any rules and laws set forth by the national constitution or bylaws of any active fraternity chapters at the University of Arkansas at Little Rock. The general recruitment requirements shall include but are not limited to the following:

1. Any man interested in joining a fraternity at the University of Arkansas at Little Rock must have met the admission requirements of the University and have been officially accepted by the University.
2. A student must be enrolled in a minimum of 12 hours to pledge
3. An entering freshman or any freshman with less than twelve (12) college credit hours completed, at UALR or another institution, must have a cumulative grade point average from high school of a two point zero (2.0).
4. Continuing students must have a cumulative grade point average of two point zero (2.0) for all college work.
5. Transfer students must have a cumulative grade point average of two point zero (2.0) for all college work, based on at least twelve (12) hours credit hours completed.
6. A potential new member is defined as any student who is not a member or pledge of a fraternity, or any transfer student who is not a member or pledge of a fraternity who has met the above requirements and has an intention of joining a fraternity.
7. The recruitment committee has the power to revise, add, delete, and change these recruitment rules as needed. IFC should vote on the rules after the recruitment committee proposes them.

Article XIV Amendments

Section 1 Amendments may be made to the Constitution only at a regular scheduled meeting and must have a typed copy for all representatives on the council to possess. Amendments brought up in a regular or special meeting shall be voted on at that meeting, unless a motion to table is made.

Section 2 The amendment will require a two-thirds (2/3) vote of the total membership to pass.

Revised: 3/15/02
 12/5/07