SAM Challenge 2013 (2015)
Student Registration Instructions

1. Go to http://sam.cengage.com/Login to set up your account, click on "**New User.**" In the future you will use this link to return to SAM and enter the username/password created in the steps below to Log In.

2. Enter the Institution Key (**T2117779**) and click **Submit**. It will ask you to confirm that you have the correct iKey. Click **Ok**.

3. Enter the 18-digit SAM Access Code that you have been provided by your COB advisor and click the **Save** button. (**NOTE: This code will be associated to your name and can be used by no other person.**)

   Student Name: _____ SAM Access Code: _____

4. The MY PROFILE page will display, enter your profile information and click **Save—before saving see following note about email address you use in your profile**. You can change your profile information by clicking on the Revise button and modify the information as necessary and click the Save button again. It will ask you to review your information before submitting**. (NOTE: You should use a "fake" email address in this profile/registration process for Sam Challenge; you are encouraged to use this type address: yourfirstandlast name@sam.com. In SAM an email address cannot be reused. Thus if you use your actual UALR email address in SAM Challenge, you then cannot use it when you register with a SAM product in one of your classes. By using a "fake" email address here, you can then use your actual UALR email address when you take BINS 3305 and/or 3352.)**

5. If you do **NOT** have an existing CengageBrain account, refer to step number 7 below (NOTE: the SAM username/password you have created will also create a CengageBrain account for you to use in the future).

6. If you **DO** have an existing CengageBrain account the following screen will appear. (Your CengageBrain account may have been used to purchase Cengage Learning products as well as access other Cengage Learning technologies such as CengageNOW, CourseMate or Aplia.)
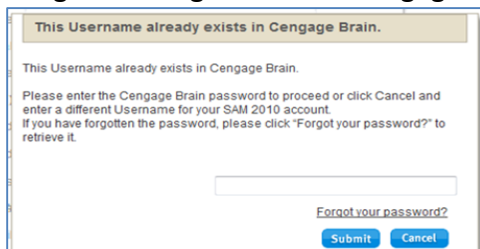
   a. If you know your CengageBrain password, enter it and click submit. Refer to step 7.
   b. If you do **NOT** know your CengageBrain password, clicked on the "Forgot your password?" link
      i. You will be taken to the CengageBrain Retrieve Password page. Entered the email address used to establish your SAM account and answer the security question

Retrieve Password

Please enter the valid email address you used for your account.

Username

Enter your email address

Continue

ii. You will be directed to check your email. There you will find a message from CengageBrain with a link in it to reset your password.

Cengagebrain.com - Lost Password Retrieval

To reset your Cengagebrain.com password, click here.
If you cannot click on the link above, please copy and paste the following web address (l

iii. The link above will take you to a Reset Password page where you can enter a new password (it will opened your CengageBrain homepage – you can close this)

Reset Password

In the form below, enter your new password and click
Your password must be 6 to 17 characters long and o

* New Password

••••••••

* Repeat New Password

••••••••

Reset Password

iv. Go to the SAM page where this box that appeared in Step 6 should still be open, enter the password you just reset in CengageBrain and click **Submit**.

This Username already exists in Cengage Brain.

This Username already exists in Cengage Brain.

Please enter the Cengage Brain password to proceed or click Cancel and enter a different Username for your SAM 2010 account.
If you have forgotten the password, please click "Forgot your password?" to retrieve it.

Forgot your password?

Submit Cancel

7. Review the Terms & Conditions and click "I Agree"
8. In the middle of the SAM homepage, click on "Sections"

Activities Sections Dropbox

9. Click on Join a Section and then use the dropdown box to **filter the sections by the instructor name Mitchell, Robert. Carefully, select the IT Competency Exam 2015 section** by clicking on the Join Section icon to the far right of the section name.

10. Go to the Activities link and then click Activity List where you can access the **IT Competency Exam 2015**.
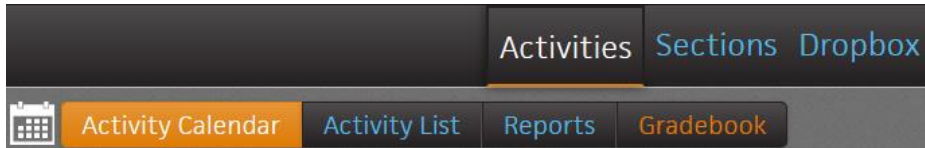
11. This exam is password protected. You can log off the system.
12. You are now ready to take the exam using one of the identified methods through the UALR Testing Center.