



UA Little Rock COVID-19 Campus Guide

Version 6 | Release date August 5, 2021 | Updated August 20, 2021

Notable Changes from Version 5:

- Updated: Masking guidance will be maintained on the [UA Little Rock coronavirus website](#) and the [UA Little Rock home page](#) rather than in this guide
- New: information on vaccines (p. 10)
- Removed: PPE content that is no longer relevant in phase 4
- Moved: Phase descriptions have been moved to Appendix A (p. 23)
- Removed: Content under Continuity of Instruction (no longer relevant in phase 4); planning teams and sources of information; and COVID Screening tool

Please check UA Little Rock email and ualr.edu/coronavirus for the most updated COVID-19 information for UA Little Rock.

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Message from the Chancellor

Dear Campus Community,

With the recent surge of delta variant COVID-19 infections in Arkansas, I know that many of you are wondering how this might affect our plans for this fall semester. We have been monitoring developments closely and share the concern of many that the surge represents a health threat to all Arkansans, particularly to unvaccinated individuals.

Given the public service nature of our institution, it is critical that we stay open for business and continue to serve our students to the highest standards possible. The question is how best to do that under current conditions.

We recognize that there will be vigorous disagreement on all sides. There are different opinions on the best course of action and we have considered and debated these within my leadership team. We also recognize that we are in a different place than we were last fall in that safe and effective COVID-19 vaccines are now available. Many of you have chosen to become fully vaccinated.

We have heard from faculty and students that while many are successful in online courses, this modality doesn't work for everyone. After fifteen months of learning primarily in a virtual environment, a significant cross-section of our students is eager to get back to in-person instruction for a more successful learning experience. It is also the case that for students who prefer online instruction, a majority of our classes and many of our major programs continue to have fully online options. Regardless of whether students take online or in-person classes, we believe that everyone benefits from a strong sense of campus community and that if we take reasonable precautions we can come back together this fall and reestablish a measured sense of normalcy.

Therefore, we will proceed with phase 4 of the campus plan. We will continue to monitor conditions on campus and will be prepared to pivot back to a modified phase 3 if and when necessary. Please review this guide for additional information about our COVID-19 plans.

Thank you for your continued partnership in keeping our campus safe and mitigating the impacts of the pandemic at UA Little Rock.

Christina S. Drale, Chancellor
University of Arkansas at Little Rock

Planning Process Guiding Principles

Safety, flexibility, inclusive learning support, and communication served as guiding principles of the pandemic planning process at UA Little Rock. As the university transitions back to pre-pandemic operations, adjustments to these areas will be required in compliance with recent Arkansas legislation and guidance from the University of Arkansas Board of Trustees.

Safety

COVID-19 personal protective equipment (PPE) are available upon request at the Ask Desk in the Student Services Center or the Information Desk in the Donaghey Student Center, as well as at Welcome Week tents during the first week of classes. PPE kits include a reusable cloth face mask and a bottle of hand sanitizer. PPE kits will only be distributed upon request.

Flexibility

UA Little Rock implemented varying levels of flexibility during different levels of its reopening plans; however, as the university transitions to phase 4 and eases physical distancing requirements, employees are expected to report to their regular on-campus work location during working hours. The Chancellor's Cabinet will continue to monitor on-campus COVID-19 status to determine if policy changes are required. UA Little Rock will continue to offer different course modalities for students, including face-to-face, online, and hybrid classes.

Inclusive Learning Support

Professional development opportunities and resources for faculty in inclusive pedagogy and online course design and delivery have been provided. Faculty may take advantage of online course [design/delivery](#) and [renovation](#) assistance through eLearning. UA Little Rock allocated a portion of its federal CARES Act funding towards technology needs to support faculty and students.

Communication

The Office of Communications and Marketing manages a [coronavirus website](#) with information and resources for students, faculty, staff, parents, and community members. The Office of Communications and Marketing will continue to send regular COVID-19 communications for the benefit of the campus community.

Managing Anxiety

Due to the unprecedented level of uncertainty in our lives, as well as the emotional, social, and financial disruptions brought on by the pandemic, many are dealing with increased anxiety. This anxiety can worsen after months of physical distancing and no easy access to our usual support systems.

Talking through issues of concern through the collaborative process of counseling can help reduce anxiety levels. Free counseling is available to the campus community, including students, staff, and faculty. For those who prefer going the self-help route, Therapy Assist Online Connect is available as well for any member of the UA Little Rock Community.

Counseling for Students

Counseling Services continues to provide confidential counseling in-person, by phone and videoconferencing for UA Little Rock students. Counseling appointments are available Monday through Friday, 8:00 am to 4:00 pm, with the exception of holidays and when the university is closed. Students should call 501-916-3185 to set up an appointment.

Counseling for Faculty and Staff

The Employee Assistance Program (EAP) consists of a team of licensed behavioral health professionals providing confidential counseling and information for faculty and staff as a university benefit. EAP now offers in-person as well as remote options such as videoconferencing and phone counseling. To schedule an appointment, call 501-686-2588.

Therapy Assist Online Connect for Employees and Students

Therapy Assist Online Connect (TAO) is an online platform that provides accessible resources for self-help. Students, faculty and staff are able to receive education, assessments, and tools to help lessen the psychological impact of general stressors and anxiety. Anyone with an active ualr.edu email address can access and use the TAO interactive sessions, mindfulness exercises, and practice tools. See the [TAO Connect site](#) For more information or to sign up for a TAO account.

Disease Control and Prevention

Testing, monitoring, and contact tracing

COVID-19 Testing

During the COVID-19 pandemic, Health Services triages patients via telephone or video. If triage indicates the patient is symptomatic or has recently been exposed to COVID-19, clinic staff can conduct a rapid test on site. Health Services also maintains a [list of local testing sites](#) for the university campus to utilize.

Surveillance testing will be conducted on campus during the academic year as needed. Surveillance testing allows identification of positive COVID-19 cases among people who are asymptomatic and may not realize they are infected.

Regardless of the testing provider or test site, all COVID-19 test results are communicated to the Arkansas Department of Health (ADH) for contact tracing for employees and students.

COVID-19 Symptoms

Individuals who develop symptoms of COVID-19 should STAY HOME and contact their healthcare provider or Health Services for COVID-19 testing. Below is a list of symptoms currently associated with COVID-19. Check the [CDC website](#) or your healthcare provider for the most current information.

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Communicating symptomatic, close contact, and positive cases on campus

Quickly responding to potential threats of COVID-19 will help keep our campus community safe. Health Services developed informational posters for residential students, commuter students, faculty, and staff. These posters describe the steps to take when employees and students become symptomatic, are identified as a close contact, or are diagnosed with COVID-19. [Posters are maintained on the Health Services website.](#)

In addition to the posters, [flow charts](#) are available with the full communication process. A person with symptoms, identified as a close contact, or positive for COVID-19 need only use the posters identified above. Supplemental to the posters, the flow charts are for instructors and supervisors who need to close the communication loop related to COVID-19 scenarios.

Being able to respond quickly to these scenarios will help protect our campus community. Questions or suggestions regarding these communication resources can be submitted through the [feedback form](#).

[All positive COVID-19 cases should immediately be reported to Health Services.](#)

Contact Tracing Protocol

ADH provides contact tracing for UA Little Rock students and employees confirmed positive for COVID-19. When a person is confirmed as positive for COVID-19 (as reported from COVID-19 testing providers to ADH or as reported to ADH from Health Services), the person confirmed positive for COVID-19 will receive the following phone calls related to their COVID-19 diagnosis:

- 1) UA Little Rock Health Services staff will call to ascertain where the person has been on campus within two days prior to becoming symptomatic or testing positive until present. This is done in order to quickly quarantine their close contacts on campus and conduct enhanced sanitization of any impacted areas.
- 2) ADH calls to officially notify the individual about the positive diagnosis, ascertain symptoms (if any), and to give instructions for isolation.
- 3) ADH will also determine who has been around the infected person in less than six feet for at least 15 minutes in a 24 hour period (with or without a face covering) so they can make contact to determine if they fit into the close contact category, which may necessitate a quarantine.

Health Services is the designated point of contact for ADH. Health Services works with campus unit heads to address their concerns and share information from ADH as it becomes available. Furthermore, at the request of ADH, Health Services will provide directory information, such as name, phone number, email address, class rosters, and similar information to assist with contract

tracing. Health Services will continue to work closely with ADH to respond to new guidance and to develop procedures as appropriate for the UA Little Rock campus.

Isolation and Quarantine Protocols

Isolation

The CDC defines isolation as “[separating] sick people with a contagious disease from people who are not sick.” Individuals who isolate may end their isolation period when they are cleared by the Arkansas Department of Health.

Campus Living reserved approximately 12 spaces for isolation purposes. See the Campus Living section below for more information.

Quarantine

The CDC defines quarantine as an effort that “separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.” Quarantine is not required of individuals who are fully vaccinated.

Employees and non-residential students who are not fully vaccinated will self-quarantine off campus. On-campus residents who are unable to return home to self-quarantine will quarantine in their assigned bedroom. UA Little Rock is limiting capacity in the residence halls to one student per bedroom in order to allow residents to quarantine in-place if required. Individuals placed into quarantine as a result of a close contact may be released after a minimum of ten days if they have been asymptomatic throughout quarantine.

Failure to follow isolation or quarantine protocols may result in follow-up by the Dean of Students.

Strategies for encouraging and enforcing mask use

Using face masks is critical to keeping our campus community safe during the COVID-19 pandemic. Anyone on campus not wearing a mask puts the health of the campus community in jeopardy.

There are ways to respond that are helpful and may resolve the situation. The table below provides a de-escalation protocol that should be used to encourage and enforce face mask use.

Ask	Ask if the individual is aware that face coverings are required on campus
Direct	Direct individual to the Building Captain(s) to receive a mask
Leave	If noncompliance continues, either ask the individual to leave or, if able, remove yourself from the area
Report	For ongoing violations and/or egregious violations, please report to the following: For violations by students, notify Dean of Students For violations by faculty, notify Chair For violations by staff, notify Supervisor

COVID-19 Vaccines

Health Services can now directly administer the Johnson & Johnson COVID-19 vaccine to UA Little Rock students and employees in the Health Services Clinic in the Donaghey Student Center. There is no cost for the vaccine. Appointments will be available during regular clinic hours (Monday through Friday, 8:00 am to 5:00 pm), and can be made by calling 501-916-3188. Additionally, COVID-19 vaccines remain readily available at most area pharmacies.

UA Little Rock continues to encourage individuals to receive a full dose of a COVID-19 vaccine. According to the [Center for Disease Control and Prevention \(CDC\)](#), the [Arkansas Department of Health \(ADH\)](#), and numerous medical sources, COVID-19 vaccines are safe and effective, and there are clear benefits for both yourself and our community.

The [CDC outlines several benefits of getting a COVID-19 vaccine](#):

- COVID-19 vaccines are safe.
- COVID-19 vaccines are effective.
- Once you are fully vaccinated, you can start doing more.
- COVID-19 vaccination is a safe way to help build protection (including from the Delta variant), regardless of whether you've already had COVID-19.
- None of the COVID-19 vaccines can make you sick with COVID-19.

Education

SafeColleges provides free educational videos related to COVID-19 awareness, stress management, and workplace safety.

Employees and students are encouraged to complete selected SafeColleges training before returning to campus, or as soon as possible upon return to campus. See Appendix B for instructions on accessing the SafeColleges educational videos.

- Coronavirus Awareness - 10 minutes
Description: *COVID-19 has impacted every aspect of our lives, including all facets of campus employment. Information provided will help you to return to campus in a safer manner.*
- Coronavirus: Managing stress and anxiety - 12 minutes
Description: *Stress is our body's way of responding to physical, emotional, or mental demands, such as those imposed by the pandemic. This course discusses signs and symptoms of stress and explains the physical and emotional effects of built up stress, such as anxiety. Further, this course discusses lifestyle changes, stress management techniques, and treatment options to help reduce stress during difficult times.*

In addition, employees are encouraged to complete the following training:

- Coronavirus: Cleaning and disinfecting your workplace - 10 minutes
Description: *This course provides you with practical guidance from the CDC for cleaning and disinfecting your workspaces and offices.*
- Coronavirus: The Basics of Vaccines
Description: *What exactly is the science behind vaccines and how they work? This interactive online course will provide you with practical guidance from the CDC to help you understand the science behind vaccines.*

Personal Protective Equipment and Signage

Face Masks and Shields

To see the most current requirements about face masks, see the [UA Little Rock coronavirus website](#) or the [UA Little Rock home page](#).

COVID-19 kits will be provided to students and employees at the Ask Desk (Monday through Friday 8:00 am - 5:00 pm), Ottenheimer Library (Monday through Friday 8:00 am to 8:00 pm), and

Donaghey Student Center information desk (Monday through Friday 8:00 am - 5:00 pm) upon request. COVID-19 kits contain a face mask and hand sanitizer. Face shields are available upon request from Facilities Management.

Cleaning Supply Kits

PPE and cleaning supplies are available through Facilities Management by request.

Building Captains

Building Captains were appointed to each building on campus and tasked with ensuring appropriate signage, sanitation supplies, security, and PPE for their buildings. Building Captains serve as an important resource in facilitating communication and information transfer as UA Little Rock adopts a more centralized space management model to encompass future space planning, and emergency response planning.

Building captains ensure that university approved signage is appropriately displayed.

Phase 4 Return to Campus

Employee Return to the Workplace

UA Little Rock employees are expected to return to working on campus on August 2, 2021, or upon the employees contracted start date.

For employees with a health condition (or dependent health or care situation) that may impact the employee's ability perform his or her job functions (irrespective of work location), it is important that supervisors involve Human Resources so that Human Resources can engage in an interactive process with the employee to seek solutions that will allow the employee to return to work.

Employees with a health condition or disability may request an American with Disabilities Act (ADA) workplace accommodation by contacting his or her dean, department head, director or supervisor, or by contacting the ADA Coordinator in Human Resources at 501-916-3180. A dean, department head, director, or supervisor who receives a request for accommodation from an employee should immediately notify the ADA Coordinator for assistance in engaging in the interactive process and responding to the request. [Additional ADA information is located on the Human Resources site.](#)

An employee seeking an ADA accommodation or leave under the Family Medical Leave Act should begin the process prior to his or her return date. Links are on the [Human Resources website.](#)

In preparing to work on campus, some employees may identify personal health and safety concerns. While the CDC has identified [higher risk health conditions](#), these conditions alone do not override the employee's obligation to perform the essential functions of the job, with or without an accommodation. Employees should also contact Human Resources at 501-916-3180 if they have questions.

Meetings and Events

Campus meetings and events may continue without physical distancing restrictions. To aid in contact tracing and identification of close contacts should it become necessary, meeting and event organizers are encouraged to use a registration or sign-in process to collect the names and contact information for attendees. At the discretion of meeting and event organizers, remote meeting technologies and hyflex modalities may continue to be utilized.

Contingency Planning

As COVID-19 continues to impact the community and the university, UA Little Rock is cognizant that the evolving COVID-19 pandemic may warrant modifications to procedures, policies, instruction modalities, facility usage, and more. UA Little Rock recognizes the fluid nature of the pandemic and the need to closely monitor guidance from medical professionals and regulatory entities as the situation evolves.

Continuity of Instruction

UA Little Rock has leveraged its 23 years of experience teaching online to adapt to the demands created by COVID-19 and maintaining continuity of instruction. UA Little Rock's May 2020 Institutional COVID-19 Survey revealed that 66.66% of UA Little Rock faculty had previous experience teaching online prior to spring 2020, with 44% of these faculty regularly or always teaching online. During the 2021-21 academic year, eLearning, the Academy for Teaching and Learning Excellence (ATLE), and the Provost's Office provided resources for colleagues newer to online teaching. Using CARES 2 funding, this professional development will continue into the coming academic year as new best practices in online, hybrid, and 'hyflex' instruction emerge.

Fall 2021 Academic Calendar

At this time, all parts of term and scheduled breaks in the approved fall academic calendar will be observed as planned.

Course Delivery Options

Prior to the COVID-19 pandemic, UA Little Rock provided a variety of flexible course options to accommodate the learning and lifestyle needs of its diverse students. In fall 2021, UA Little Rock will return to a varied course schedule that looks much like fall 2019. With a variety of course formats, students should be able to build class schedules that best meet their preferred style of learning, as well family, work, and health needs. UA Little Rock offers the following course formats:

In-Person (01-99/100-499)

- **Attendance:** Students enrolled in this section are expected to attend class in-person.
- **Delivery:** Course materials, discussions, and assessment activities will primarily take place in the classroom. Some instructors may choose to utilize Blackboard for some course materials, discussion threads, and assessment activities.
- **Schedules:** Courses will follow the traditional start and end dates for the part of term. Instructors will determine all due dates for course activities. Courses will be scheduled in a physical classroom on set days and times.
- **Example:** *BIOL 1400-10 meets every Tuesday and Thursday at 10:50 am - 12:05 pm in Fribourgh Hall (FH) 430.*

Flex (F01-F99)--formerly webcast (9W_) sections

- **Attendance:** Students enrolled in this section have the option of attending class in-person, synchronously via a live video session, or asynchronously by watching recorded lecture videos at a later time.
- **Delivery:** Course materials, discussions, and assessment activities will be available for all students in both the physical location as well as the via Blackboard.
- **Schedules:** Courses will follow the traditional start and end dates for the part of the term. Instructors will determine all due dates for course activities. Courses will be scheduled in a physical classroom on set days and times.
- **Example:** *IFSC 1310-F01 meets every Tuesday and Thursday from 09:25 am - 10:40 am in Engineering and Information Tech (EIT) 219.*

Hybrid (H01-H99)

- **Attendance:** Students enrolled in this section will attend 50-25% of the class in person and the rest of the course will be completed online.
- **Delivery:** Some course materials, discussions, and assessment activities will be available for all students in both the physical location as well as via Blackboard.
- **Schedules:** Courses will follow the traditional start and end dates for the part of the term. Instructors will determine all due dates for course activities. Courses will be scheduled in

a physical classroom on set days and times.

- **Example:** *MATH 1302-H01 meets every other Tuesday at 10:50 am - 12:05 pm in Engineering Tech and Applied Sciences (ETAS) 480 for in-person instruction.*

>50% Hybrid (G01-G99)

- **Attendance:** Students enrolled in this section will attend class in-person for >50% of the course and the rest of the course will be completed online.
- **Delivery:** Some course materials, discussions, and assessment activities will be available for all students in both the physical location as well as via Blackboard.
- **Schedules:** Courses will follow the traditional start and end dates for the part of the term. Instructors will determine all due dates for course activities. Courses will be scheduled in a physical classroom on set days and times.
- **Example:** *ACOM 1300-G01 meets every Monday and Wednesday from 10:00 am - 10:50 am for in-person instruction and exams in Ross Hall (RH) 118. Class meets virtually Friday from 10:00am - 10:50am.*

Synchronous Online (9S_)

- **Attendance:** Students enrolled in this section are able to choose to attend class synchronously via a live video session or asynchronously by watching recorded lecture videos at a later time.
- **Delivery:** Instructors will utilize Blackboard for distribution and collection of all course materials, discussion threads, and assessment activities.
- **Schedules:** Courses will follow the traditional start and end dates for the part of term. Instructors will determine all due dates for course activities. Courses will have scheduled days and times for virtual meetings but no physical location.
- **Example:** *PSYC 2300-9S1 meets every Monday, Wednesday, and Friday 11:00 am - 11:50 am virtually via Google Meet.*

Asynchronous Online (99_)

- **Attendance:** Students enrolled in this section participate in a fully asynchronous format.
- **Delivery:** Instructors will utilize Blackboard for distribution and collection of all course materials, discussion threads, and assessment activities.
- **Schedules:** Courses will follow the traditional start and end dates. Instructors will determine all due dates for course activities. Courses will not have a scheduled day or time or physical location.
- **Example:** *ENGL 2337-991 is held asynchronously and students complete assignments within instructor set deadlines.*

Online Campus Only (9U_)--restricted to students enrolled in UA Little Rock Online

Campus

- **Attendance:** Students enrolled in this section participate in a fully asynchronous format.
- **Delivery:** Instructors will utilize Blackboard for distribution and collection of all course materials, discussion threads, and assessment activities.
- **Schedules:** Courses will follow the traditional start and end dates for the part of term. Instructors will determine all due dates for course activities. Courses will not have a scheduled day or time or physical location.
- **Example:** *SPAN 1311-9U1 is held asynchronously and students complete assignments within instructor set deadlines. For e-Learning online campus students only.*

Students who would like assistance with building a schedule that meets their needs should contact their advisor or department chairperson for assistance.

Face Coverings

To see the most current requirements about face masks, see the [UA Little Rock coronavirus website](#) or the [UA Little Rock home page](#).

Depending on the current mask requirements, students who are enrolled in courses with face-to-face components and who cannot wear a mask due to health reasons will be accommodated through the availability of online courses. For the small number of classes that, due to unique student learning outcomes, cannot feasibly be adapted for remote instruction, students should be advised to complete them in a later semester. If completing the requirement at a later time would delay graduation, programs should provide suitable course substitutions.

Masks are available in each building in the office of the [Building Captain](#) for individuals who forget to bring masks to campus. Students who refuse to wear a mask in a classroom will be ejected from class per UA Little Rock policy 512.2 (“[Classroom Disruptions and Steps Towards Redress](#)”).

Flexibility for Students

Students’ attendance (both online and face-to-face) and ability to meet deadlines may be compromised during the pandemic due to COVID-19-related challenges. Faculty are encouraged to follow [USDE attendance guidelines](#) to provide flexible class attendance policies, deadlines, and course structures to accommodate students who may need to stay home or miss synchronous class sessions due to technology issues, illness, caretaking, increased work (for first responders and essential workers), or self-isolation.

Students with underlying health conditions that put them at risk from COVID-19, or who live with others with such conditions, may need to refrain from participating in face-to-face learning

activities. Students who are enrolled in courses with face-to-face components and who need to change to an online course should contact their academic advisor. If an online section of the course is not available, the student and advisor should find another option that fits in the student's degree plan. For the small number of face-to-face classes that, due to unique student learning outcomes, cannot feasibly be adapted for remote instruction, students should be advised to complete them in a later semester. If completing the requirement at a later time would delay graduation, we recommend that programs provide suitable course substitutions.

Students with a disability may consult with the [Disability Resource Center](#) for accommodations if needed.

Study Abroad

UA Little Rock sponsored Study Abroad programs for fall 2021 have been postponed. Study Abroad for the future terms will be determined at a later date. For more information about UA Little Rock Study Abroad, please email studyabroad@ualr.edu.

Academic Support Services

[Updated information about academic advising, tutoring, mentoring, supplemental instruction and other student support services is available for students.](#)

Continuity of Research

General Guidance

Research operations are an important part of what distinguishes UA Little Rock as a Doctoral Research Institution. As a result, the institution released the [Research Continuity Plan](#) in March, 2020. This plan issued guidelines and directives that allowed research operations to continue during the campus transition to virtual operations. As a result of the campus moving to Phase 4, research laboratories conducting research not involving human subjects can return to normal activities. COVID-19 precautions outlined in phase 4 should be followed by all students, faculty, and staff involved in research.

Research Involving Human Subjects

All research involving human subjects should follow the guidance of the Institutional Review Board (IRB) detailed on the [IRB website](#).

For other research interactions not covered by the General Guidance above (such as directing student research), physical distancing measures, and the best practices mentioned previously in

the 'Phased Return to Campus Plan' section should be practiced in accordance with the current phase of the return.

Athletics

Currently the NCAA urges athletics departments to continue to follow state and university COVID-19 guidelines and mandates.

International Students

Per CDC guidelines, international students and others traveling from other countries are not required to self-quarantine before coming to campus.

Current and prospective international students are advised to contact the Office of International Student Services (OISS) for up-to-date information from the Immigration and Customs Enforcement (ICE) and Student and Exchange Visitor Program (SEVP) agencies. OISS is following guidance closely and working to ensure all UA Little Rock international students, both current and prospective, receive the most up to date information.

Questions or concerns may be addressed by contacting OISS at internationalservices@ualr.edu or 501-916-3566.

Campus Living

Reduction of Occupancy

Except in exceptional circumstances, Campus Living will allow one student to be housed in one bedroom, regardless of the number of beds in a given space. This reduces overall occupancy to approximately 1,000 residents and allows available spaces for self-quarantine and isolation cases.

Enhancing Cleaning Protocol

Campus Living has implemented an enhanced cleaning protocol for high-touch areas, including door handles, lavatories, trash receptacles, light switches, and more.

Campus Living Spaces for Isolation

In residential facilities, 12 spaces are reserved for residents to isolate if required. Students who have a home available within a three hour drive of campus will be asked to isolate at home.

Students who isolate on campus will be provided with additional support services for food, health, hygiene, and book store needs.

Please visit the [Campus Living webpage](#) for additional information related to move-in week.

Campus Dining

Campus Dining will continue to implement health and safety measures for dining locations as described below.

Trojan Café

Dining hours in the Trojan Café will be adjusted to help with continued service and cleaning. Please refer to [the Sodexo website](#) to view dining service hours.

Checkout registers have customer-facing card swiping devices, and the use of Trojan ID cards, bank debit, and credit cards will be encouraged to minimize cash handling. Additionally, plexiglass has been installed at each cash area.

Additional hand sanitizer dispensers and stations are available for increased access as well as additional trash receptacles.

Retail Venues

[Dining hours in retail venues](#) such as Trojan Bistro, Tres Habaneros, Subconnection, Business Brew, Starbucks, and Trojan Grill have been modified to allow full cleaning and sanitizing of the facility in between traffic meal periods.

Campus Visitors

There are no restrictions regarding visitors on campus, but all visitors must follow UA Little Rock's current masking requirements.

Communications

COVID-19 Website

The [COVID-19 website](#) contains previously published information that is relevant for COVID-19.

Health Awareness

The UA Little Rock Digest and individual emails are sent as needed to keep the campus informed. The Digest is typically sent on Monday and Thursday each week, provided there are multiple, relevant content submissions. Submissions may be sent to communications@ualr.edu. All campus communications pertaining to COVID-19 must be approved by the Office of Communications prior to dissemination.

Feedback

[Feedback concerning the UA Little Rock COVID-19 Campus Guide](#) is welcomed.

Membership of Planning Teams

CERT members	PACT members
Emily Bell Study Abroad	Ann Bain Provost
Thomas Bunton Information Technology Services	Terri Beiner Bowen School of Law
Regina Carter Public Safety	Thomas Bunton Information Technology Services
Sloan Davidson Department of Nursing	Reed Claiborne Disability Resource Center
Cody Decker Vice Chancellor for Student Affairs and CERT Chair	Sloan Davidson Department of Nursing
Ophelia Dedner Human Resources	Cody Decker Student Affairs
Sharon Downs Student Affairs, CERT Vice-Chair	Erin Finzer Academic Affairs, PACT Chair
Jeff Harmon Communications and Marketing	Richard Harper Dean of Students
Richard Harper Dean of Students	Jeff Harmon Communications and Marketing
Mike Kirk Counseling Services and Health Services	Angela Hunter Academic Affairs
Patti Light Campus Living	Leslie Hutchins Facilities Management
Darius Maize Athletics	Joanne Matson Rhetoric and Writing
David Millay Facilities Management	David Millay Facilities Management
David Montague eLearning	Meaghan Milliorn Communications and Marketing
Mia Phillips Student Affairs - Student Experience Center	David Montague eLearning
Vince Rodgers Environmental, Health and Safety	Amanda Nolen Faculty Senate and School of Education
Desiree Taggard Procurement	Vince Rodgers Environmental, Health and Safety
	Laura Ruhl Earth Sciences
	Bruce Smith School of Education
	Larry Smith Theater Arts and Dance

The following sub-committees were created between CERT and PACT to ensure broad campus representation with faculty, staff and students, as well as enable targeted focus in specific subject areas:

CERT/PACT Equity Sub-Committee: John McAllister, Catherine Crisp, Lakeshia Jones, Adriana López Ramírez, Daryl Tate, Reed Claiborne, Mia Phillips, Ryan Davis, Shannon Collier-Tenison, Sharonda Lipscomb, Vernard Henley, Anissa Williams, Elizabeth Santillan, Kevin Davidson, Tracy Cook, Tagel Muqtasid (LRSD), Erin Finzer

CERT/PACT Communications Sub-Committee: Jeff Harmon, Meaghan Milliorn, Angela Parker, Richard Harper, Amanda Nolen, Terri Beiner, Sharon Downs, Emily Bell

CERT PPE, Signage, and Sanitation Sub-Committee: Vince Rodgers, Dave Millay, Sandra Vail, Ian Hadden, Leslie Hutchins, Greg Tatera, Charlotte Beck, Regina Carter, Jeff Harmon

CERT Phased Reopening Sub-Committee: Sharon Downs, Cody Decker, Darius Maize, Emily Bell, David Montague

CERT Disease Control and Prevention Sub-Committee: Mike Kirk, Regina Carter, Patti Light, Joyce Simmons, Sharon Downs, Chanell Smith

CERT Policies and Procedures Sub-Committee: Thomas Bunton, LaTonda Williams, Dave Millay, Desiree Taggard, Richard Harper, Regina Carter, Sharon Downs, Ophelia Dedner

PACT Faculty Best Practices Sub-Committee: Angela Hunter, Bruce Smith, Amanda Nolen, Joanne Matson, Reed Claiborne, David Montague, Laura Ruhl, Larry Smith, Thomas Bunton, Erin Finzer

PACT Technology Sub-Committee: Thomas Bunton, Erin Finzer, Amanda Nolen, Angela Hunter, Bruce Smith, Terri Beiner, Jane Wayland, Joyce Carter, Mark Baillie, Liz Pierce

PACT Student Academic Support Sub-Committee: Angie Faller, Daryl Rice, Erin Finzer, Denise LeGrand, J.B. Hill, Heather Reed, Keely Reeves, Landon DeKay, Laura Ruhl, Mia Phillips, Natalie Snow

PACT Space Management and Scheduling Sub-Committee: Maegan Hendricks, Missy Morgan, Malissa Mathis, Erin Finzer, Vince Rodgers, Leslie Hutchins, Angela Hunter, Bruce Smith, Dave Millay

Appendix A: Phases

The phased return of employees is intended to allow the maximization of physical distancing measures as well as monitoring of potential campus spread of COVID-19, while ensuring service to students and continuity of operations. The following phased return plan may be modified based on the business needs of a particular unit but is expected to serve as a general guide for the return to campus.

Phase 1: Employees Return Only As Required

- Essential, on-site employees continue to work from campus.
- Telework for non-essential on-site employees is encouraged.
- Employees who telework can visit campus briefly if needed while practicing physical distancing.
- Employees may be asked by supervisors to return to campus to assist as needed

Phase 2: Additional Employees and Students Return to Campus as Needed

- Additional employees who are needed on campus to prepare for students should return as determined by the unit supervisor. Target office staff capacity is one-third, but may be adjusted by the unit supervisor as needed to accommodate social distancing and business operations.
- In addition to preparations for arrival of students, units should collaborate with Facilities Management to provision personal protective equipment and health precaution signage as needed.
- Students are encouraged to continue conducting business virtually to the extent possible. Units shall ensure each office is appropriately staffed to provide direct assistance to students as needed.

Phase 3: Additional Employees and Students Return to Campus

- Each unit's on-campus office is staffed to provide direct assistance to students and visitors. Target office staff capacity is two-thirds, but may be adjusted by the unit supervisor as needed to accommodate social distancing and business operations.
- Supervisors should ensure employee work schedules are appropriate to meet the business requirements for the unit (e.g. students must be served during business hours and not be asked to return at an alternative time because a particular employee is working an alternative schedule.)

Phase 4: Easing of Physical Distancing Measures

During phase 4, employees and students are allowed on-campus with eased physical distancing restrictions. Phase 4 signifies a general return of normal campus operations; a lifting of physical distancing restrictions, and resumption of general travel, meetings, and events.

Appendix B: SafeColleges Instructions

All students and employees are encouraged to complete the COVID-19 training in an effort to increase knowledge and awareness surrounding COVID-19.

To access this training, a computer with internet access and audio capabilities is needed. If you need assistance with the online training, please contact Katisha King at keking@ualr.edu or 501-916-5714.

You will have the option to return to the training site at a later time if you are unable to complete the courses in one sitting. At the conclusion of each training course, you will have the option to print a certificate. All training is tracked and recorded electronically.

Students

Students login with T-Number and must create a password within the training site.

This below student training may be accessed at the [student Safe Colleges Site](#).

- Coronavirus Awareness (Duration: 10 minutes)
- Coronavirus: Managing Stress and Anxiety (Duration: 12 minutes)

Employees

Employees will login with Net ID and password.

The below employee training may be accessed at the [employee Safe Colleges site](#).

- Coronavirus Awareness (Duration: 10 minutes)
- Coronavirus: Managing Stress and Anxiety (Duration: 12 minutes)
- Coronavirus: Cleaning and Disinfecting Your Workplace (Duration: 10 minutes)
- Coronavirus: The Basics of Vaccines