

## EIT Graduate Curriculum Committee

2 September 2015

1:00 PM

EIT 543

### Minutes

**Members Present:** Jim Carr, Yupo Chan, Michael DeAngelis, Hirak Patangia, Nitin Agarwal

**Members Absent:** Coskun Bayrak

**Meeting called to order at 1:06 p.m. by Michael DeAngelis**

#### Announcements

##### *Announcement #1*

- Michael DeAngelis announced that he is interim chair of the Graduate Council's sub-committee on curriculum, the responsible for reviewing CCFs and PCFs at the university level.

#### Old Business

##### *Approval of meeting minutes from April 14, 2015*

- Motion to approve: Jim Carr; Second: Nitin Agarwal; Motion passed unanimously

#### New Business

##### *Determine Future Meeting Time*

- The committee determined that 12:30 – 1:30 p.m., every other Wednesday, would be a time that would allow all members to be present for most of the meeting time.

##### *CCF Review*

- CNMG 5311 Estimating II – Dual Listing

**Action:** *Approved, pending revisions*

Revisions to be made include:

- Add prerequisite to catalog description
- Change Course Restrictions to include 'Consent of Instructor'

- CNMG 7301 American Construction Industry – New Course

**Action:** *Approved, pending revisions*

Revisions to be made include:

- Select 'New Course' from Type of Change dropdown
- Add 'Three hours lecture' and 'Three credit hours' to catalog description
- Modify Justification section

*PCF Review*

- No PCFs to review

**Open Forum**

*Open Forum Topic #1 – Meeting dates*

- The committee decided that meeting the same week as the Graduate Council would be the most beneficial for processing of CCFs and PCFs in a timely manner. The next meeting, therefore, was set for Wednesday, September 9<sup>th</sup>, 2015 at 12:30 p.m. in EIT 543, with future meetings to be set for every other week thereafter.

**Meeting adjourned at 2:13 p.m. by Michael DeAngelis**