UALR Dean of Students

Academic Offense Allegation

Report Form

Today's Date (mm/dd/yyyy)

Student Name T Number T

Faculty Member Name

This notice is to inform you that I believe you committed the academic offense explained below. After you receive this notice, you have three class days* to resolve the matter with me or to file an appeal with the chairperson of the Academic Integrity and Grievance Committee. If the matter is not resolved or an appeal filed within the designated period, I will impose the grade penalty indicated below. You have the right to attend class until the matter is resolved. (Steps and procedures toward redress for academic offenses can be found in the Student Handbook and the Faculty Handbook.)

Nature of Charge (Check all that apply):

- ○ Cheating
- ○ Plagiarism
- ○ Collusion
- ○ Other

Date of Alleged Offense (mm/dd/yyyy)

Semester Fall Course Section Number

Specific Description

Proposed Grade Penalty

Note: Regardless of the outcome of the faculty/student conference, the faculty member is responsible for immediately notifying the dean of students/designee of the results. The student is responsible for seeing the Dean of Students/designee within six class days of receiving this form. For information regarding the appeal procedures and fundamental due process/student rights, contact the Office of The Dean of Students, DSC , Room 215, Phone: 569-3328.

* "Class days" used in this context is defined as Monday - Friday.

NOTE: Please forward copies to the following individuals:

(1) Student (2) Department Chair (3) Faculty (4) Dean of Students / Designee

[Revision Date - 04/08]