



Office of Research Compliance - Export Control
EXPORT LICENSE EXCEPTION (BAG) CERTIFICATION

To: Export Control Officer
From: [Traveler's Name] _____, Title: _____
Date: [Today's Date] _____
Re: Export License Exception for Temporary Exports/Reexports*

The export of items, technology, commercial software, and encryption code is subject to export control regulations (**this includes laptops, PDAs and digital storage devices**). The Department of Commerce's Export Administration Regulations (EAR) makes an exception to licensing requirements for the temporary export or reexport of certain items, technology, or software for personal or professional use as long as the criteria to which you are certifying below are met. The exception does not apply to any EAR satellite or space-related equipment, components, or software, or to any technology associated with high-level encryption products. In addition, this exception does not apply to items, technology, data, or software regulated by the Department of State's International Traffic in Arms Regulations (ITAR).

Detailed Description of Items, Technology or Software to which this Certification applies:

By my signature below, I certify that:

1. I personally own the items, technology, or software I am taking abroad to [insert country(s) traveling to] _____.
2. I am not shipping the items as unaccompanied baggage;
3. The items, technology, or software are intended for necessary and appropriate personal use only;
4. The items, technology, or software are not intended for sale or other disposal;
5. I will return the items, technology, or software to the U.S.;
6. I will keep the items, technology, or software under my "effective control" while abroad (defined as retaining physical possession of item or keeping it secured in a place such as a hotel safe, a bonded warehouse, or a locked or guarded exhibition facility);
7. I will take security precautions to protect against unauthorized release of the technology while the technology is being shipped or transmitted and used abroad such as:
 - a. use of secure connections when accessing e-mail and other business activities that involve the transmission and use of the technology,
 - b. use of password systems on electronic devices that store technology, and
 - c. use of personal firewalls on electronic devices that store the technology;
8. **I will not ship or hand-carry the items, technology or software to Iran, Syria, Cuba, North Korea, or Sudan without consulting with a UA Little Rock Export Control Officer.** If I am planning to travel to these countries, I will consult UA Little Rock's Export Control Officer.

Signed: _____ Date: _____
[Name of Employee/Student]

***Keep a signed copy with you when traveling abroad.**