

## Core Council Report to the Faculty Senate- October 20, 2017

### Action Items

1. The Core Council created and adopted a Core Course Adjustment form to use for suspension, reversal of suspension, removal from core, modification of learning objectives, modification of learning outcomes, change in course title, change in course description, and addition to core. A copy is attached.
2. The core assessment reports and results of all curricular areas for spring 2017 can be found at:  
<http://ualr.edu/facultysenate/councils-and-committees-of-the-faculty-senate/council-on-core-curriculum-and-policies/core-curriculum-assessment/assessment-reports/>

Submitted by Belinda Blevins-Knabe, Chair

Members of the Core Council:

Elizabeth Sloan Davidson and Linda Stauffer , CEHP

Mark Funk and Joe Felan, COB

Hirak Patangia and Michael DeAngelis, CEIT

Rebecca Streett and Brian Mitchell, CASL

Belinda Blevins-Knabe and Tusty ten Bensel, CSSC

## Core Course Adjustment Form Instructions

### 1. General Information:

- a. Contact Person-This is the person who is initiating the change.
- f. Curricular Area-Select from the dropdown list. If the flex option is selected please list all colleges/schools in the justification section.

### 3. Requested Core Course Adjustment:

- a. Requested change
  - *Suspend* means the course will not be offered by the department/program and will not be listed in the list of core courses beginning the academic year the change goes into effect. This occurs after approval of the course suspension by the Undergraduate Council.
  - *Reversal of suspension* means the course will be offered by the department/program and will be listed in the list of core courses beginning the academic year the change goes into effect. This occurs after approval of the reversal of course suspension by the Undergraduate Council.
  - *Removal from core* means the course will not be listed in the list of core courses and will not count for core credit beginning the academic year the change goes into effect. The course may still be offered by the department/program after the core course adjustment goes into effect.
  - *Modify Learning Objectives:* This change requires a new course template. The course templates can be found at [Core Council Forms](#).
  - *Modify Learning Outcomes:* This change requires a new course template. The course templates can be found at [Core Council Forms](#). In addition, a memo needs to be attached from all members of the Core Assessment Committee (CAAC) that is affected by the proposed changes stating that they approve or members have the option of submitting a memo explaining their reasons for disagreeing.
  - *Change in course title:* This change must first be approved by the Undergraduate Council. In addition, a new course template is required. The course templates can be found at [Core Council Forms](#).
  - *Change in course Description:* This change must first be approved by the Undergraduate Council. In addition, a new course template is required. The course templates can be found at [Core Council Forms](#).
  - *Addition to core:* In order to be added to the core a course must be an existing course or a new course that has been approved by the Undergraduate Council. An addition to the core requires a new course template. The course templates can be found at [Core Council Forms](#).

### Justification for Proposed Action

Please explain the reasons for the requested change. Include the need for change, how this will influence students, and the relationship of this course to course requirements for students in other programs. In the case of changes in learning objectives or learning outcomes include how the change is connected to previous assessment results and how the change is expected to influence future assessment results.

### Course Notification

- a. Which affected parties have been notified of this core course change? The list of affect parties includes but is not limited to: department faculty (or faculties), department chair(s), Dean of college(s), other programs

influenced by change, and Office of Transfer Student Services. Please list who has been notified and include any additional parties whose students might be affected by this change.

- b. Date Department Faculty Approval Action- If the change originates in a department or program the faculty in that department/program have responsibility for curriculum changes. Please list the date the action was approved. If the change originates in multiple departments/programs or from some other group please explain in the justification and leave the date blank.



**University of Arkansas at Little Rock**  
Core Course Adjustment

<b>Log #</b> (Provost Office use only)
--

**Signature Page for Core Course Adjustment**

**Note: Complete page 2 prior to approval process**  
**Approval Process**

<b>1. Core Council Chair Signature</b>	<b>Date</b>
<b>2. Provost Signature</b>	<b>Date</b>
<b>3. Chancellor Signature</b>	<b>Date</b>



**University of Arkansas at Little Rock**  
Core Course Adjustment

Log # (Provost Office us

**1. General Information (Must be completed by all)**

a. Contact Person	b. Contact Person's E-mail	c. Contact Phone	d. Date
f. Curricular Area (Select from dropdown list): Select Curricular Area...			

**2. Current Course Information**

a. Current Subject Alpha Code (e.g., RHET)	b. Current Number	c. Current Title

**3. Requested Core Course Adjustment**

a. Requested Change (Select from dropdown)	b. Last Semester Course will be Offered (Year, Semester), if suspension or removed: 2017 <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Fall
--	---

**Justification for Proposed Action**

Note: The implementation of a core suspension, reversal of suspension, or class removal from the core will go into effect at the beginning of the next academic year following approval.

**4. Course Notifications ( Attach additional explanation if necessary)**

a. Which affected parties have been notified of this core course change?	
b. Date Department/Program Faculty Approved Action	c. Has the Office of Transfer Student Services been notified? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Provost Office Use Only</b> External Campus Notifications (ACTS etc.) <input type="checkbox"/> Yes <input type="checkbox"/> No Records and Registration Notification <input type="checkbox"/> Yes <input type="checkbox"/> No	

**Note: Additional information may be attached if necessary.**



**University of Arkansas at Little Rock**  
Core Course Adjustment

Log # (Provost Office us