

Core Council Minutes  
1/23/2017

**Attendance**

**Core Council Members**

Belinda Blevins-Knabe  
Michael DeAngelis  
Rebecca Streett  
Linda Stauffer  
Elizabeth Sloan Davidson  
Joe Felan  
Brian Mitchell

*Absent*

Mark Funk  
Nick Jovanovic  
Tusty ten Bensel

*ExOfficio*

Ross Bradley (Provost Office)  
Pattie McCord (Records)

*Guests*

Christina Drale (AVC)

1. 1/09/2017 – Minutes Approved
2. Transfer Student Appeals Process
  - a. Subcommittee – Mark Funk, Linda Stauffer, and Elizabeth Sloan Davidson
3. Learning Outcomes Faculty Senate Motion
  - a. Approved with changes (see below)
4. Learning Outcomes Core Council Internal Process
  - a. Approved (see below)
5. Demonstration of Core Assessment Reporting Form by Michael De Angelis. As cool as the flip of my pillow.

### **Motion for the Faculty Senate:**

**Be it resolved** to change the method of modifying the learning outcomes defined in FS\_2013\_7 (mathematics curricular area), FS\_2013\_8 (communication – written curricular area), FS\_2013\_11 (social sciences curricular area), FS\_2013\_12 (fine arts curricular area), FS\_2013\_13 (communication – speech curricular area), FS\_2013\_16 (science curricular area), FS\_2013\_17 (humanities curricular area), FS\_2013\_18 (history of civilization curricular area), FS\_2013\_19 (US traditions curricular area), and FS\_2015\_1 (interdisciplinary studies curricular area) from an item of business of the faculty senate to an item overseen by the Council of Core Curriculum and Policies.

### **Commentary:**

When the core was revised in 2013 the Faculty Senate approved the educational goals and learning outcomes for each curricular area listed in the motion. Now the assessment process is underway. In order to make the process more responsive to changes from the faculty the Core Council is requesting authority to make changes to learning outcomes. This would require that the Core Council have authority for all changes that occur below the level of educational goal.

### Core Council Policy

Flow of route for changes in Learning Outcomes

Passed 1-23-17

1. Any UALR faculty member (hereafter ‘Originator’) may initiate a change to a learning outcome by submitting a Learning Outcome Change Request form (hereafter ‘LO Change’) to the chair of Core Council. This form will be provided for download on the Core Council website.
  
2. Within 10 business days (during the fall and spring semesters) from the date of origination or recommended revision to a previously submitted LO Change, the Core Council chair will schedule discussion of the LO Change at a Core Council meeting. This scheduling will involve the following:
  - a. Add the LO Change request to the agenda of a future Core Council meeting
  - b. Invite the Originator to attend that meeting to discuss the change
  - c. Work with the Originator, prior to the meeting, to identify all parties that will be affected by the learning outcome change.
  - d. Invite all identified parties to attend the meeting

3. Core Council meets with the Originator and all identified parties to discuss and revise (if needed) the language of the LO Change. At this meeting, the Core Council will do one of the following:
  - a. Vote to recommend approval of the LO Change without revision
  - b. Vote to recommend approval of the LO Change pending revision
  - c. Refer the LO Change back to the Originator to make significant modifications. This will require scheduling a future meeting to discuss the changes (Return to step 2).
  - d. Vote to not approve the LO Change. The Core Council will provide the Originator with a written explanation describing why the change was not approved. This written explanation will also describe the following options for appeal or resubmission:
    - i. Submit a new LO Change request to the Core Council (Return to step 1).
    - ii. Appeal the decision to the Faculty Senate following the Appeal Process steps described below.
4. The Core Council will announce the LO Change action to the entire faculty of the University in a timely fashion.
5. If there is significant concern about the proposed LO Change by members of the UALR faculty, the LO Change request process will return to step 2 for additional review by the Core Council, the Originator, and directly affected parties.
6. If there is no significant concern about the proposed LO Change by the members of the UALR faculty, the LO Change request will be automatically approved and implemented by the Core Council. Notice of final approval of the LO Change will be part of the monthly report to the Faculty Senate.

**Appeals process-** Refer to Article 3 of the Constitution for the Faculty Senate Policy on Appeals.