

Core Council Minutes
3/26/2018

Attendance

Core Council Members

Belinda Blevins-Knabe
Brian Mitchell
Joe Felan
Linda Stauffer
Michael DeAngelis
Elizabeth Sloan Davidson
Hirak Patangia

Absent

Tusty ten Bensel
Mark Funk
Rebecca Streett

ExOfficio

Ross Bradley (Provost Office)

1. 3/05/2018 Minutes – Approved
2. 3/12/2018 Minutes – Approved with Corrections
3. Course Review Policy – Approved and will distribute revisions to the rest of the council. See below.
4. Interdisciplinary Courses and Assessment- if interdisciplinary courses are offered need to establish CAAC, if offered only once a year need to collect enough artifacts to assess multiple goals
5. How to assess civic engagement with Kristen Norris
 - a. Scheduled Zoom call on April 9th
 - b. Going to invite CAACs
6. Math Core Classes- Provost's office is working with Dean's office (EIT) to investigate implications of changing core requirement
7. End of the semester party
 - a. April 30th at Riviera Maya

**Core Course Review Policy
Passed 3-26-18**

1. Each approved Core Course will be reviewed every 4 years. All courses within a curricular area will be reviewed at the same time.
2. The first review cycle will begin the first fall after the Core Council approves the policy.

3. Core course review criteria include:

- Course frequency- Courses should be taught at least once a year.
If courses are not taught at least once a year the program will provide an explanation.
- Participation in assessment-Active participation is required.
Active participation includes whether assessment data been submitted for each reporting cycle.
- Use of assessment data for the purpose of improvement-Assessment reports must reflect that data is used for the purposes of improvement.

4. All courses which satisfy all requirements in #3 will be renewed for 4 years.

5. Courses that do not satisfy all requirements in #3 will be renewed for a 2-year probationary period. During this 2-year period, those responsible for these courses will submit a compliance plan to the Core council that specifically address any deficiencies. The compliance plan will be submitted in Year 1 and implemented in Year 2.

These courses will be reviewed at the end of the 2-year period with the possible outcomes of:

- a. Renewal for 2 years
- b. Requirement to reapply for admission to the core.