

Core Council Minutes  
9/18/2017

**Attendance**

**Core Council Members**

Belinda Blevins-Knabe  
Michael DeAngelis  
Linda Stauffer  
Rebecca Streett  
Hirak Patangia  
Brian Mitchell  
Joanne Matson  
Mark Funk

**Absent**

Joe Felan  
Elizabeth Sloan Davidson  
Tusty ten Bensel

**ExOfficio**

Ross Bradley (Provost Office)  
Pattie McCord (Records and Registration)

1. 9/11/2017 Minutes Approved
2. Core Course Suspension Form
  - a. Undergraduate Council is revising the curriculum change form to include a core council notification section.
  - b. A Transfer Student Services notification line should be included in the Core Course Suspension Form
  - c. ACTS – The Provost Office will notify ACTS. The Provost Office just needs the old course syllabus and the course name
3. Assessment Reports
  - a. Fine Arts is requesting an extension because Mass Communication has a new chair and needs time to regroup
  - b. Science is on track
  - c. The council will report which CAACs haven't submitted assessment reports on 9/25/2017
4. Timeline
  - a. It is okay to share the timeline with CAACs
  - b. Assessment rubrics need to be posted on the core council website
5. SKIM Workshop
  - a. The first workshop gives an overview of each of the areas. Members of the Core Council are invited to attend