

Core Council Minutes  
10/23/2017

**Attendance**

**Core Council Members**

Belinda Blevins-Knabe  
Linda Stauffer  
Joe Felan  
Elizabeth Sloan Davidson

***Absent***

Mark Funk  
Joanne Matson  
Tusty ten Bensel  
Rebecca Streett  
Hirak Patangia  
Michael DeAngelis  
Brian Mitchell

***ExOfficio***

Ross Bradley (Provost Office)

1. Process of Reviewing Core Courses
  - a. Staggered cycle by curricular area
  - b. Examine frequency of course offerings
  - c. Enrollment numbers
  - d. Start the process after the end of the first complete assessment cycle
  - e. Need to document assessment participation-our published reports will help
  - f. Reasonable effort in participating in assessment
  - g. Assessing and covering the objectives and outcomes in course templates
2. 2/16/2017 is when Critical Thinking and Info Technology Skills reports are due
3. Consider an open meeting on assessment in November with CAACs
  - a. 11/13/2017
  - b. Cover: the assessment reports, where we are headed, as them how results are used, reliability, common language for rubrics
4. Members need to start thinking about potential undergraduate students who might want to serve as a student representative on Core Council
5. No meeting on 10-30-17. Will meet on 11-6-17.