

Core Council Notes
11/6/2017

Attendance

Core Council Members

Belinda Blevins-Knabe
Linda Stauffer
Joe Felan
Elizabeth Sloan Davidson
Rebecca Streett
Hirak Patangia
Michael DeAngelis
Brian Mitchell

Absent

Mark Funk
Joanne Matson
Tusty ten Bensel

ExOfficio

Ross Bradley (Provost Office)

1. 10/16/2017 Minutes Approved
2. 10/23/2017 Minutes Approved with Corrections
3. Open House with Core Curricular Areas
 - a. Address a few questions some of the areas have asked
 - b. Open House will be a come and go event
 - c. Move to 11/27/17
 - d. Do a special invite to areas, but also send an invitation to entire campus
 - i. Send out invite this week and then send a reminder next week
 - e. Show some examples from the reports
 - i. Have packets of the reports, Handouts, and a PowerPoint
 - f. Try not to show an ideal report so areas don't feel inadequate
4. Assessment
 - a. Michael is working on incorporating the sheets and comments into the reports
 - b. Rhetoric and Applied Communications assessment rating system does not match up with Core Council's assessment rating system- need to note differences on future reports
 - c. In the spring discuss how to motivate more effective use of assessment results
 - d. In the February 18, 2018 report start asking curriculum areas where they think their assessment is weak
 - e. In the September 22, 2018 report start returning evaluative feedback

- f. Need to monitor whether syllabi have learning outcomes, objectives. Ask CAACs to do syllabus analysis. Perhaps create a syllabus repository that we can search as needed.
- 5. Create a letter and send to faculty serving on the CAACs thanking them for their service and work
 - a. This letter can be used in promotion and tenure applications or put in their personal file
- 6. Create a Core Council logo
- 7. Skills 1 reports will be completed by next week
- 8. The first meeting for the Spring 2018 semester needs to be confirmed.
- 9. Plan end of semester party