

# UNIVERSITY OF ARKANSAS AT LITTLE ROCK

## TRANSMITTAL OF FACULTY SENATE LEGISLATION

(Faculty Senate legislation is to be submitted to the chancellor to approve or disapprove within *ten calendar days* of the Faculty Senate action. The chancellor may approve or veto any Faculty Senate legislation within a period from the *eleventh through the twenty-fifth calendar day* after such action has been presented, unless the Assembly has been petitioned to amend or rescind the Faculty Senate legislation. In the latter case, the chancellor's approval or veto shall be made no later than fifteen calendar days after the Assembly has voted on and failed to approve a motion to amend or rescind a legislative action of the Faculty Senate. The chancellor shall provide written reasons for a veto to the Faculty Senate.)

### To the Chancellor of the University of Arkansas at Little Rock:

The following resolution/legislation passed the UALR Faculty Senate on March 11, 2016.

### **Motion FS\_2016\_11. Modify Operating Procedures of the Council on Core Curriculum and Policies**

**Be it Resolved** to modify the operating procedures of the Council on Core Curriculum and Policies (legislation FS#2012-13\_11) as follows (strikethrough indicates deletion, underline indicates addition)

Operating Procedures for the Council on Core Curriculum and Policies

A. The UALR Council on Core Curriculum and Policies (henceforth 'Council') a standing committee of the Faculty Senate, will be responsible for:

~~1. Adapting the Ad Hoc Criteria Committee's report to accommodate the curricular areas of~~

~~the UALR Standard Core and the College Cores:~~

- ~~• English/Communication Written;~~
- ~~• Fine Arts;~~
- ~~• Humanities;~~
- ~~• Social Sciences;~~
- ~~• Mathematics;~~
- ~~• Science;~~
- ~~• English/Communication Spoken~~

1. 2. Maintaining the criteria for determining whether a course is appropriate to satisfy a curricular area in the UALR Standard Core;

2. 3. ~~Developing and~~ Maintaining a submission and approval process for UALR Standard Core course inclusion;

3. 4. Developing and maintaining a re-approval process, including a timeline, for UALR Standard Core course continuation;

4. 5. ~~Developing and~~ Maintaining a plan to assess educational outcomes of the UALR Standard Core;

5. 6. Overseeing college/program course inclusion beyond the UALR Standard Core to ensure the coursework meets the State Minimum Core;

6. 7. Providing a detailed, written review to submitters for all decisions;

7. 8. Granting exemptions to the UALR Standard Core requirements to programs, where appropriate, as outlined in part C.

8. 9. Developing application and exemption forms reflecting these guidelines.

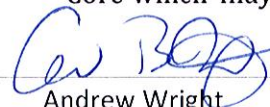
## B. Operating procedures of the UALR Council on Core Curriculum and Policies

1. Any course already approved by UGC is eligible to be considered for inclusion in core. Any new or modified courses must first be approved by UGC before being considered for inclusion in core.
2. No ~~chair,~~ assistant dean, associate dean, dean, vice provost or vice chancellor shall serve as a voting member of the Council on Core Curriculum and Policies.
3. ~~Given the 3 year terms for faculty, one third of the initial faculty members will serve for one (1) year, one third for two (2) years and one third for three (3) years, to be determined by lot.~~
4. The members of the Council will annually elect the chair from among its members, with the term of chair being one (1) year. A Chair-elect will also be elected annually. ~~Chairs may succeed themselves for a total of three (3) terms.~~
5. The Office of the Provost and Vice Chancellor for Academic Affairs shall provide staff support to the committee, scheduling meetings, preparing agendas and minutes, and providing such other support as may be required.
6. Student input is valuable for developing and maintaining the UALR Standard Core. If the numbers of elected undergraduate students willing to serve are less than the number of positions to be filled, then nominations for these positions will be solicited from the university community.
7. The Council will report regularly to the Faculty Senate and university community, with the actions taken at each meeting disseminated through the provost's office within five business days of each meeting.
8. If the Council rejects an application, the committee must provide a detailed, written explanation to the author(s) explaining why the proposal was not accepted. The author(s) may address the Council's concerns and resubmit the proposal within the same semester to the Council; said course will not need to be resubmitted to the Undergraduate Council. If the resubmission is not accepted, the author(s) may appeal the decision of the Council to the Faculty Senate. The author(s) will apply in writing to the Executive Committee within 10 business days of the notification of the Council's decision. The final decision on course inclusion resides with the Faculty Senate.
9. This document may be amended by a 2/3 affirmative majority vote of those members of the Council on Core Curriculum and Policies present and voting, provided a quorum is present, and ratification of those changes by the UALR Faculty Senate.

## C. Appeals for Exemptions to the UALR Standard Core

1. Individual programs or departments may appeal to the Standard Core Curriculum Council to be exempted from all or part of the UALR Standard Core requirements when implementing the UALR Standard Core would:

- a. conflict with accreditation requirements;
  - b. increase program requirements to more than 120 hours for graduation or further increase the total number of hours for graduation for programs which have received approval from the Arkansas Department of Higher Education to require more than 120 hours;
  - c. otherwise bring the program into conflict with state law, Board policy, or University policy.
2. Exemption request must include relevant documentation demonstrating how the UALR Standard Core conflicts with any of the above (1.a.-1.c.) including but not limited to: detailed accreditation requirements, ADHE/Board/University policies, state law, etc.
3. The Council may choose by a majority vote to grant exemptions for one to four years or an unlimited exemption. During the final year of the exemption, the department or program may reapply for an exemption, at which point the Council may grant them one additional temporary exemption of no more than two years or make the exemption permanent or deny them any further exemption. Permanent exemptions should be granted only in cases where it would not be possible to bring the program's or department's requirements in line with the UALR Standard Core without creating problems with accreditation, total hours, state law, or relevant policy, as outlined above. Exemptions would be permanent so long as there are no significant changes to the program curriculum.
4. If the Council rejects an application for an exemption, the committee must provide a detailed, written explanation to the author(s) explaining why the application was not approved. The author(s) may address the Council's concerns and resubmit the proposal within the same semester. If the resubmission is not accepted, the author(s) may appeal the decision of the Council to the Faculty Senate. The author(s) will apply in writing to the Executive Committee within 10 business days of the notification of the Council's decision. The final decision on exemptions resides with the Faculty Senate.
5. In the case of persistent exemptions of groups of programs, the Council will examine the UALR Standard Core and may recommend changes to the UALR Standard Core which may resolve these persistent exemptions.

Signature  (Faculty Senate President) Date 3/15/2016  
 Andrew Wright

Received in chancellor's office on RECEIVED MAR 30 2016 (date)

Chancellor's Action: APPROVED DISAPPROVED  
 (reasons to be attached)

Chancellor's Signature  Date 4-23-16  
 Joel Anderson