



Faculty Senate Meeting Agenda
Friday, January 22, 2016
1:00 PM until Adjournment
DSC B&C

I. Welcome and Roll Call

II. Review of Minutes

III. Announcements

IV. Introduction of New Topics (2 min limit, no discussion)

V. Reports

- A. Chancellor Search Committee – Donald Bobbitt
- B. Chancellor’s Report – Joel Anderson
- C. Provost’s Report – Zulma Toro
- D. Wellness Coordinator - Karl Lenser
- E. Council on Core Curriculum and Policies – Belinda Blevins-Knabe
- F. Undergraduate Council – Mike Tramel
- G. Graduate Council – Brian Berry
- H. Faculty Governance Committee – Pete Tschumi
- I. Judicial Policy Review –Adjoa Aiyetoro

VI. Old Business

None

VII. New Business

- A. **Motion FS_2016_1.** Faculty Senate Executive Committee (Legislation. Requires three-fifths vote at one Faculty Senate meeting) To add to the Bylaws of the Faculty Senate the following language to allow limited eVoting by Faculty Senate Committees.

Be it resolved that the following be added to Article III: Bylaws of the Faculty Senate of the Constitution of the Assembly of the University of Arkansas at Little Rock,

eVoting: Committees of the Faculty Senate may render decisions on matters of routine business through asynchronous electronic means such as email (hereafter referred to as eVoting) provided that the committee follows the approved operating procedures by which it will conduct eVoting. Operating procedures for eVoting must be approved by the Faculty Senate.

The deliberative process is the foundation of sound democratic governance. It is critically important that the use of eVoting is done in such a way that it does not undermine this process.

B. Motion FS_2016_2. Faculty Senate Executive Committee (Legislation. Requires majority vote at one Faculty Senate meeting) General Operating Procedures for eVoting

Be it resolved that the following policy be created,
General Operating Procedures for eVoting

Each committee wishing to use eVoting shall submit a proposal describing what matters may be decided by eVoting and the procedures that will be used to implement eVoting.

A Faculty Senate committee may render a decision on a “matter of routine business” through asynchronous electronic means such as email (hereafter referred to as eVoting) provided that it follows the rules outlined in this policy.

A “matter of routine business” is a matter that the committee encounters frequently in its operation and which the committee typically acts on with limited or no discussion. A policy decision or election cannot be considered as a routine matter of business.

Only members of the committee may propose an item to be decided by eVoting. The committee must specify the minimum number of members that must propose the item for it to be considered.

Any member of the committee may require a meeting and that the voting be done at the meeting by notifying the chair of the committee in writing after an item to be decided by eVoting has been communicated to the committee and before the end of the voting period. If there is a need to amend the item, then a meeting must be held.

The proposal must contain the following:

- all routine matters of business that the committee may consider through eVoting.
- the means by which an item to be decided by eVoting shall be communicated to the members of the committee. All members of the committee, including non-voting members, must be included in the communication of an item.
- how eVoting will be conducted (e.g., by email).
- the time period from the communication of the item by which the eVoting will be concluded.

- the required percentage of those voting that will be used to determine if an item is approved (majority) and the minimum number of the committee that must vote in order for an item to be approved (quorum).
- whether or not votes may be viewed by committee members during the voting
- how the result will be communicated to the committee

C. Motion FS_2016_3. Faculty Senate Executive Committee (Legislation. Requires majority vote at one Faculty Senate meeting) Admission and Transfer Credit Committee eVoting Operating Procedures

Matters of Routine Business that may be considered by ATCC: individual student admission appeals

One member of the committee may request resolution of an item by eVoting by emailing the motion to the chair of the committee and the desire to resolve it through eVoting.

The chair of the committee will send the motion to all members of the committee by email, and members of the committee may issue a vote through email to all members of the committee within two business days from notification of the item by the chair.

Approval of items requires a majority of those responding, provided that no fewer than 2/3 of the committee have responded.

At the completion of the voting, the chair will notify the committee of the result, the number of respondents, and the tally.

D. Motion FS_2016_4. Faculty Senate Executive Committee (Admission and Transfer Credit Committee) (Legislation. Requires majority vote at one Faculty Senate meeting) Administrator Title Change for ATCC

Under Article III. Admission and Transfer Credit Committee, change

“...and the administrative officer in charge (or designee) of the Office of Admissions and Financial Aid, the Officer of Records and Registration, the Office of Transfer Student Services, university college/academic advising, and the Office of Testing services. An Admissions Office designee shall serve as Coordinator for the Admissions Committee proceedings.”

to (underline indicates addition, strikethrough indicates deletion)

“...and the administrative officer in charge (or designee) of ~~the Office of Admissions and Financial Aid, the Officer of Records and Registration,~~ the Office of Transfer Student Services, university college/academic advising, and the Office of Testing Services, and the Director of Admissions (or designee) and the Registrar (or designee). ~~An Admissions Office designee~~ The Director of Admissions’s designee shall serve as Coordinator for the Admissions Committee proceedings.”

VIII. Open Forum

Discussion: Skills in Major motion

IX. Adjourn