



FACULTY SENATE

Faculty Senate Meeting Agenda
Ante Diem XI Kalendas Maium MMDCCCLXX Ab Urbe Condita
1:00 PM until adjournment
DSC A&B&C

- I. Welcome and Roll Call
- II. Review of Minutes
- III. Introduction of New Topics (2 minute limit)
- IV. Announcements
- V. Reports
 - A. Undergraduate Council – Mike Tramel
 - B. Graduate Council – Brian Berry
 - C. Council on Core Curriculum and Policies – Belinda Blevins-Knabe
 - D. Faculty Professional Development Committee – Lisa Sherwin
- VI. Old Business
 - A. **Motion FS_2017_9.** Planning and Finance Committee. (Recommendation. Majority Vote at One Meeting, no second required, postponed from the 3/31/2017 faculty senate meeting) Recommendations on the Strategic Plan Update (underline indicates addition, strikethrough indicates deletion)

Be it resolved that the Faculty Senate recommends acceptance of the Strategic Plan Update (revision 2, 2/17/2017) as revised by this motion,

And be it resolved to swap Goal 1 and Goal 2.

And be it resolved to add objective 1 and strategies 1 through 4 to Goal 2 and renumber the remaining objectives.

Objective 1

UA Little Rock will continue to develop and integrate innovation and technology into instruction to enhance the student learning experience.

Strategy 1

Provide students with education that is current with respect to course content, educational technology, experiential, and research opportunities.

Strategy 2

Provide an innovative curriculum that fosters student responsibility and resilience and provides tools for life-long learning.

Strategy 3

Implement processes for continually improving educational offerings and measuring their effectiveness.

Strategy 4

Create strategies and student-life resources to engage and assist non-traditional and transfer students in achieving their educational goals.

And be it resolved to add strategy 4 to Goal 3, Objective 1

Strategy 4

Enhance partnerships with UA for Medical Sciences and the National Center for Toxicological Research to support research initiatives.

And be it resolved to add strategy 3 to Goal 4, Objective 1

Strategy 3

Partner with state agencies to influence state policy development and refinement.

And be it resolved to add strategy 4 to Goal 4, Objective 2

Strategy 4

Utilize enterprise units to better promote economic advancement and inform policy-making.

And be it resolved to add Objective 4 and Strategies 1 and 2 to Goal 4,

Objective 4

UA Little Rock will work with area colleges and universities to build educational capital in Central Arkansas.

Strategy 1

Streamline processes to facilitate enrollment for transfer students.

Strategy 2

Create and refine articulation between academic programs at UA Little Rock and area colleges and universities.

And be it resolved to add Objective 2 and strategies 1 and 2 to Goal 5 and renumber the remaining objectives

Objective 2

Emphasize improvement in recruiting and retention of underrepresented faculty and classified staff in supervisory and managerial roles throughout the institution.

Strategy 1

Collect and assess data systematically on all protected class status individuals at the institution and make data accessible to stakeholders.

Strategy 2

Develop and provide access to regular updates of the institution's affirmative action plan.

And be it resolved to modify Goal 1, Objective 1, Strategy 1

~~Enhance~~ Develop a comprehensive merit-based processes plan for aligning faculty and staff salaries with salaries at peer institutions.

And be it resolved to modify Goal 1, Objective 2, Strategy 1

~~Develop and implement an classroom and laboratory upgrade plan~~ for classrooms, laboratories, and libraries.

And be it resolved to replace Goal 1, Objective 4, Strategy 2

~~Implement a plan for monitoring the web content of departments and other campus units in order to keep content up to date.~~

Assure timely update of web content throughout the university web pages.

And be it resolved to modify Goal 1, Objective 4, Strategy 4

~~Improve the perception of~~ Promote UA Little Rock to the public as a safe, vibrant campus with engaging and relevant events, exhibits, and performances.

And be it resolved to replace Goal 1, Objective 5, Strategy 1

~~Improve the use of resources through redesigned processes and other efficiencies.~~

Redesign and refine administrative processes to increase efficiencies.

And be it resolved to modify Goal 1, Objective 5, Strategy 3

~~Increase recruitment of undergraduate and graduate students in the following all populations: military, underrepresented, online, graduate, traditional, nontraditional/transfer. toward a goal of enrolling 15,000 students by fall 2022.~~

And be it resolved to replace Goal 1, Objective 5, Strategy 4

~~Set ambitious goals for international students and implement aggressive initiatives to achieve them.~~

Develop and implement aggressive initiatives to recruit and retain international students.

And be it resolved to modify Goal 2, Objective 1

~~UA Little Rock will improve~~ ensure student success through excellent academic and co-curricular programs as measured by state, national, and internal measures.

And be it resolved to replace Goal 2, Objective 1, Strategy 1

~~Implement a data-informed decision support system to identify and address barriers to success.~~

Implement a process for data-driven decision-making for continuous campus improvement.

And be it resolved to modify Goal 2, Objective 1, Strategy 2

~~Implement standardized~~ effective procedures for advising, including declaration of major.

And be it resolved to modify Goal 2, Objective 1, Strategy 3

~~Implement standardized~~ effective procedures for mentoring.

And be it resolved to modify Goal 2, Objective 2

~~UA Little Rock will enhance student~~ opportunities to enrich learning beyond the classroom that lead to civic engagement and lifelong post-graduate success for students.

And be it resolved to modify Goal 2, Objective 2, Strategy 1

~~Establish tenure, promotion, and annual review guidelines at the departmental level that~~ Value and reward faculty working beyond the classroom with both undergraduate and graduate students.

And be it resolved to modify Goal 2, Objective 3, Strategy 2

~~Accelerate UA Little Rock's brand trajectory by leveraging its~~ Division I Athletic Program athletic program to recruit and retain students, strengthen the image of the university, enhance community outreach, and nurture a sense of pride and community on campus.

And be it resolved to modify Goal 2, Objective 3, Strategy 7

~~Enhance the student~~ intramural athletic program.

And be it resolved to modify Goal 3, Objective 1, Strategy 3

~~Support faculty in the development~~ and encourage commercialization and patenting of intellectual property.

And be it resolved to modify Goal 3, Objective 2, Strategy 1

~~Establish and implement a process by which priority initiatives, and programs, and Centers of Excellence are supported, and their continued success evaluated, within the framework of the university's~~ commitment to economic and community development.

And be it resolved to modify Goal 3, Objective 2, Strategy 4

~~Increase the number of graduate assistantships~~ with tuition remission, competitive stipends and benefits.

And be it resolved to modify Goal 3, Objective 3, Strategy 2

Increase professional development opportunities for faculty (such as Off-Campus Duty Assignments ~~OCDA~~, assistance in grant writing, best practices in research methodologies, use of new technologies, and travel support assistance).

And be it resolved to modify Goal 5, Objective 1

UA Little Rock will maintain and support its diverse ~~the diversity of the~~ student body.

And be it resolved to replace Goal 5, Objective 1, Strategy 1

~~Increase needs-based scholarships~~

Assure appropriate and efficient allocation of funds for needs-based scholarships.

And be it resolved to modify Goal 5, Objective 1, Strategy 2

Develop and implement a comprehensive recruitment and retention plan to increase the number of students from historically marginalized populations.

And be it resolved to modify Goal 5, Objective 1, Strategy 3

~~Create a comprehensive system~~ Review and increase awareness of procedures to report and respond to incidents of bias.

VII. New Business

A. Motion FS_2017_11. Executive Committee. (Legislation. Majority Vote at One Meeting, no second required) Attendance Policy (underline indicates addition, strikethrough indicates deletion)

Be it resolved to adopt the Attendance Policy to replace Policy 404.4,

Class Attendance and Withdrawal

Each course instructor has the prerogative of setting specific attendance requirements for his or her courses. The course attendance policies must be stated in the course syllabus. In some courses, active student participation is an integral part of the course, and the instructor may base a portion of the student's grades on attendance and participation. In general, students are expected to attend class regularly and complete all assignments and examinations. Students who miss class are responsible for finding out about the material covered, homework assignments, and any announcements or examinations.

Instructors are not required to adjust their class attendance policies nor to provide make-up exams to accommodate student travel, family or employment activities. The instructor has discretion to allow a student to make up work that is missed.

And be it resolved to move drop date legislation from 404.11 to 404.4 and to modify that legislation as follows

Withdrawing from an Individual Course (Drop Date)

A student can drop a course up to the 5th day of classes through the schedule change process. Dropping a course in this time period will not result in a record of the drop on the student's transcript. From the 6th day through the 41st day of classes, a student wishing to drop a class submits a request to the Office of Records and Registration. A student cannot withdraw from a course after the 41st day of classes, except as noted below. The cut-off dates in this paragraph

refer to the day of classes in a 15-week semester (five days=one week). In shorter semesters the cut-off dates will be adjusted proportionately.

And be it resolved to add withdrawal for non-attendance, non-payment, or emergency,

On or before the 10th day of classes, students who have not attended class or who have not met their payment obligations will be administratively withdrawn.

Students may be withdrawn from a class by the instructor at any time during the semester due extenuating circumstances, such as medical or family emergencies or excessive absences. Students must be notified that they will be withdrawn from a class, and may appeal that action through the grade appeal process, provided that they file the appeal within five business days of the notice. The withdrawal will not be final until the appeal is completed, and students may continue to participate until the final decision is made.

And be it resolved to add withdrawal from the university,

Withdrawal from UA Little Rock

Students voluntarily withdrawing from UA Little Rock must complete the University Withdrawal Form and have an exit interview with a staff member in the office responsible for financial aid if the student is receiving financial aid. The last day to officially withdraw from the university without a grade penalty will be set by the Registrar.

And be it resolved to add the citation and modification clause,

Citation and Modification

This policy must be cited in any curricular documents that excerpt it (such as the Undergraduate Catalog) and the Faculty Senate Executive Committee (or their designee) should review those documents before they are finalized. Wherever there is a substantive conflict between the document which quotes this policy and this policy, this policy shall be followed.

The Policy can be modified through legislative action of the Faculty Senate (see Article III of the Constitution of the Assembly of the University of Arkansas at Little Rock).

Commentary: Policies 501.12, 508.5, and 512.4 cite some withdrawal language as part of the policy. These policies should be rewritten to reference this policy, so that it is clear what the rules are and so that modifications to these rules do not put the multiple policies out of synchronization.

The reason for adopting this policy relates to the federal compliance review. Institutions are required to have an attendance policy adopted by the faculty.

The withdrawal for non-attendance is necessary to be compliant with the use of Title IV funds, and the other withdrawal options in that clause relate to current practice of withdrawal for non-payment and administrative withdrawal.

The withdrawal from the university had been board policy; however, that policy/memorandum has disappeared. It is necessary to authorize this type of withdrawal so that the practice can continue.

- B. Motion FS_2017_13.** Executive Committee. (Legislation. Majority Vote at One Meeting, no second required) Limits on Credit earned by Placement and Standardized tests

Be it resolved to modify Policy 517.1 as follows (underline indicates addition, strikethrough indicates deletion)

D-Course Transfer Policy

UA Little Rock will grant academic credit for courses transferred from an accredited college or university if a grade of A, B, C or credit was earned at the transferring institution
~~A student may transfer as many as six credit hours with a grade of "D" from any accredited college or university. Credit for the hours will be accepted as transfer credit if the course meets requirements for transfer course credit and if a student would be allowed to earn a the same grade of "D" if the class were offered at UA Little Rock. UALR. A student may take advantage of this policy only once and at any time prior to the awarding of an undergraduate degree. If the student does not choose to transfer the maximum of six hours at that time, any remaining hours will not be accepted in transfer.~~

~~Designated University College advisers and one adviser per academic college will be authorized to approve the "D" transfer form. Once approved, the form will be sent to Records and Registration for processing.~~

And be it further resolved to modify Policy 517.1 as follows (underline indicates addition, strikethrough indicates deletion)

Credit by Examination

UA Little Rock may award course credit for standardized tests, such as AP, IB, ACT, SAT, Accuplacer, CLEP, and departmentally created examinations. The courses for which such credit, placement, or exemption shall be granted and the grade (credit/no credit or letter grade) which is assigned based on the tests will be determined by the department/program faculty, by submitting a request through the curriculum process to Undergraduate Council. The information in the approved request will be published in the UA Little Rock Undergraduate Catalog, placed on the UA Little Rock website, and available at the appropriate offices within the university.

Course credit from examinations will not count towards the minimum hours to graduate, residency requirements, upper level hour requirements, or gpa calculation. A maximum of 30 hours may be awarded for all forms of Credit by Examination. Because there are a variety of ways whereby a student may achieve credit for a specific course (for instance, IB, AP, CLEP, placement test, concurrent, transfer course, UALR course), under no circumstances should a student receive multiple credits for the same course.

AP Credit

UALR will award some level of credit, placement, or exemption for AP examination scores of 3 or higher. UALR may award some level of credit, placement, or exemption for AP examination scores of 2 or lower.

The request to Undergraduate Council should include name of the examination, the corresponding UA Little Rock course(s), and the amount of credit awarded for acceptable scores on the examination.

~~The UALR department or program that offers courses/credits having content that is the most similar to the content covered by a particular AP examination will determine the specific level of credit, placement, or exemption granted for particular scores on that particular AP examination, consistent with all university-wide policies. UALR departments and programs will review their AP examination credit, placement, and exemption policies annually. Changes to UALR AP examination credit, placement, and exemption policies should be made by submitting the appropriate curriculum change form to the UALR Undergraduate Council.~~

~~UALR will clearly communicate its policies and acceptance of AP examinations by providing the following information: the name of the AP examination, the corresponding UALR course(s), and the amount of credit awarded for acceptable scores on the examination. This information will be published in the UALR Undergraduate Catalog, placed on the UALR website, and available at the appropriate offices within the University.~~

Standardized Tests for Credit

~~Students are allowed to take standardized subject matter tests for credit. Such tests will be adopted by the department/program offering the course. The courses for which such credit shall be granted and the grade (credit/no credit or letter grade) which is assigned based on the tests will be determined solely by the department/program faculty.~~

Standardized Placement Tests

~~Departments/programs UA Little Rock may authorize credit/placement for a course having similar content to the content covered by a subsection of a standardized placement test such as ACT, SAT, or Accuplacer by submitting the request to the Undergraduate Council. The request to Undergraduate Council should include the name of the test, the subsection, the minimum score on the subsection, and the course number for which credit will be given. Course credit from standardized tests will not count towards the minimum hours to graduate, residency requirements, upper level hour requirements, or gpa calculation.~~

International Baccalaureate

~~At least twenty-four (24) semester credit hours or equivalent undergraduate course credit shall be granted entering freshman to students who have successfully~~

completed the International Baccalaureate Diploma Program (IB). ~~Specific credit to be awarded shall be determined within existing guidelines.~~

If the student's IB curriculum has a subject at the Standard Level, and, by means other than the IB, the student gains credit for a UA Little Rock course that is mapped to the same subject at the Higher Level, then such credit does not count toward the minimum 24 credits granted for the IB.

Because UA Little Rock awards a minimum of 24 credits when it accepts the IB diploma, any extra credits that are not assigned to specific UA Little Rock courses by other means shall be awarded as general lower level elective credit.

- C. **Motion FS_2017_14. Graduate Council** (Legislation. Majority Vote at One Meeting, no second required) Clarification on Early Entry Program (underline indicates addition, strikethrough indicates deletion) (pending action by GC on Wednesday)

Be it resolved to modify the Graduate Credit Earned by Undergraduates legislation (FS_2014_6) to change the name of the program from "4+1 program" to "Early Entry Graduate Program" throughout the policy,

And be it resolved to modify "graduate degree" to "graduate degree/certificate" throughout the Early Entry Graduate Program section of the policy.

- E. **Motion FS_2017_15. Graduate Council** (Legislation. Majority Vote at One Meeting, no second required) Double-counting Policy

Be it resolved to adopt the Double Counting of Graduate Credits Policy,

Policy for Double Counting of UA Little Rock Graduate Credits

This policy applies only to graduate degrees awarded solely at UA Little Rock. Other dual degree programs involving UA Little Rock and other campuses are not subject to this policy.

TYPE OF DEGREE

Two Graduate Degrees in Distinct Disciplines

No more than 12 graded semester credit hours (research hours will not be double-counted), subject to the following conditions:

- o Both degrees are completed within the time allowed.
- o Written approval of both graduate program coordinators.
- o Written approval of the Graduate School Dean.

Master's or Specialist's Degree en route to Doctorate in the Same Discipline

Upon recommendation by the graduate program, a doctoral candidate may earn a master's or specialist's degree in the same discipline, upon completion of the master's or specialist's degree requirements or upon the completion of specific requirements established by the program. The

master's or specialist's degree may not be awarded retroactively. The candidate must apply for graduation by the appropriate deadline.

If a student has earned a master's or specialist's degree in the same discipline from another university, the student will not be awarded another equivalent master's or specialist's degree from UA Little Rock.

Completed Master's or Specialist's Degree and Doctoral Degree

All graded semester credit hours (research hours will not be double-counted) earned from a master's or specialist's degree awarded by UA Little Rock within the past seven years may be double-counted towards a doctoral degree. Policy is at the discretion of each graduate program. If either program prohibits double-counting, the prohibition applies to the other program as well. Contact the programs for more information.

Completed Graduate Certificate and Graduate Degree

All graded semester credit hours (research hours will not be double-counted) earned from a graduate certificate awarded by UA Little Rock within the past seven years may be double-counted towards a higher degree. Policy is at the discretion of each graduate program. If either program prohibits double-counting, the prohibition applies to the other program as well. Contact the programs for more information.

Two Graduate Certificates

Double-counting is not allowed.

F. Motion FS_2017_15. Graduate Council (Legislation. Majority Vote at One Meeting, no second required) Academic Clemency (Graduate)

Be it resolved to adopt the Academic Clemency (Graduate) policy
Policy for Academic Clemency for Graduate Students

Any graduate student who has previously attended UA Little Rock and whose attendance at UA Little Rock or any institution of higher education has been interrupted for a period of at least two years may qualify for academic clemency providing he or she meets all of the criteria specified below and was not dismissed for non-academic reasons. Under this policy a graduate student may apply to have graduate grades and credits earned at UA Little Rock previous to the separation removed from his or her grade point average. Approval of a request for clemency requires the signature of the student's Program Coordinator and the Graduate School Dean.

After re-entering UA Little Rock following a separation of at least two years from any institution of higher education, a graduate student may request academic clemency at the Graduate School. The

student shall specify the term(s) for which clemency is desired. The request will be forwarded, along with appropriate permanent record information, to the student's Program Coordinator for approval. The coordinator shall forward the request to the Graduate School Dean.

Clemency shall cover all credits earned during the semesters (i.e. Spring, Summer, Fall) for which clemency is requested. A student may request clemency for up to two entire semesters. The student's complete record will remain on the transcript with the added notation of academic clemency received.

Any petition for academic clemency must be requested and granted prior to the awarding of a degree. Once the degree is awarded, the record is closed and the academic clemency policy cannot be invoked.

Academic clemency may be approved only once. For purposes of degree requirements, a student who receives clemency must follow the provisions of the Graduate Catalog in effect at the time of re-enrollment.

G. Motion FS_2017_16. Academic Calendar and Schedules Committee (Legislation. Majority Vote at One Meeting, no second required) AY 18-19 Calendar

Be it resolved to replace the AY18-19 Calendar (FS_2016_21) with the attached AY 18-19 Calendar.

H. Motion FS_2017_17. Academic Calendar and Schedules Committee (Legislation. Majority Vote at One Meeting, no second required) AY 19-20 Calendar

Be it resolved to adopt the attached AY 19-20 Calendar.

VIII. Open Forum

IX. Adjourn