

# FACULTY SENATE

---

Faculty Senate Meeting Minutes

Friday, November 18, 2016

1:00 PM until adjournment

DSC B&C

## I. Welcome and Roll Call

*Present:* **CALS**— Cheatham, LeGrand, Douglas, Thibeault, Street, Smith, Kyong-McClain, Barrio-Vilar, Woolbright, LaW. **CB**— Hendon, Farewell, Leonard. **CEHP**—Oltmans, Otters, Prince, Carmack, Evans, Vander Putten, Stieve, Grover, Finley. **CSSC**—Giammo, Flinn, Golden, Blevins-Knabe, Scranton, Lopez, Matson, Craw. **CEIT**— Sandgren, Tramel, McMillan, Jovanovic, Deangelis. **LAW**—Fitzhugh. **LIBRARY**— Macheak. **ExOFFICIO** - Rogerson, Wright, Anson, McClellan.

*Absent:* **CALS**—Cates. **CB**— **CEHP**—Clemmons, Crass. **CSSC**—none. **CEIT** —Berleant. **LAW**— Entrikin, Boles. **LIBRARY**—. **ExOFFICIO**— Donovan, Toro

## II. Review of Minutes Sept 23 2016 accepted

## III. Introduction of New Topics (2 minute limit)

M Tramel thanks the veterans celebration

J Flinn - concerned about the tuition discount issue; Dr Rogerson answered that, for now, the tuition discount would continue.

J Hendon - P&C is discussing budget analysis: [he made comments about some of the observations he has made:]...about 40:60, so forty cents of each dollar in the budget was used to pay instructional faculty. The other sixty cents, administration. This meant UALR was rank among the best as far as dollars spent on actual instruction. However, at today's senate meeting, he announced that over the last 4 years, we have had a 6% decrease in money spent on instruction. This fiscal year, UALR will spend 32.9 cents of every dollar on instruction. He indicated that there were plans to explore what has caused this shift.

## IV. Announcements

A Wright: working on other committees we have been trying to get the AIGC together without success. The membership is too large (13 faculty, 12 students). Getting a quorum is very difficult.

Ad hoc committee on paperless curriculum: Tom Wallace is heading the committee. The committee has written down the curricular process and is preparing a specification for ITS. Next semester, we'll work with ITS on implementing. The only difficulty which may need some more work is the 4000-5000 level courses.

## V. Reports

### A. Chancellor's Report – Andrew Rogerson

It came to my attention that the housing policy was off putting; webpage was concerning; fact of waiver and exceptions were not obvious; scholarships requirement

Web Page has been reworded to be very clear that on campus living is encouraged but not absolutely required

We are looking at tuition issue and are leaning toward keeping it as it is.

Questions? none

**B. Provost's Report - Zulma Toro**

Welcome - announcements: Dr Larry King has accepted our asso VC for continuous improvement. This is right time considering our HLC review coming up He will join us Jan 3 2017.

Strategic plan process: r/t efforts of QI refer to detailed report on website. Recommends faculty review the 2005-2006 Strategic Plan (a.k.a. UALR Fast Forward) at <http://ualr.edu/about/files/2013/12/UALRstrategicplan.pdf>. This "Vision for a Decade" is now ready to be updated, and faculty input will be a part of the process. Please call me with questions

reaccreditation and CQI : getting help based on...assessment academy survey ... 3 programs and others listed for a variety of things Nursing was among them.

More good news- 4 proposals were selected for funding then lists

Thank you for your service

We have extended the deadline to submit the faculty excellence award nominees.

- C. Faculty Governance Committee – Rosalie Cheatham - Governance flow document has been placed on the website. The flow chart offers a pictorial view of how governance documents should flow <http://ualr.edu/facultysenate/files/2013/12/Governance-flow.pdf>. Report posted on website.**
- D. Undergraduate Council – Mike Tramel posted report on website. department of higher ed has said that minor and 4+1 have to go through Letter of Notification process - be aware because this means the process will take longer.**
- E. Graduate Council – Brian Berry posted**
- F. Council on Core Curriculum and Policies – Belinda Blevins-Knabe posted**
- G. Environmental Impact of eSTEM and Arts - Andrijana Vukovich**

A Vukovich:

Capital projects 1. new Arts and Design Building coming along

2. eStem HS is also progressing - eSTEM has used up the Nursing courtyard as well as all the area South of Larson. There is a plan for repairing the area. Larson Hall and Art project will also be re-landscaped and restored. There will be an irrigation system.

E Anson: How is the entrance going to work?

AV: No change to signage. Students will come in via Big Lots and through the Lot 5 there will be security guards.

J Carmack: What about tree losses?

AV: Trees will be replaced with hardwoods; Here are drawings for areas to be restored and I will leave them for your review.

## VI. Old Business

none

## VII. New Business

### A. **Motion FS\_2016\_32.** Executive Committee. (Majority Vote at One Meeting, no second required) Executive Committee Changes

Be it resolved to place the following motion on the April University Assembly agenda:

Be it resolved that Article III of the Constitution of the Assembly of the University of Arkansas at Little Rock be modified as follows (underline indicates addition, strike-through indicates deletion):

### **Officers of the Faculty Senate**

Officers of the Faculty Senate shall be the president, the immediate past president, the vice president, the secretary, the parliamentarian, and counsel. ~~In the event the immediate past president is no longer a member of the faculty at UALR, the most recent past president still on the faculty shall serve in that position. The immediate past president shall have all rights of Senate membership, serve as advisor to the president of the Senate, and have voice on the Executive Committee.~~ The president of the Assembly shall serve as president of the Faculty Senate. The vice president, secretary, and parliamentarian shall be elected by the Faculty Senate from the elected membership of the Faculty Senate for two-year terms. In the event that a senator elected to one of these offices ceases to be a member of the Faculty Senate, another senator shall be elected to fulfill the remainder of the term of office. The election of new officers shall take place during the first meeting of the academic year in even-numbered years after new members of the Faculty Senate have been elected. Vacancies shall be filled by election at the next regularly scheduled Faculty Senate meeting. All Officers of the Faculty Senate shall be ex officio members of the Faculty Senate with vote.

The president shall preside at meetings of the Faculty Senate and of the Executive Committee, and also shall discharge the responsibilities specified elsewhere in this constitution.

The vice president shall be the presiding officer at Faculty Senate meetings in the absence of the president, and shall also serve as vice president of the Executive Committee.

The secretary shall be responsible for preparing the minutes of each Faculty Senate meeting and for submitting the minutes to the office of the executive vice chancellor and provost for distribution to all members of the ~~Faculty Senate and~~ University Assembly. The secretary also shall serve as secretary of the Executive Committee. The secretary shall collect papers and documents concerned with Faculty Senate matters and transfer them to ~~the UALR Archives or equivalent place~~ a permanent archive at the

end of each academic year.

The parliamentarian shall advise the officers and members of the Faculty Senate on questions of procedure in order that the business of the Faculty Senate be transacted correctly, efficiently, and impartially. The parliamentarian also shall serve as parliamentarian of the Executive Committee.

The immediate past president shall serve as advisor to the president of the Faculty Senate. In the event the immediate past president is no longer eligible to serve on the Faculty Senate, the most recent past president who is eligible to serve on the Faculty Senate shall serve in that position.

The counsel shall be responsible for ensuring that copies of records related to faculty governance are maintained ~~in the permanent archive in the Faculty Senate offices and are current~~. The counsel shall be ~~a faculty member~~ an elected member of the Faculty Senate and shall provide expertise to the executive committee on current policies and the historical background on important issues. The counsel shall be appointed by the elected officers of the Faculty Senate to a renewable, two-year term that is staggered relative to the Faculty Senate officers. The appointment shall be reported to the Faculty Senate.

**Commentary:** The main change is to make it clear that all officers of the Faculty Senate are ex officio voting members of the faculty senate. The immediate past president language is moved out of the officers opening paragraph and installed in a separate paragraph, in parallel with the other officers.

Other changes in the section include making clear from which constituency the office is elected. In the case of the elected officers of the faculty senate, they should be elected from the elected members of the faculty senate (which was implicit but should be explicit). The counsel should be elected from members of the faculty senate.

Finally, the UALR archives refers to a specific location. The constitution should be more generic so as to allow changes to facilities to be accommodated without a change in the constitution. The University Assembly subsumes the Faculty Senate, so it is redundant to require distribution to both bodies.

BBK: How was the counsel to the Senate selected, and does the counsel have a vote?

A Wright: Reviews history of counsel: Under the 1999-2000 modifications to the constitution, it was allowed to be any faculty member. The Constitution specifies that the executive committee will select the counsel. Nominations were called for and the exec comm voted on the nominees. The counsel does not have vote on the senate as it stands. This would change if we adopt the motion.

BBK: Moves to amend the motion to make the counsel be a member of the faculty senate. Seconded. Amendment carried.

Motion as amended carried and will come before the University assembly.

**B. Motion FS\_2016\_33.** Honors and Awards Committee. (3/5 Majority Vote at two Meeting, no second required) Honors and Awards membership changes

Be it resolved to Modify Article III. Of the constitution, Honors and Awards Committee from

All members shall serve one year terms.

To

All members shall serve two year, staggered terms

And be it resolved that the faculty senate executive committee will perform the initial staggering for the AY 17-18 academic year from the existing members of the committee.

Discussion? none

motion carries

We will vote again in December

- C. Motion FS\_2016\_34.** Executive Committee. (Majority Vote at one Meeting, no second required) Transfer Credit policy changes (underline indicates addition, strikethrough indicates deletion)

Matson reads:

**Be it resolved** to change the name of Policy 517.1 to Placement and Transfer of Credit Policy,

**And Be it resolved** to modify Standardized Tests for Credit (10/24/1972) to read :

Students are allowed to take standardized subject matter tests for credit. Such tests will be adopted by the department/program offering the course at the Division Level by majority vote of the respective division faculty. The courses for which such credit shall be granted and the grade (credit/no credit or letter grade) which is assigned based on the tests will be determined solely by the department/program faculty. ~~respective divisions through majority vote of the respective division faculty.~~ Grades for such exams shall be at the discretion of the respective divisions.

**And Be it resolved** to add the following to the Standardized Tests for Credit

Departments/programs may authorize credit/placement for a course having similar content to the content covered by a subsection of a standardized placement test such as ACT, SAT, or Accuplacer by submitting the request to the Undergraduate Council. The request should include the name of the test, the subsection, the minimum score on the subsection, and the course number for which credit will be given. Course credit from standardized tests will not count towards the minimum hours to graduate, residency requirements, upper level hour requirements, or gpa calculation.

**And be it resolved** to adopt the following implementation language:

Implementation (not part of policy): Tests which have already been approved to satisfy course pre-requisites will be grand-fathered.

**Commentary:** As part of motion FS\_2016\_28, all policies regarding transfer were accumulated into policy 517.1. There were some ambiguous matters regarding placement that seemed to fit. Therefore, the name of the policy should be changed.

When the legislation was accumulated, it could be seen that the “Standardized Tests for Credit” legislation still referred to the ‘division’ structure that has long since been changed.

Since Standardized Tests for Credit had been enabled, it seems reasonable to enable the current practice of using tests for placement into courses and make the approval authority clear.

The implementation language may be redundant, but it doesn’t hurt to be clear.

B McMillan: Recommends wording change, wherever it says “department” make it “department/program”

Amendment accepted without objection.

M Douglas: Change “and the grades assigned” to “and the grade (credit/no credit or a letter grade) which is assigned”.

Amendment accepted without objection.

M Mathis: Point of clarification: How will the “credit/no credit or a letter grade” work with the statement on gpa calculation?

AW: the language on gpa calculation applies only to placement tests, not standardized tests where the letter grade occurs.

Calls vote on motion as amended

Motion carries

#### VIII. Open Forum

None

#### IX. Adjourn 1:56 pm Jane D Evans