

University of Arkansas at Little Rock
Policy Name: Placement and Transfer of Credit Policy
Policy Number: 517.1
Effective Date: 8/15/2018

Core Transfer Reciprocity

1. Transfer students from public Arkansas institutions shall be deemed to have met *all* UALR core requirements and shall not be required to complete any additional core courses if they transfer in a completed designated transfer degree (an AA, AS, or AAT) or 60 completed hours that include 35 hours of the state minimum core.
2. Transfer students from public Arkansas institutions shall be deemed to have met a *specific* core requirement and shall not be required to complete an additional core course for that requirement if they transfer in a course included in the state ACT system that matches a course in the UALR core.
3. Transfer students from public Arkansas institutions, including students transferring between UALR colleges, shall be deemed to have met the requirements of a *specific core curricular area* and shall not be required to complete an additional core course in that area if they transfer in a course taken to meet a core curricular area requirement at the sending institution or UALR college.
4. Transfer students from regionally accredited out of state or private institutions, including those transferring in completed associate degrees, who have completed 35 credit hours of coursework in the following distribution shall be deemed to have met the core requirement in that core curricular area and shall only be required to take coursework from the area(s) they are missing:

English/Communications: 6-9 hours

Math: 3 hours

Science: 8 hours

Fine Arts/Humanities : 6-9 hours

Social Sciences: 9-12 hours, including 3 hours of US History or American National Government

- a. Courses transferred from these institutions go to the office responsible for transfer student services who makes a determination about whether transfer courses met the core curricular area requirement using rubrics approved by the Council on Core Curriculum and Policies.

- b. In the event of questions the office responsible for transfer student services consults the relevant department or the Council on Core Curriculum and Policies depending on the question.
 - c. The office responsible for transfer student services makes the decision about core course equivalency. These decisions may be appealed to the Council on Core Curriculum and Policies, who makes the final decision. The Council on Core Curriculum and Policies will determine rules by which it will manage appeals.
 - d. The office responsible for transfer student services will meet annually with the Council on Core Curriculum and Policies to review these processes and report on volume of cases and outcomes.
5. A “designated transfer degree” is an Associate of Arts, Associate of Science, or Associate of Arts in Teaching – or any future associate degree program approved by ADHE--that includes a 35-hour state core curriculum.
 6. “Core curricular area” refers to one of the five categories established in the State Minimum Core Curriculum by Act 98 of 1989: English/Communications, Math, Science, Fine Arts/Humanities, and Social Sciences.
 7. This policy shall not keep individual programs from requiring students to complete specific core courses as (1) degree program requirements, (2) prerequisites for degree program requirements, or (3) licensing requirements.
 8. The inter-college reciprocity policy shall only apply to a student who has officially declared a major in the sending college.

Transflex

In order to facilitate the progress of transfer students within their majors toward a baccalaureate degree, departments offering undergraduate degrees are hereby authorized to revise graduation requirements for transfer students within the constraints described below:

1. To be eligible for a Transflex modification, a student must transfer in to UALR at least 12 college- level credits.
2. Flexibility will be permitted on the following requirements provided that the intentions of these requirements are kept in mind and honored:
 - core requirements*

*While students entering UALR with a high number of semester credit hours (75 or more) in transfer should be given the benefit of a broad interpretation regarding satisfaction of core requirements, the state specified 35-hour core would be applicable.

Course Transfer Policy

UA Little Rock will grant academic credit for courses transferred from a regionally accredited college or university if a grade of A, B, or C was earned at the transferring institution and if a student would be allowed to earn the same grade if the class were offered at UA Little Rock. Once credit has been assigned, the credit will not be removed should this policy change.

Credit by Examination

UA Little Rock may award course credit for standardized tests, such as AP, IB, ACT, SAT, Accuplacer, CLEP, and departmentally created examinations. The courses for which such credit, placement, or exemption shall be granted and the grade (credit/no credit or letter grade) which is assigned based on the tests will be determined by the department/program faculty by submitting a request through the curriculum process to Undergraduate Council. The information in the approved request will be published in the UA Little Rock Undergraduate Catalog, placed on the UA Little Rock website, and available at the appropriate offices within the university.

Course credit from examinations will not count towards residency requirements or gpa calculation. A maximum of 30 hours may be awarded for all forms of Credit by Examination. Because there are a variety of ways whereby a student may achieve credit for a specific course (for instance, IB, AP, CLEP, placement test, concurrent, transfer course, UA Little Rock course), under no circumstances should a student receive multiple credits for the same course. Once credit has been assigned, the credit will not be removed should this policy change or should the test scores by which credit is assigned change.

AP Credit

UA Little Rock will award some level of credit, placement, or exemption for AP examination scores of 3 or higher. UA Little Rock may award some level of credit, placement, or exemption for AP examination scores of 2 or lower.

The request to Undergraduate Council should include name of the examination, the corresponding UA Little Rock course(s), and the amount of credit awarded for acceptable scores on the examination.

Standardized Tests for Credit

Students are allowed to take standardized subject matter tests for credit. Such tests will be adopted by the department/program offering the course.

Standardized Placement Tests

UA Little Rock may authorize credit/placement for a course having similar content to the content covered by a subsection of a standardized placement test such as ACT, SAT, or Accuplacer. The request to Undergraduate Council should include the name of the test, the subsection, the minimum score on the subsection, and the course number for which credit will be given.

International Baccalaureate

At least twenty-four (24) semester credit hours shall be granted entering freshman students who have successfully completed the International Baccalaureate Diploma Program.

If a student's IB curriculum has a subject at the Standard Level, and, by means other than the IB, the student gains credit for a UA Little Rock course that is mapped to the same subject at the Higher Level, then such credit does not count toward the minimum 24 credits granted for the IB.

Because UA Little Rock awards a minimum of 24 credits when it accepts the IB diploma, any extra credits that are not assigned to specific UA little Rock courses by other means shall be awarded as general lower level elective credit.

Correspondence Credit

That a maximum of 15 semester hours of credit by correspondence be applied toward an undergraduate degree. To qualify for university credit, a correspondence course must be approved by the UALR department and signed by chair in which the course is being offered. Applicability of correspondence courses to a specific major or minor will be determined by the department and signed by the department chair in which the major/minor is being offered.

Transferred courses without credit hours

In cases where an accredited college or university has granted recognition by no academic credit hours for a course, UALR will not grant academic credit for the transferred course; students may consult the department offering the equivalent course on campus regarding the possibility of a course substitution/waiver.

Articulation Agreements

All articulation agreements regarding transfer of credit beyond the core require approval by the individual academic unit/department level affected by the agreement plus the normal approval process before the approval is official. Academic units/departments shall be as accommodating as reasonably possible when making decisions concerning transfer of credits

Requisite Test

Individual academic units/departments may choose to develop and administer a requisite test to all students in a course prior to registering for the class and no later than the end of the first week of classes to verify that those enrolled have the skills necessary to successfully complete the class. Students may be administratively withdrawn from the course if they do not demonstrate their grasp of the requisite skills. Departments who choose to initiate a requisite test shall follow the normal curricular approval process using the appropriate curriculum change forms. The requisite test must be accompanied by a syllabus of topics covered on the test and recommended study materials to prepare for the test.

Citation and Modification

This policy must be cited in any curricular documents that excerpt it (such as the Undergraduate Catalog) and the Faculty Senate Executive Committee (or their designee) should review those documents before they are finalized. Wherever there is a substantive conflict between the document which quotes this policy and this policy, this policy shall be followed.

The Policy can be modified through legislative action of the Faculty Senate (see Article III of the Constitution of the Assembly of the University of Arkansas at Little Rock).

Unless otherwise specified in the legislation, changes to this policy take effect in the Fall semester of the nine month academic year subsequent to the approval of the legislation.

Source: Faculty Senate Minutes (8/25/2017, 4/21/2017, 11/18/2016, 5/6/2016, 5/5/2016, 9/25/2015, 12/3/2015, 10/22/2015, 11/14/2014, 5/4/2012, 1/28/2011, 11/19/2010, 12/5/2008, 11/30/2007, 3/16/2007, 5/6/2005, 3/16/2004, 12/5/2003, 4/18/2003, 9/15/2000, 4/30/1986, 10/20/1983, 10/24/1972)

Revised: 8/2017

Approved by: Chancellor

Custodian: Faculty Senate

Change Log			
Revision	Date	Summary of Change	Legislation
1	8/25/2017	Postpone implementation of standardized tests	FS_2017_22
0	4/21/2017	Limits on credits gained by standardized tests	FS_2017_13
0	12/5/2016	IB Interpretation	FSM-2016-13
0	11/18/2016	Standardized Tests for Credit	FS_2016_34
0	5/6/2016	Core Transfer Appeal	FS_2016_28
0	5/5/2016	Transflex memo	FSM-2016-7
0	9/25/2015	Syllabi for Requisite Exam	FS_2015_31
0	12/3/2015	Core Grandfathering memo	FSM-2015-6
0	10/22/2015	Transfer of Core	FSM-2015-3
0	11/14/2014	Core transfer reciprocity	FS_2014_28
0	5/4/2012	Transflex	
0	1/28/2011	Transflex	
0	11/19/2010	Transflex Pilot Extension	
0	12/5/2008	ACE Credit, non-degree/non-international classification	
0	11/30/2007	Transflex pilot	
0	3/16/2007	International Baccalaureate Credit	
0	5/6/2005	Articulation agreements for transfer	
0	5/6/2005	Requisite Exam	
0	5/6/2005	Departmental authority to approve transfer	superseded
0	3/16/2004	D transfer policy	
0	12/5/2003	D transfer policy	superseded
0	4/18/2003	D transfer policy	superseded
0	9/15/2000	AP Credit	
0	4/30/1986	Maximum correspondence credit	
0	10/20/1983	Transferred courses without credit hours	
0	10/24/1972	Standardized tests for credit	