

**UNIVERSITY OF ARKANSAS AT LITTLE ROCK TRANSMITTAL OF  
STAFF SENATE LEGISLATION**

(Staff Senate legislation is to be submitted to the Chancellor to approve or disapprove within ten calendar days of the action. The Chancellor may approve or veto any Staff Senate legislation within a period from the eleventh through the twenty-fifth calendar day after such action has been presented, unless the Assembly has been petitioned to amend or rescind the legislation. In the latter case the Chancellor's approval or veto shall be made no later than fifteen calendar days after the Assembly has voted on and failed to approve a motion to amend or rescind a legislative action of the Staff Senate. The Chancellor shall provide written reasons for a veto to the Staff Senate.)

The following motion passed the (Check one)

- UALR Staff Senate (Send to Chancellor's Office)  
 UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To change the words fiscal year to academic year throughout the Staff Senate constitution.

Forwarded by (Signature of Staff Senate Representative)

Andrea Morris, Immediate Past-President

Date Received in the Chancellor's Office

**Chancellor's Action**

- Approved  
 Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

**Reasons for disapproval (To be completed by the Chancellor)**

**Notifications Needed (Notify those responsible for making updates to the following:)**

- Assembly Constitution  
 Policy  
 All of the Above  
 Other (List below)

**Other Update:**

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The following motion passed the (Check one)

- UALR Staff Senate (Send to Chancellor's Office)  
 UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To update the description of the treasurer's responsibilities in the constitution to say that s/he should provide financial reports at every meeting rather than at the first and last regularly scheduled Staff Senate meetings of each year. The new wording is as follows:  
"The treasurer shall be responsible for collecting and accounting for dues, funds, contributions, and other monies or assets necessary for the operation of Staff Senate business. The treasurer shall provide financial reports at every scheduled Staff Senate meeting of each year and be prepared to give additional reports at the request of the president.

Forwarded by (Signature of Staff Senate Representative)

Khanna Morris, Immediate Past - President

Date Received in the Chancellor's Office

**Chancellor's Action**

- Approved  
 Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

**Reasons for disapproval (To be completed by the Chancellor)**

**Notifications Needed (Notify those responsible for making updates to the following:)**

- Assembly Constitution  
 Policy  
 All of the Above  
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The following motion passed the (Check one)



UALR Staff Senate (Send to Chancellor's Office)



UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To update the third paragraph in the Meetings of the Staff Senate section that states to whom the agenda must be distributed. The new wording of that sentence is as follows: The agenda must be distributed to all members of the Staff Senate, the president of the Faculty Senate, and the president of the Student Government Association within five working days before the meeting.

Forwarded by (Signature of Staff Senate Representative)

*Khanna Morris, Immediate Past-President*

Date Received in the Chancellor's Office

**Chancellor's Action**



Approved



Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

**Reasons for disapproval (To be completed by the Chancellor)**

**Notifications Needed (Notify those responsible for making updates to the following:)**



Assembly Constitution



Policy



All of the Above



Other (List below)

**Other Update:**

**UNIVERSITY OF ARKANSAS AT LITTLE ROCK TRANSMITTAL OF  
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- UALR Staff Senate (Send to Chancellor's Office)  
 UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To update the first paragraph of the Committees of the Staff Senate section to include a procedure on selection of committee members. This paragraph will be inserted before the existing first paragraph, and the wording is as follows: "Prior to the second senate meeting of the academic year, the president will send a survey along with committee descriptions to all senators to have them rank the order of their interest of serving on a committee. Senators are expected to serve on a minimum of two (2) committees. The president will then take the results and create the committees based on these results. Committees will be announced at the second meeting of the academic year."

Forwarded by (Signature of Staff Senate Representative)

*Kenna Morris, Immediate Past-President*

Date Received in the Chancellor's Office

Chancellor's Action



Approved



Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

Reasons for disapproval (To be completed by the Chancellor)

Notifications Needed (Notify those responsible for making updates to the following: )



Assembly Constitution



Policy



All of the Above



Other (List below)

Other Update:



**UNIVERSITY OF ARKANSAS AT LITTLE ROCK TRANSMITTAL OF  
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The following motion passed the (Check one)



UALR Staff Senate (Send to Chancellor's Office)



UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To update the description of the Fall Open House committee to remove wording regarding the appointment of members. The new wording of the committee description is as follows: "This committee shall plan and organize a fall open house and extend invitations to the campus community to attend this function. This committee shall be composed of at least seven members. One shall be a carry-over from the previous year. During the open house activities, the Helping Hand Committee will announce its kickoff campaign."

Forwarded by (Signature of Staff Senate Representative)

Shanna Harris, Immediate Past-President

Date Received in the Chancellor's Office

Chancellor's Action



Approved



Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

Reasons for disapproval (To be completed by the Chancellor)

Notifications Needed (Notify those responsible for making updates to the following: )



Assembly Constitution



Policy



All of the Above



Other (List below)

Other Update:

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The following motion passed the (Check one)

- UALR Staff Senate (Send to Chancellor's Office)  
 UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To update the description of the Fundraising Committee to indicate the appropriate number of committee members needed. The new wording of the committee description is as follows: "This committee works to raise money for the operation of the Staff Senate. Committee members shall organize teams to work with fund drives and income generating activities. This committee shall be made up of at least three to ten Staff Senate members, but not limited to Staff Senate members. Committee members shall serve staggered two-year terms."

Forwarded by (Signature of Staff Senate Representative)

Keane Harris, Immediate Past-President

Date Received in the Chancellor's Office

Chancellor's Action



Approved



Disapproved (Reason below)

 Chancellor's Signature	
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Reasons for disapproval (To be completed by the Chancellor)

Notifications Needed (Notify those responsible for making updates to the following: )



Assembly Constitution



Policy



All of the Above



Other (List below)

Other Update:

**UNIVERSITY OF ARKANSAS AT LITTLE ROCK TRANSMITTAL OF  
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The following motion passed the (Check one)



UALR Staff Senate (Send to Chancellor's Office)



UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To add the following committee: Issues and Concerns Committee: This committee shall provide a means whereby classified and non-classified professional staff may comment on or request assistance with resolution of campus quality-of-life issues. However, this does not pertain to employer/employee relations, which should be directed to the Department of Human Resources. The committee shall be composed of no less than four senators and/or campus volunteers. Committee members shall serve staggered, two-year terms to assure continuity of service.

Forwarded by (Signature of Staff Senate Representative)

Shanna Harris, Immediate Past President

Date Received in the Chancellor's Office

**Chancellor's Action**



Approved



Disapproved (Reason below)

 6-26-66  
Chancellor's Signature

**Reasons for disapproval** (To be completed by the Chancellor)

**Notifications Needed** (Notify those responsible for making updates to the following:)



Assembly Constitution



Policy



All of the Above



Other (List below)

**Other Update:**

**UNIVERSITY OF ARKANSAS AT LITTLE ROCK TRANSMITTAL OF  
STAFF SENATE LEGISLATION**

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The following motion passed the (Check one)

- UALR Staff Senate (Send to Chancellor's Office)  
 UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To change the name of the Nomination Committee to the Election Committee and remove wording that is no longer applicable. The new wording of the committee description is as follows: "The Election Committee shall receive nominations and prepare ballots for the election of Staff Senate senators. An annual count shall be taken by the Election Committee, as of March 1, to determine numerical representation of the Staff Senate for the upcoming academic year which begins August 1 and ends July 31. Staff senators will be elected each year in April. The Election Committee shall be responsible for conducting the election. This committee shall be composed of four members. One shall be a carry-over from the previous year. Members shall serve a one-year term."

Forwarded by (Signature of Staff Senate Representative)

Shanna Morris, Immediate Past-President

Date Received in the Chancellor's Office


Chancellor's Action



Approved



Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

Reasons for disapproval (To be completed by the Chancellor)

Notifications Needed (Notify those responsible for making updates to the following:)



Assembly Constitution



Policy



All of the Above



Other (List below)

Other Update:



**UNIVERSITY OF ARKANSAS AT LITTLE ROCK TRANSMITTAL OF  
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The following motion passed the (Check one)

- UALR Staff Senate (Send to Chancellor's Office)  
 UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To dissolve the Orientation Committee and remove it from the Staff Senate constitution.

Forwarded by (Signature of Staff Senate Representative)

Khanna Morris, Immediate Past-President

Date Received in the Chancellor's Office

Chancellor's Action

- Approved  
 Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

Reasons for disapproval (To be completed by the Chancellor)

Notifications Needed (Notify those responsible for making updates to the following:)

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The following motion passed the (Check one)

- UALR Staff Senate (Send to Chancellor's Office)  
 UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To update the description of the Staff Achievement Awards Committee to stipulate that one of the committee members will be a carry-over from the previous year. The new wording of the committee description is as follows: "This committee shall select the recipients for the Staff Achievement Awards from nominations received using the guidelines determined by the committee. Through this awards program, staff will be recognized and honored for outstanding achievements in the following categories: Personal Growth, Service to UALR, and Community Service. Membership of this committee shall consist of seven members to be selected by the Staff Senate president-elect or that person's designee, who will chair the committee without vote, except in the case of a tie. One shall be a carry-over from the previous year. Previous award recipients are encouraged to serve on the committee. These awards are presented at the annual Staff Senate Awards Ceremony. A nominee (nominated by another employee or personal application) will not be eligible to serve on this committee.

Forwarded by (Signature of Staff Senate Representative)

Ashame Morris, Immediate Past-President

Date Received in the Chancellor's Office

Chancellor's Action



Approved



Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

Reasons for disapproval (To be completed by the Chancellor)

Notifications Needed (Notify those responsible for making updates to the following:)



Assembly Constitution



Policy



All of the Above



Other (List below)

Other Update:

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The following motion passed the (Check one)



UALR Staff Senate (Send to Chancellor's Office)



UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To update the description of the Staff Awards Ceremony Committee to stipulate that one of the committee members will be a carry-over from the previous year. The new wording of the committee description is as follows: "This committee shall organize the annual service awards ceremony. The selection process is stated in the document as adopted in June 1990, or as amended. The committee shall be composed of at least seven members to include full-time classified, nonclassified, and nonfaculty employees. Membership is not limited to Staff Senate members. Committee members shall serve one-year terms. One shall be a carry-over from the previous year. The president-elect will chair the committee."

Forwarded by (Signature of Staff Senate Representative)

Shanna Morris, Immediate Past - President

Date Received in the Chancellor's Office

Chancellor's Action



Approved



Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

Reasons for disapproval (To be completed by the Chancellor)

Notifications Needed (Notify those responsible for making updates to the following:)



Assembly Constitution



Policy



All of the Above



Other (List below)

Other Update:

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The following motion passed the (Check one)

- UALR Staff Senate (Send to Chancellor's Office)  
 UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To update the description of the Staff Senate Governance Committee to stipulate that one of the committee members will be a carry-over from the previous year, to designate the committee chair, to state that the current president shall serve on the committee, and to remove wording that is no longer applicable. The new wording of the committee description is as follows: "This committee shall incorporate adopted amendments into the UALR Constitution, Article V, 'Staff Senate.' This committee shall be made up of five members to include full-time classified, nonclassified, and nonfaculty employees. One shall be a carry-over from the previous year. The immediate past president shall chair the committee, and the current president shall serve on the committee."

Forwarded by (Signature of Staff Senate Representative)

Shanna Horvath, Immediate Past - President

Date Received in the Chancellor's Office

**Chancellor's Action**

- Approved  
 Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

**Reasons for disapproval (To be completed by the Chancellor)**

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The following motion passed the (Check one)

- UALR Staff Senate (Send to Chancellor's Office)  
 UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 8/9/2016

Legislation (Copy exact wording of approved legislation.)

To change the name of the Staff University Development Committee to the Staff Campus Campaign Committee and to remove wording regarding when to volunteer for the committee. The new wording of the committee description is as follows: "Staff Campus Campaign Committee: This committee shall work with Office of Alumni and Development personnel to recruit ambassadors for the university's fund drives. This committee shall be composed of no less than three classified-staff senators and one professional-staff senator. Committee members shall serve staggered, two-year terms."

Forwarded by (Signature of Staff Senate Representative)

Shenna Morris, Immediate Past-President

Date Received in the Chancellor's Office

Chancellor's Action

- Approved  
 Disapproved (Reason below)

 6-26-16  
Chancellor's Signature

Reasons for disapproval (To be completed by the Chancellor)

Notifications Needed (Notify those responsible for making updates to the following:)

- Assembly Constitution  
 Policy  
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The following motion passed the (Check one)

- UALR Staff Senate (Send to Chancellor's Office)
- UALR University Assembly (Send to Provost's Office for Tracking and Processing)

Date Passed 6/9/2016

Legislation (Copy exact wording of approved legislation.)

To update the Chairpersons description in the Bylaws of the Staff Senate section to say that members of the Staff Senate can only chair one committee per academic year. The new wording of that description is as follows: "Unless otherwise specified, the chairperson of each selected or appointed committee of the Staff Senate shall be elected annually by the members serving on the committee. Any member of the Staff Senate or the Staff Senate executive committee can only be chairperson of one committee per academic year."

Forwarded by (Signature of Staff Senate Representative)

Shanna Morris, Immediate Past - President

Date Received in the Chancellor's Office

