

## UNIVERSITY OF ARKANSAS AT LITTLE ROCK TRANSMITTAL OF FACULTY/STAFF SENATE LEGISLATION

(Faculty/Staff Senate legislation is to be submitted to the Chancellor to approve or disapprove within ten calendar days of the action. The Chancellor may approve or veto any Senate legislation within a period from the eleventh through the twenty-fifth calendar day after such action has been presented, unless the Assembly has been petitioned to amend or rescind the legislation. In the latter case the Chancellor's approval or veto shall be made no later than fifteen calendar days after the Assembly has voted on and failed to approve a motion to amend or rescind a legislative action of the Faculty/Staff Senate. The Chancellor shall provide written reasons for a veto to the Faculty/Staff Senate.)

**The following motion passed the** (Check one)

- UALR Faculty Senate (Send to Provost's Office for Tracking and Processing)
- UALR Staff Senate (Send to Chancellor's Office)
- UALR University Assembly (Send to Provost's Office for Tracking and Processing)

**Date Passed**                      3/30/2012

**Legislation** (Copy exact wording of approved legislation.)

### Changes in Enrollment (Drop Dates)

A student can drop a course up to the 5th day of classes through the schedule change process. Dropping a course in this time period will not result in a record of the drop on the student's transcript. From the 6th day through the 41st day of classes, a student wishing to drop a class obtains from the course instructor a signed acknowledgement of the drop and completes the course drop process by submitting the form,, to the Office of Records and Registration. Courses cannot be dropped after the 41st day of classes. The cut-off dates in this paragraph refer to the day of classes in a 15-week semester (five days=one week). In shorter semesters the cut-off dates will be adjusted proportionately. See the "Academic Calendar" for course drop dates.

**Forwarded by** (Faculty or Staff Senate Representative)

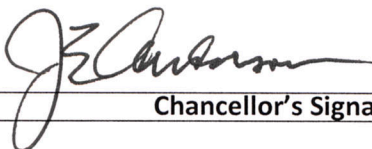
Laura Smith-Olinde

**Date Received in the Provost's Office** 5/16/2012

**Date Received in the Chancellor's Office**

**Chancellor's Action**

- Approved
- Disapproved (Reason below)

  
Chancellor's Signature

**Reasons for disapproval** (To be completed by the Chancellor)

**Notifications Needed (Notify those responsible for making updates to the following:**

- Assembly Constitution
- Faculty Handbook
- Policy
- Student Handbook
- Undergraduate and/or Graduate Catalogs
- All of the Above
- Other (List below)

**Other Update:**