

Core Council Minutes
9/10/2018

Attendance

Core Council Members

Belinda Blevins-Knabe
Linda Stauffer
Michael DeAngelis
Joe Felan
Heather Hummel
Kimberly Porter
Caleb James
Josh Spinler

Absent

Rebecca Streett
Tingting Zia

ExOfficio

Ross Bradley (Provost Office)

1. 8/27/2018 Minutes – Approved with corrections
2. Update on CAACs
 - a. Katie King looking for replacement chair on Science CAAC
3. Assessment Reports
 - a. Each Core council liaison will input the data for their respective CAAC
 - i. Michael has provided a template with directions that will be distributed
 - b. Please input data by the end of the week
 - c. Linda will do US/History of Government instead of Fine Arts
 - i. Michael already did Fine Arts as an example for the other members to follow
 - d. Michael is also sending a Google form link to all Core council members to distribute to their CAACs to input report data
4. Core Course Review Process
 - a. There is a draft schedule
 - b. Identify courses that might require discussion for continued inclusion in the core curriculum
 - c. Do a mock conference before the real conferences start with each area
 - d. Need to incorporate modality
 - i. Ask for percentage of learning outcomes by each modality even if it is a rough estimate
 - e. Department chair should answer these questions

- i. CAACs can help but chairs should be the primary person
 - f. We want information on the class since its been included in the core
 - g. Question to include – Do all current syllabi have learning outcomes?
 - i. This also includes each section of the course being evaluated
 - h. Belinda will put these questions together for the council and core area
 - i. Either the course has met the core curriculum guidelines i.e. syllabi with core council approved learning outcomes etc. or it hasn't
 - j. Send out Google Form with questions to prepare chairs and CAACs for the review process
 - i. And attach Core Council's evaluation criteria, talking points, and outcomes at the end of the form
 - ii. Belinda will put together a form draft and a mock conference for next week
- 5. Data Subcommittee
 - a. Think about whether or not you would like to be on the subcommittee
 - b. This subcommittee will work with OIR on core class data
- 6. Icon
 - a. Some ideas have been sent and we will look a them later