



FACULTY SENATE

Faculty Senate Meeting Agenda
Friday, November 16, 2018, 1:00 p.m.

Ledbetter Rooms B & C, Donaghey Student Center

I. Welcome and Roll Call

II. Review of Minutes (9/28 & 10/26)

III. Airing of Grievances (2 minute limit)

IV. Introduction of New Topics (2 minute limit)

V. Announcements

VI. Reports

A. Executive Committee – Amanda Nolen

B. Chancellor’s Report – Andrew Rogerson

C. Provost’s Report – Christy Drale

D. Undergraduate Council – Mike Tramel

E. Graduate Council – Karen Kuralt

F. Council on Core Curriculum and Policies – Belinda Blevins-Knabe

VII. Old Business

None

VIII. New Business

A. **Motion FS_2018_21.** Executive Committee (Legislation. Majority Vote at one Meeting, no second required) Fall 2018 graduates

Be it resolved that those applicants completing all requirements for various degrees in the 2018 Fall Semester shall be approved for graduation. (see ualr.edu/facultysenate for a list of candidates for graduation, current as of 11/16/2018).

B. **Motion FS_2018_16.** Graduate Council (Legislation. 3/5 Majority vote at two meetings - second vote verbatim the first vote, no second required, first vote) Modify constitution to clarify routing of graduate program closures

Be it resolved to amend Article III of the Constitution of the University Assembly of UA Little Rock pertaining to the Graduate Council as follows (underline indicates addition, strikethrough indicates deletion):

Proposals for graduate programs and courses that which originate with program department faculties shall be routed to college or school curriculum committees, to college or school faculties, and to the Graduate Council. In academic units not organized into departments, colleges, or schools, routing shall be according to analogous process certified to the Graduate Council by the executive vice chancellor and provost.

Proposals for graduate program closures that originate as a result of program review or low productivity pursuant to UA Board Policy 620.1 shall be reviewed by program faculty, college or school curriculum committees, and college or school faculties before routing to the Graduate Council. Written comments from the reviewing committees will be attached to the closure proposals and travel with the proposals as they move through the review process. Recommendations of the Graduate Council are subject to review by the Faculty Senate upon decision of the Executive Committee of the Faculty Senate or upon petition signed by five or more senators and delivered to the president of the Faculty Senate within ten (10) calendar days of passage by the Graduate Council. Proposals not reviewed by the Faculty Senate or having passed Senate review are routed to the executive vice chancellor and provost and chancellor, and for new degree programs, to the president, the Board of Trustees, and the Board of Higher Education.

Commentary: Similar to Motion FS_2018_15, the proposed revision provides clarity for the process of proper notification and routing for graduate program closures and the role of the Graduate Council in that process. Those proposals are to follow the same process as a proposal to close a program for any other reason, as specified in UA Board Policy 620.1, "A recommendation for deletion, suspension, or significant expansion or modification of any program made as a result of either type of review [low productivity or substantive evaluation] shall be reviewed by the faculty of the program involved, the administrative head of the college, school, or other unit in which the program is located, the campus governing body, the chief academic officer, and the Chancellor."

- C. **Motion FS_2018_15.** Undergraduate Council (Legislation. 3/5 Majority vote at two meetings - second vote verbatim the first vote, no second required, first vote) Modify Constitution to clarify routing of undergraduate program closures

Be it resolved to amend Article III of the Constitution of the University Assembly of UA Little Rock pertaining to the Undergraduate Council as follows (underline indicates addition, strikethrough indicates deletion):

In academic units organized into departments and colleges and schools, all proposals for undergraduate curriculum changes in curricula and degree programs shall be routed to department, college, or school curriculum committees; to college or school faculties; and to the Undergraduate Council. In academic units not organized into such departments and colleges and schools, routing shall be according to analogous process certified to the Undergraduate Council by the executive vice chancellor and provost.
Proposals for undergraduate program closures that originate as a result of program review or low productivity pursuant to UA Board Policy 620.1 shall be

reviewed by program faculty, college or school curriculum committees, and college or school faculties before routing to the Undergraduate Council. Recommendations of the Undergraduate Council are subject to review by the Faculty Senate upon decision of the Executive Committee of the Faculty Senate or upon petition signed by five or more senators and delivered to the president of the Faculty Senate within ten (10) calendar days of passage by the Undergraduate Council. Proposals not reviewed by the Faculty Senate or having passed Faculty Senate review shall be routed to the executive vice chancellor and provost, the chancellor, and for new degree programs, to the president, the Board of Trustees, and the Board of Higher Education.

Commentary: If the Constitution is amended then the Undergraduate Council will establish a process dealing with program reviews as referenced in Board Policy 620.1. The Undergraduate Council process will address any recommendation for deletion, suspension, or significant expansion or modification of any program made as a result of a review. The process will include language to address notifications from faculty or the Provost Office of a pending deletion, suspension, or significant expansion or modification of any program. The process will provide a notification procedure to allow time for accumulation of data and documented commentary relating to the notification that can be presented to the Undergraduate Council. The Undergraduate Council will then include the documentation with a Program Change Form and process it as an agenda item with recommendation to the Provost Office. The intent of the new process will be to give ample time for faculty to have notification, review, and significant commentary relating to a program review.

- D. Motion FS_2018_22.** Executive Committee of the Faculty Senate (Legislation. 3/5 Majority vote at two meetings - second vote verbatim the first vote, no second required, first vote) Modify constitution to allow Graduate and Undergraduate Councils to interpret their own curricular changes.

Be it resolved to amend Article III of the Constitution of the Assembly of UA Little Rock pertaining to both the Graduate Council and Undergraduate Council as follows (underline indicates addition, strikethrough indicates deletion).

Graduate Council: On behalf of the Faculty Senate, and subject to that body's authority, the UALR Graduate Council shall review, interpret, and recommend action on new graduate courses, programs, and degrees and consider other matters related to graduate work at UALR. This Council shall report all of its actions promptly to the faculty.

Undergraduate Council: On behalf of the Faculty Senate, and subject to that body's authority, the UALR Undergraduate Council shall review, interpret, and recommend action on all general undergraduate academic policies except for the duties delegated to the Council on Core Curriculum and Policies; it shall review, interpret, and recommend approval or disapproval of curriculum proposals and degree programs. The council shall report all of its actions promptly to the faculty.

Commentary: In the event that there is a lack of clarity or confusion over the implementation of curriculum or program changes, this small modification (adding the word "interpret") asserts the authority of these councils to interpret these changes.

E. Motion. Committee on Tenure (Procedural. Requires majority vote at one Faculty Senate meeting, no second required). Amend a motion previously adopted on April 27, 2018 referring the matter of proposed revisions to the Policy on Tenure to the Committee on Tenure, Faculty Governance Committee, and the Executive Committee, to bring revisions back to the senate in the Fall 2018.

Be it resolved to divide the question as related to proposed revisions to Policy 403.15 in order to consider those brought to the Faculty Senate on November 16, 2018, with the remainder of the proposals to be brought at a later date; and

Be it further resolved to rescind the referral of the matter to the Faculty Governance Committee and the Executive Committee of the Faculty Senate for consideration specifically related to the proposed revisions presented to the Faculty Senate on November 16, 2018.

F. Motion FS_2018_23. Committee on Tenure (Legislation. Requires majority vote at one Faculty Senate meeting, no second required.) Revision to Policy 403.15 Promotion and Tenure related to external review.

Be it resolved to amend policy 403.15 Promotion and Tenure per the mark-up in Appendix B (underline indicates addition, strikethrough indicates deletion);

Be it further resolved that upon approval, implementation of changes to policy 403.15 will be effective as of July 2019.

Commentary: The proposed revisions addresses two issues. First, the addition of the sentences in the first paragraph referring to *ejusdem generis* applies to the interpretation of a non-exhaustive list of examples where a general reference is assumed to be of the same kind or class as the specific references. Secondly, external review for mid-tenure review, promotion, and/or tenure may only be required if approved departmental policies specify such a requirement.

IX. Open Forum

X. Adjourn

Appendix A. Constitution of the University Assembly of the University of Arkansas at Little Rock

Article III. The Faculty Senate

Councils and Committees of the Faculty Senate

Graduate Council: On behalf of the Faculty Senate, and subject to that body's authority, the UALR Graduate Council shall review, interpret, and recommend action on new graduate courses, programs, and degrees and consider other matters related to graduate work at UALR. This Council shall report all of its actions promptly to the faculty.

In reviewing proposals, the Graduate Council shall consider the current policies and criteria of the University of Arkansas at Little Rock and those of the University of Arkansas system and the Board of Higher Education.

Proposals for graduate programs and courses that which originate with program department faculties shall be routed to college or school curriculum committees, to college or school faculties, and to the Graduate Council. In academic units not organized into departments, colleges, or schools, routing shall be according to analogous process certified to the Graduate Council by the executive vice chancellor and provost. Proposals for graduate program closures that originate as a result of program review or low productivity pursuant to UA Board Policy 620.1 shall be reviewed by program faculty, college or school curriculum committees, and college or school faculties before routing to the Graduate Council. Written comments from the reviewing committees will be attached to the closure proposals and travel with the proposals as they move through the review process.

Recommendations of the Graduate Council are subject to review by the Faculty Senate upon decision of the Executive Committee of the Faculty Senate or upon petition signed by five or more senators and delivered to the president of the Faculty Senate within ten (10) calendar days of passage by the Graduate Council. Proposals not reviewed by the Faculty Senate or having passed Senate review are routed to the executive vice chancellor and provost and chancellor, and for new degree programs, to the president, the Board of Trustees, and the Board of Higher Education.

The Graduate Council shall be composed of one representative from the Ottenheimer Library faculty, three representatives qualified for graduate faculty status elected from each college and school represented in the Faculty Senate, and three graduate students appointed by the Committee on Committees of the Assembly for one-year terms from nominations submitted by the Graduate Dean, the coordinators of graduate programs, and graduate student organizations. Elected representatives shall serve staggered three-year terms.

Undergraduate Council: On behalf of the Faculty Senate, and subject to that body's authority, the UALR Undergraduate Council shall review, interpret, and recommend action on all general undergraduate academic policies except for the duties delegated to the Council on Core Curriculum and Policies; it shall review, interpret, and recommend approval or disapproval of curriculum proposals and degree programs. The council shall report all of its actions promptly to the faculty.

In reviewing curriculum matters, the Council shall consider current policies and criteria of the University of Arkansas system and the Board of Higher Education.

In academic units organized into departments and colleges and schools, all **proposals for undergraduate curriculum changes in curricula** and degree programs shall be routed to department, college, or school curriculum committees; to college or school faculties; and to the Undergraduate Council. In academic units not organized into such departments and colleges and schools, routing shall be according to analogous process certified to the Undergraduate Council by the executive vice chancellor and provost. **Proposals for undergraduate program closures that originate as a result of program review or low productivity pursuant to UA Board Policy 620.1 shall be reviewed by program faculty, college or school curriculum committees, and college or school faculties before routing to the Undergraduate Council.** Recommendations of the Undergraduate Council are subject to review by the Faculty Senate upon decision of the Executive Committee of the Faculty Senate or upon petition signed by five or more senators and delivered to the president of the Faculty Senate within ten (10) calendar days of passage by the Undergraduate Council. Proposals not reviewed by the Faculty Senate or having passed Faculty Senate review shall be routed to the executive vice chancellor and provost, the chancellor, and for new degree programs, to the president, the Board of Trustees, and the Board of Higher Education.

The Undergraduate Council shall be composed of one representative from the Ottenheimer Library faculty, two full-time faculty members elected by the full-time faculty from each college or school offering undergraduate work and represented in the Faculty Senate, and five undergraduate students, one of whom must be taking a course or courses at night. The student representatives are appointed by the Student Government Association for one-year terms and are selected to represent the broadest range possible of academic areas. The elected representatives shall serve staggered two- year terms. The associate vice chancellor for educational programs and a representative from the Office of the Registrar shall be ex officio members without vote.

Appendix B: Policy 403.15 Promotion and Tenure

1. Faculty Roles

For the university to achieve its mission, faculty must remain committed to teaching, scholarship, and service. Faculty members are expected to make contributions in each area, although some variation in emphasis is appropriate. The university recognizes that the contributions of individual faculty members to the mission of the university shift according to the faculty member's talents, the needs of departments and colleges, and the character of diverse academic disciplines. Pursuant to faculty governance principles, F**[Change approved at 10/26/18 senate meeting]** faculty members, thus, need to determine responsibilities—teaching loads, scholarship agenda, and service commitments—in consultation with the chair of their department. (Note: In this policy, chair will be used to cover chair, head, and director; department will be used to cover all academic units that form a college, including department, division, and school.) It is the responsibility of chairs to mediate the needs of their departments with the university mission and trends in the department's discipline. The grants of authority set forth in this policy exclusively delineate the items that may be considered during the promotion and tenure process. These rules shall be applied employing the maxim of *Eiusdem generis*, i.e., when a general term is coupled with non-exhaustive specific examples, the specific examples define and limit the scope of the general term.

In addition to contributions in teaching, scholarship, and service, the university expects that faculty will adhere to the ethical standards of the university and their respective disciplines as well as manifest standards of civility, professionalism, and collegiality.

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1. B. Scholarship

Scholarship is defined as a systematic, focused attention on a question, problem, or idea, characterized by expertise, originality, analysis and significance. Scholarship results in products that are shared with appropriate audiences within the academy and the wider community.

Scholarship is evaluated internally and externally; scholarship and creative activities must be reviewed by methods accepted by the appropriate discipline. Scholarship may be defined in ways that do not neatly fit into traditional categories, but application of a clear method of review to such work is essential and required within each department. **[Proposed changes to this paragraph were referred back to the Committee on Tenure at the 10/26/18 senate meeting.]**

An external review of the employee's scholarship may be required only if procedures for external review have been established in the department's approved promotion and tenure policy. These policies must include provisions for the selection of evaluators within the candidate's field at peer institutions who hold academic rank at or above the rank to which the candidate aspires. The evaluators must be independent of both the candidate and the administration.

Increasingly, all many forms of scholarship involve collaboration. The academic unit shall determine if is encouraged to promote **[Changes approved at 10/26/18 senate meeting]** such collaboration within or across institutional and disciplinary lines is encouraged. Candidates must be careful to document the extent and form of their contributions to collaborative work. In this document, scholarship is a broad

term that embraces a range of contributions faculty members might make to their respective disciplines: Scholarship of Discovery, Scholarship of Creativity, Scholarship of Application, Scholarship of Integration, and Scholarship of Teaching.

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3. A. Process before Tenure

Departmental, college, university, and system-wide written criteria for promotion and tenure decisions shall be presented to the faculty member at the beginning of employment (see Board Policy 405.1).

In preparation for promotion and tenure, the chair may assign the tenure-track faculty member with a mentor. The mentor will provide guidance on developing a research agenda and building a dossier. All faculty of the department are similarly encouraged to support tenure-track faculty by providing an opportunity to review recent successful tenure applications.

A mid-tenure review by the departmental Promotion and Tenure Committee (PTC), the department chair, and the employee is mandatory. The review, typically completed by May 15 at the end of the third year in rank, will follow procedures delineated in the departmental and college policies. An external review of the employee's scholarship may be required only if procedures for external review have been established in the department's approved promotion and tenure policy. After the review has been completed, the PTC will send a report to the chair. The chair will meet with the faculty member to answer questions about the review and then forward the report with a cover letter to the dean.