

**UNIVERSITY OF ARKANSAS AT LITTLE ROCK**

**TRANSMITTAL OF FACULTY SENATE LEGISLATION**

Faculty Senate legislation is to be submitted to the chancellor to approve or disapprove within ten calendar days after the Assembly review period. The chancellor may approve or disapprove any Faculty Senate legislation within a period from the eleventh through the twenty-fifth calendar day after the Faculty Senate action has been presented to the Assembly, unless the Assembly has been petitioned to amend or rescind the Faculty Senate legislation. In the latter case, the chancellor's approval or disapproval shall be made no later than fifteen calendar days after the Assembly has voted on and failed to approve a motion to amend or rescind a legislative action of the Faculty Senate. The chancellor shall provide written reasons for disapproval to the Faculty Senate.

**To the Chancellor of the University of Arkansas at Little Rock:**

The following legislation passed the UALR Faculty Senate on October 26, 2018.  
FS\_2018\_20 Amend the Annual Review Policy (adopted 4/20/1990, amended by FS\_2017\_4) as per the mark-up below (underline indicates addition, strikethrough indicates deletion). Upon approval implementation these changes will be effective July 1, 2019.

**Annual Review**

**I. Annual Faculty Review**

An annual review of the performance of all full time faculty members ~~each tenured and tenure-track faculty member~~ shall be made on the basis of assigned duties and according to criteria and procedures required herein. ~~Faculty not in tenure-track positions shall be evaluated by procedures adopted by each unit (department).~~

The annual review of each faculty member shall provide the primary basis for the chairperson's recommendations relating to salary, promotion, granting of tenure, successive appointment, non-reappointment, post-tenure review, and dismissal. Furthermore, this review is to provide guidance and assistance to all faculty in their professional development and academic responsibilities in the areas of teaching, scholarly and creative activity, and service.

**A. Procedures for Annual Faculty Evaluation**

Detailed criteria and procedures for annual evaluation of faculty shall be recommended by the faculty and chairperson of each academic unit; these criteria and related procedures must be submitted to the dean or director, the Vice Chancellor and Provost, and the Chancellor, ~~and the President~~ for approval. All procedures for annual reviews adopted by each unit shall include provision for, and details for implementation of, the following:

1. No later than 30 days after the beginning of the first appointment of each faculty member, the chairperson shall advise him or her in writing of the criteria, procedures, and instruments currently used to assess performance;

2. No later than September 1 of each year, each faculty member shall be informed in writing by the chairperson of the review schedule, criteria, procedures, and instruments to be used that year;
3. No later than ~~January 15~~ the end of the second week of classes in the spring semester of each year, each faculty member shall submit to the chairperson any materials desired to be considered in the annual review;

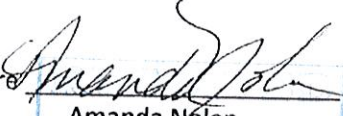
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**B. Criteria for Faculty Evaluation**

Each faculty member shall render service to the University by the standards of the ~~UALR~~ University Faculty Handbook, ~~including Section V: Faculty Responsibilities~~, and shall behave in a professional and ethical manner.

Disseminated to University Assembly on January 31, 2019

Faculty Senate President's Signature



Date 01/31/2019

Amanda Nolen  
FEB 14 2019

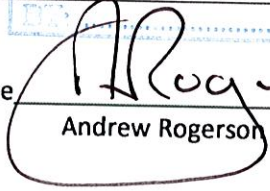
Received in chancellor's office on \_\_\_\_\_

(date)

Chancellor's Action:

✓ APPROVED

Chancellor's Signature



Date

2/18/2019

Andrew Rogerson

DISAPPROVED Chancellor's Signature  
(reasons to be attached)

Andrew Rogerson

Date \_\_\_\_\_