

UNIVERSITY OF ARKANSAS AT LITTLE ROCK

TRANSMITTAL OF FACULTY SENATE LEGISLATION

Faculty Senate legislation is to be submitted to the chancellor to approve or disapprove within ten calendar days after the Assembly review period. The chancellor may approve or disapprove any Faculty Senate legislation within a period from the eleventh through the twenty-fifth calendar day after the Faculty Senate action has been presented to the Assembly, unless the Assembly has been petitioned to amend or rescind the Faculty Senate legislation. In the latter case, the chancellor's approval or disapproval shall be made no later than fifteen calendar days after the Assembly has voted on and failed to approve a motion to amend or rescind a legislative action of the Faculty Senate. The chancellor shall provide written reasons for disapproval to the Faculty Senate.

To the Chancellor of the University of Arkansas at Little Rock:

The following legislation passed the UALR Faculty Senate on 02/22/2019.

FS_2019_4 Revision to the Policy on Admissions for International Students.

Be it resolved to amend International Student Requirements per the mark-up below (underline indicates addition, strikethrough indicates deletion);

International Student Requirements

UA Little Rock is authorized by U.S. Citizenship and Immigration Services (USCIS) and the Department of State to enroll non-immigrant international students.

~~International students applying for admission to the University of Arkansas at Little Rock must apply online and submit complete credentials and detailed information before being considered for admission. This includes any student classified by the U.S. Citizenship and Immigration Services (USCIS, formerly INS) as A-1, A-2, F-1, F-2, H-1, H-2, H-3, H-4, J-1, J-2, K-1, or K-2, L-1, or L-2. UA Little Rock is authorized under federal law to enroll non-immigrant alien students. All required items must be received at UA Little Rock by June 1 for the fall semester and October 1 for the spring semester. However, applications will be considered on a case-by-case basis after this date if at least partial documentation has been received. International students transferring from other institutions within the United States must have all credentials on file at least one month before registration.~~

~~Requirements~~

~~International applicants must:~~

- ~~1. Apply online on BOSS~~
- ~~2. Submit a nonrefundable application fee~~

~~• Official or certified copies of originals of the applicant's entire academic record in secondary school, college, or university must be forwarded to the Office of International Services with an English translation of these documents. Any high school or transfer student must have a C average or greater to be considered for admission.~~

The application and credential deadlines are as follows: Fall semester – July 15, Spring semester – November 15, and Summer semester – May 15.

International Freshman Students

Applicants must submit the following:

- An online application for admission.
- Non-refundable application fee.
- Proof of two MMR (measles, mumps, and rubella) immunizations. (required of all applicants born after January 1, 1957). This document must be in English, signed by a physician, and list the dates of the two MMR immunizations.
- Proof of English language proficiency (see the following section).
- ~~Official or certified copies of originals of the applicant's entire academic record in secondary school, college, or university must be forwarded~~ completion credential granting access to the Office of International Services with an English translation of these documents. Any high school or transfer student must have a c average or great to be considered for admission post-secondary education in their home country.
- Submit online Immigration Verification Form and attach:
 - Copy of passport
 - Bank reference letter Submit a financial statement (F and J visas only) students must provide certified proof certifying that they have the financial resources to live and study in the United States apart from on-campus employment are financially capable of pursuing an education in this country. The estimated cost for books, fees, and living expenses will be approximately \$19,000 in U.S. currency each year of study at UA Little Rock. Tuition and fees are due at the beginning of each semester. The proof of financial guarantee must be issued within the past 6 months and funds must be liquid. Additional funds for any dependents must also be included.

International Transfer and Post-Baccalaureate Students

Applicants must submit the following:

- An online application for admission.
- Non-refundable application fee.

- Proof of two MMR (measles, mumps, and rubella) immunizations. (required of all applicants born after January 1, 1957). This document must be in English, signed by a physician, and list the dates of the two MMR immunizations.
- Proof of English language proficiency (see the following section).
- Official course-by-course transcript evaluation from all post-secondary institutions from IEE (International Education Evaluators) or other evaluation service approved by Director of Admissions. A cumulative GPA of at least 2.00 from all previous post-secondary work is required for transfers, and the equivalent of a 4-year American bachelor's degree is required for post-baccalaureate.
- Submit online Immigration Verification Form and attach:
 - Copy of passport
 - Bank reference letter ~~Submit a financial statement (F and J visas only) students must provide certified proof certifying that they have the financial resources to live and study in the United States apart from on-campus employment are financially capable of pursuing an education in this country. The estimated cost for books, fees, and living expenses will be approximately \$19,000 in U.S. currency each year of study at UA Little Rock. Tuition and fees are due at the beginning of each semester. The proof of financial guarantee must be issued within the past 6 months and funds must be liquid. Additional funds for any dependents must also be included.~~

- ~~Transfer students must fulfill the English proficiency requirement stated in Requirement 4 of the previous section.~~
- ~~Students transferring 12 or fewer credit hours will be required upon arrival on campus to take the Compass Test for academic placement purposes.~~
- ~~Students transferring fewer than 12 hours must provide secondary school academic records in addition to their previous college or university transcript. Those transferring 12 hours or more need only submit a college transcript.~~
- ~~Transfer students must have a cumulative GPA of at least 2.00 from their previous college or university to be considered.~~

Proof of English Language Proficiency for Undergraduate/Post-Baccalaureate International Students

Applicants whose native language is not English must submit proof of English language and academic skill proficiency before admission to UA Little Rock. All other admission criteria must be met. Students may satisfy the English language requirement in one of the following ways:

- A score of at least 61 (iBT) earned within the last two years on the Test of English as a Foreign Language Internet Based-Test (TOEFL Ibt) (UA Little Rock Code is 6368); or

- A score of at least 6 on the IELTS earned within the last two years; or
- Completion of Composition I and II at a regionally accredited post-secondary U.S. institution with a grade of C or better; or
- Attendance at a U.S. school for the past six years ~~If the student has attend school in the U.S. for the last six years, he or she must meet all of the specified regular freshman requirements for admission to meet the English proficiency requirement.; or~~
- Successful completion of the UA Little Rock Intensive English Language Program through the final level (see IELP Policies); or
- An official ACT score of at least 19 on both the English and Reading sections of ACT earned with the last five years; or
- An official SAT score of at least 330 SAT ERW; or
- Citizenship of an exempt country: Canada (except Quebec), Ireland, United Kingdom, Australia, New Zealand, or the Commonwealth Caribbean.
- ~~Take the Michigan Test (formerly known as the Institutional English Language Test), administered on campus. Please contact the Intensive English Language Program for specific~~

Requirements upon Arrival at UA Little Rock for International Students

1. Attend the mandatory International Student Orientation.
2. Newly admitted international students with an I-20 or DS-2019 must physically check in at the Office of International Students ~~in Stabler Hall room 105~~ to provide copies of all current immigration documents along with other appropriate information required by SEVIS.
3. Students transferring from another institution within the United States must have an active immigration record and must submit a SEVIS Transfer and VISA Form request completed by the applicant and by the foreign student advisor of the institution the applicant is currently attending. ~~The form is included in the application packet.~~ The student's SEVIS file must also be transferred electronically by the previous institution to UA Little Rock.
4. Assessment of new freshmen for academic placement. All first-time entering freshman students who have not taken the ACT or SAT \pm will be required (upon arrival on campus) to be further assessed for academic placement purposes ~~by taking the Compass Test prior to registration.~~
5. Complete the TB screening, unless exempt. Obtain an Arkansas Certificate of Immunization for Institutions of Higher Education (required of all applicants born after 1/1/1957). The certificate can be obtained at UALR Little Rock's Health Services Center; the test must be taken before class registration.

Maintaining ~~Student~~ Immigration Status

Ultimately, it is international students' responsibility to understand and comply with the terms of their immigration status while they are studying in the US.

To maintain ~~your student~~ legal status you international students (F and J only) need to:

1. **Have a valid I-20/DS-2019.**
 - I-20's and DS-2019's have expiration dates, which can be found in ~~Item 5~~ the Program of Study section on the Form I-20 and Item 3 on the DS-2019.
 - If a student's I-20 or DS-2019 is going to expire before finishing his or her program, the student should consult the Office of International Services at least 30 days before the expiration date to discuss options.
2. **Enroll full-time student.**
 - In order to maintain status, F-1 and J-1 students must be enrolled full-time for each fall and spring semester.
 - Enrollment in summer sessions is not required, unless a student begins study at UALR Little Rock in the summer.
 - Failure to enroll in the school by the program start date will result in the loss of the student's immigration status.
 - Undergraduates – Full-time enrollment is a least 12 credit hours per semester. (Only 3 of these hours can be web-based online courses.)
 - Graduates – Full-time enrollment is 9 credit hours per semester. (Only 3 of these hours can be web-based online courses.)
3. **Keep US Physical Address Up-to-date**
 - International students are required to report their US physical address to their schools.
 - Any change of address must be reported within 10 days.
 - US address must be the student's physical address and cannot be a PO Box.
4. **Be in good academic standing**
 - Academic suspension, dismissal, expulsion, unauthorized drop below full course of study, or any other similar action that prevents enrollment may negatively impact the student's immigration status.
5. **Inform the Office of International Student Services prior to any of the following:**
 - Change of major, program, or degree level.
 - Change of education level.
 - Transfer to a new school or take a leave of absence.
 - Request permission for Authorized Early Withdrawal (AEW).
 - Travel outside of the U.S.
 - Request a program extension.
 - Request to add F2/J2 dependents.

Online and Distance Learning Programs

Students in H1-B and H-4 visa status are exempt from the one course or three credit online or distance education restriction but may experience difficulties if they convert to a F-1 visa during the duration of an online or distance education program.

Enrolling in an online or distance education program, even with a residency requirement, does NOT authorize entry into the U.S. It is the student's responsibility to obtain all documents required for entry into the U.S. prior to travel or, when required by the program, prior to admission to UA Little Rock.

On-Campus Employment Information

U.S. immigration laws permit international students to work a ~~maximum of~~ up to 20 hours, ~~on campus~~ per week while school is in session and full-time during university breaks, including summer, winter, and spring break. Official breaks begin on the day after the last day of final exam according to the UA Little Rock Academic Calendar. Prior permission must be obtained from the Office of International Student Services. Any unlawful off-campus employment will result in termination of the student's immigration status in the US.

Health Insurance

All F-1 and J-1 international students are required to purchase health and accident insurance provided through UA Little Rock and maintain coverage year-round, as per this policy.

Premiums for insurance coverage are assessed twice a year on a six-month basis: Half is assessed at the beginning of fall semester and half is assessed at the beginning of spring semester. Each international student's account is automatically charged for health and accident insurance. Students entering in the spring semester will be billed at a slightly higher rate, while students entering in at the beginning of the summer semester will be billed at a lesser rate.

Insurance enrollment is finalized on the 11th day of the class. Any change in registration, personal situation or immigration status will not result in removal from the insurance plan for that semester.

Students with a pending change of status to F-1 will be enrolled in the insurance plan in the first semester they are classified as F-1.

All J exchange visitors including their dependents are required to maintain health insurance coverage meeting the Department of State regulations for the duration of their program.

Be it further resolved that upon approval, implementation of changes will be effective as of July 2019.

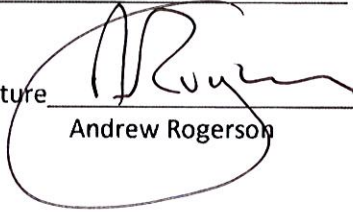
Disseminated to University Assembly 02/22/2019 (date)

Faculty Senate President's Signature  Date 02/22/2019
Amanda Nolen

Received in chancellor's office on _____ (date)

Chancellor's Action:

✓ APPROVED

Chancellor's Signature  Date 3/7/19
Andrew Rogerson

DISAPPROVED Chancellor's Signature _____ Date _____
(reasons to be attached) Andrew Rogerson