

Admissions and Transfer of Credit Committee

Present the following as a Substitute for the FS_2019_23

Dual Enrollment Admission Policy

Dual enrollment is defined as a high school student's enrollment in postsecondary coursework for college credit only. Students are admitted into the dual enrollment program as non-degree seeking students and thus not eligible for financial aid.

Eligible high school students who wish to participate in dual enrollment must provide:

- An application for admission and application fee;
- Proof of required immunizations;
- Written permission from parent/legal guardian;
- A high school GPA of 2.5 or greater; and
- An ACT composite score of 19 plus scores of 19 on each of the ACT English and ACT Math sub-sections, or equivalent scores as determined by the Director of Testing Services

In all cases, the dual enrolled student's registration in a course is subject to the consent of the Instructor and Department Chair. Dual enrolled students must reapply for degree-seeking status.

Comments from ATCC:

- (1) The written permission from parent/legal guardian should be by online form at the time of application. The form should include the course(s) for which the student will enroll.
- (2) We can think of no reason to include written approval from the high school administrators.
- (3) The high school GPA of 2.5 or greater implies the student has completed some high school coursework. The student may be a high school freshman.
- (4) The students must meet the standards to enroll in Math 1321 and RHET 1311. This requirement is satisfied by an ACT Math subscore of 19 for Math 1321 (or ACT Math subscore of 21 for Math 1302) and ACT English subscore of 19 for RHET 1311. Given the constant change in placement testing, the determination of equivalency will be left to the Director of Testing Services.
- (5) The consent of instructor and Department Chair is necessary to ensure the Instructor and Department chair are fully informed of the student's enrollment in certain classes (furniture design, nursing, business courses with a consulting project, social work, etc) and have the opportunity to determine whether the student's enrollment represents a physical or other risk to the student or other students. We do not want to prevent a motivated dual enroll student from pursuing academic interests into upper-level courses.