



**University of Arkansas at Little Rock
University Assembly Meeting
Friday, October 9th, 2020**

1:00 pm

Minutes

- I. Welcome from President of the University Assembly

at 1:03 pm by Amanda Nolen

- II. Review of minutes from April 10, 2020

No revisions/comments from the floor

1 - Kenty Layton

2 - Nancy Hamilton

Motion passed at 1:06 pm

- III. Old Business (185 participants)

A. FS_2020_9 Faculty Senate (Legislation. Amendment to Article III of the Constitution of the Assembly of the University of Arkansas at Little Rock, 3/5 Majority vote at two consecutive assembly meetings, second vote verbatim to the first vote. Second vote.)

Be it resolved that Article III of the Constitution of the Assembly of the University of Arkansas at Little Rock be modified as follows (underline indicates addition; ~~strikethrough indicates deletion~~):

The Faculty Senate will be reapportioned every two years, prior to Faculty Senate elections, by the Executive Committee of the Faculty Senate, based on current information as to the number of full- time faculty members in each college or school. If a new college

or school is created or colleges or schools are reorganized in the year between a reapportionment, the Faculty Senate shall be reapportioned prior to Faculty Senate elections in that interim year.

Commentary: This modification adds to the conditions in which an extra-ordinary census might be conducted to include the reorganization of colleges/schools.

Discussion/Voting

- Require verbatim vote; no revisions allowed

Motion passed at 1:09 pm

IV. New Business

A. Motion FS_2020_19 Faculty Senate (Legislation. Amendment to Article I of the Constitution of the Assembly of the University of Arkansas at Little Rock, 3/5 Majority vote at two consecutive assembly meetings, second vote verbatim to the first vote. First vote.)

Be it resolved to place on the October University Assembly agenda a motion to change Article I of the UA Little Rock Constitution, Committees and Councils of the Assembly, to add Institutional Effectiveness Committee as a standing committee of the assembly as follows:

Institutional Effectiveness Committee: The Committee will promote continuous improvement at the university through the review of cost units for effectiveness, efficiency, and mission centrality. This committee will serve in an advisory capacity to the Chancellor and cabinet of the university.

Once the Committee completes each academic and non-academic unit review, the review shall be shared with the relevant unit(s) to evaluate for accuracy and comments. The committee shall generate a report each spring that includes a summary of the findings from reviewed divisions including any comments or corrections from the unit heads. The report must be received by both the Chancellor and the University Assembly no later than April 1st.

The Committee shall consist of a combination of faculty and staff with proportional representation from all five divisions: Academic Affairs, Student Affairs, Advancement, Finance and Administration, and Athletics. Membership shall include representation from key governance bodies as well as ex officio members who bring critical expertise to the committee. Membership will largely be determined by roles, but where roles are not defined or do not include all members of a group, the Chancellor shall appoint the members in consultation with appropriate parties.

The committee membership will include the following (some categories may overlap):

- 15-16 representatives from Academic Affairs - Of this number are included the 13 faculty members of the Planning and Finance Committee of the Faculty Senate (includes representation from each of the academic colleges, the Bowen Law School, Ottenheimer Library, and from the Faculty Senate Executive Committee); a department chair or school director (if not already on the PFC), and two members of the Deans Council (one must be a college dean). The two student members of the PFC will also be included, but will not be counted as academic affairs representatives.
- 6 representatives from Student Affairs
- 6 representatives from Finance and Administration (2 ex officio)
- 1 representative from Advancement
- 2 representatives from Athletics
- 1 member of the Staff Senate if not already included in categories above
- 2 student members of the Faculty Senate Planning and Finance Committee

Ex Officio membership shall include (with vote):

- Director of Human Resources
- Director of Financial Services (included in Finance and Administration group)
- Executive Director of Budgeting and Financial Analysis (included in Finance and Administration group)
- Associate General Counsel
- Chief Data Officer
- Associate Vice Chancellor for Continuous Improvement

The Committee will be led by a chair, who was the chair-elect from the previous year for a one-year term. If the chair-elect cannot serve, a chair will be elected from the committee and approved by the Chancellor for a one-year term. A chair-elect will be elected by the committee and approved by the Chancellor, at the beginning of the chair's term.

Commentary: Establishing this committee as a standing committee of the assembly codifies both the charge and the structure of the committee. This also formalizes the relationship between the IEC and the Faculty Senate by including the Planning and Finance Committee. The committee will determine a schedule for university-wide review. For example, they would prioritize divisions in any given year for review with the expectation that all will have been reviewed once every five years.

Discussion/Voting

- [Chancellor Drale addresses the Assembly](#)
- Open questions
 - Rosalie Cheatham - motion to approve
 - Second - E Manson
 - Question from Laura Barrio - “Are the members of IEC elected on a voluntary basis?”
 - Response from Drale
 - Membership is defined by role, so certain positions are mandatory

- Non academic affairs representatives are more flexible
- Approval will come with second vote at Spring Assembly

Motion passes at 1:17 pm

V. Reports (208 participants)

A. University Assembly and Faculty Senate President Nolen

- Thank you for re-electing me for another term! Special thanks to my colleagues in the School of Education for supporting me as I engage in this service.
- Officers to University Assembly
 - VP – Provost Ann Bain
 - Secretary - Jenn McDannold
 - Parliamentarian - Rosalie Cheatham
- 2020 achievements
 - Methodical revision to admissions policy, freedom of speech/thought, revision of academic calendar (3 - 5 years in advance), temporary Spring/Covid 19 revisions regarding transfer of credits, test scores and other issues related to the admission of students
 - Senate provided substantive input for the Academic Planning Retrenchment during the Spring 2020 semester
- 2021 goals/focus
 - Working on post tenure review policy
 - Senate provide academic college revision & input
 - Finalize the Institutional Effectiveness Committee
 - Planning CV19 recovery & economic fallout
 - Gather together knowledge & planning from staff, faculty and students
 - Principles to focus on moving forward
 - Strong leadership at all levels with a focus on mission
 - Radical transparency into budgets
 - What resources are needed for admission/enrollment
 - Commitment & sacrifice together to make UALR successful
 - Seeking equity to all people on campus and practice diversity/inclusive practices
 - Cushion effects of the pandemic of most vulnerable staff and faculty on this campus
 - Next Faculty Senate meeting is
 - Agenda for that meeting will go out October 23rd

B. Chancellor Christina Drale ([complete speech included in UALR communication](#))

- Questions
 - No comments/questions

C. Provost and Exec. Vice Chancellor Bain

- Thanks!
 - Thank you to Chancellor Drale for your leadership & willingness to serve

- Thank you to staff, the backbone of the institution & making a difference daily
 - Thank you to faculty, pivoting with grace, dignity & quality
 - Thank you CARE Team, making a difference in the lives of our students & provide a window into our student population
 - Thank you to leadership roles, we need you at the table & working hard
 - Thank you HLC team, reshaped & defined our institution
 - 2024 assurance review
 - 2026 new equality initiatives
 - New leadership team
 - Suggested delay of restructuring round 2 while we reevaluate roles and moving forward
 - Reinvest in areas
 - If we manage resources well, we can reinvest/for the first time invest in areas we need as institution
 - Endorse & support workflow policy updates
 - Support coordinator positions
 - Virtual Commencement ceremony for December
 - More information coming soon!
 - Questions?
 - No questions or comments
- D. Staff Senate President Henslee
- New senators coming soon! Elections have been concluded
 - Staff rise to meet needs of students
 - Huge thanks to all the staff
 - Budget cuts balanced with institutional needs and demands
 - Workday transition
 - Took a lot out of our staff, resources and preparation time
 - Thanks to HR, Financial & Workday staff for making this new transition work, with countless hours of hard work
 - Institutional assistants, skilled trades & Facilities staff have kept this institutional culture, with safe distancing & safety procedures
 - Huge thanks for accommodating & providing for us!
 - Staff Senate
 - Continuing virtual meetings - 10 am October 15th
 - Reevaluate fundraising methods
 - Ronda Petray & Heather Reed, great job transitioning us to digital platforms
 - Support Helping Hands
 - Employee Morale
 - Support for CV19 divisiveness
 - Hosting virtual engagements for staff across campus
 - Build community
 - #TrojansTogether, we support each other!
 - Questions?
 - No questions or comments
- E. Student Government Association President Dekay
- Building opportunities for SGA & university

- Emphasis on beautification, barriers for students for 2020
 - How can all student voices be heard?
 - Racial Barriers & Biases committee
 - Education combats racial disparities
 - Letter to government about wearing masks
 - All SGAs signed across the state
 - Revise student constitution & update academic college representatives
 - Communications Director position to SGA Leadership team
 - Trojan Action Group
 - Discuss local, state, national legislation & whether it needs action
 - Voter registration drives
 - Mural design competition
 - Mural contest with students to create on campus
 - 2 per year & supply resources needed
 - Newsletter for SGA
 - Student organizations
 - Campus events
 - Alumni tip
 - internships/job opportunities
 - Competitions each week
 - All SGA appointments have been notified of their appointments!
 - Full for the first time in years!
 - Revisit Freshman on campus living requirements - request from SGA
 - Email questions at lmdekay@ualr.edu
 - Questions?
 - Laura Barrio, “Mural - can we use one option for Stabler hall?”
 - Meeting with David Millay about placement
 - Chancellor Drale, “Excited about the mural!”
- I. Cody Decker, VC Student Affairs & Chief Institutional Information Officer
- CERT & CV19
 - Coronavirus Emergency Response Team - thanks & appreciation!
 - COVID screening app, encouraged to use daily
 - [Arkansas Contact Tracing opportunities](#)
 - CV19 Health Information Dashboard available for up to date information
 - www.ualr.edu/health/covid
 - 7 active cases
 - 82 cumulative *on campus* cases
 - 42 cumulative *off campus* cases
 - *Fall 2020 Enrollment*
 - -6% undergraduate (ahead of projections)
 - -6.8% graduate
 - Overall target pre CV19 = -6.7%
 - post CV19 = -10.5%
 - New undergraduate students attending (transfer & freshman)
 - Up in retention rate from Fall to Fall retention
 - Continuing student retention is low compared to new students
 - Latinx students dropped by 20.4% (looking into initiatives)

- Total of 222 students who identified as Hispanic for Fall 2020
- International students far exceeded expectations in enrollment
- Across AR
 - Comparable institutions are all down in undergraduate enrollment
 - 2 exceptions - UAMS (+29%) & UAPB (had +10.5%)
 - Consider UAPB to be comparable/similarly attractive institution to UALR
- Enrollment Funnel
 - Prospects, inquiries, applicants, admitted students, orientation, advising, enrollment

Prospects	Inquiries	Applicants	Admits	Onboarding (orientation & advising)	Enrollment
32 K	4.7 K	2.5 K	1.8 K	1. Register for orientation 2. Complete pre-advising course 3. Complete advising 4. Register for courses	.5 K

- Prospects - majority (95%) prospective students were found prior to January
- As applicable: Financial aid, scholarships
- Inquiries - majority found prior to January
- Applicants - 1700 prior to January out of 2500 overall
- Admits - 1,080 out of 1806 prior to January
- After students are fully admitted...
 - Orientation
 - 544 completed orientation/525 enrolled students
 - lost 62% during onboarding process
 - Most register in May, June, July
 - Pre-advising course
 - 475 complete/525 enrolled students
 - Meet with advisors
 - Mostly in June & July
- Ending numbers for enrollment funnel
 - 525 enrolled Freshman students/1806 total admitted Freshman
 - 671 enrolled Transfer students/1010 total admitted Transfer students
- Next steps
 - Collaboration with Academic Affairs, Student Affairs, University Advancement
 - Process students who went nowhere or elsewhere
 - Process National Student Clearinghouse data

- Enrollment Strategy Team - address summer melt & yield to enrollment
- Questions?
 - Joanne, “Reflect on the demographics of retained students at UALR?”
 - Non resident alien = -3.2%
 - Caucasion = -7.2%
 - African American = -5.5%
 - Hispanic = -20.4%
 - Other = -.2%
 - International undergraduate = -3.2%
 - Amanda, “Why is UAPB an anomaly?”
 - Marketing & outreach efforts
 - Summer bridge programs
 - Interest in UAPB
 - Peter Stuckey, “Since we are losing 62% of the admitted population during onboarding is the onboarding process documented and under review?”
 - Yes - under review with onboarding offices
 - Kristin Mann, “Anecdotally from my core classes I am concerned about retention to the spring - about 10% of my students in each core class have just stopped logging in and the CARE team has been unable to contact more than half of them. I hope that enrollment projections will take into account that retention is typically lower with online classes, and most of our classes are online right now.

VI. Open Forum

- No comments/questions

VII. Adjournment

at 2:51 pm by Amanda Nolen, President

Upcoming dates

Staff Senate - October 15th

Faculty Senate - October 30th

University Assembly - April 2, 2021