

University of Arkansas at Little Rock
Graduate Council Minutes
August 20, 2014

Members Present: Karen Kuralt, Roger Dorsey, Kent Layton, Gaurav Kumar, Jim Grover, Michael DeAngelis, Vickie Edwards, Shaun Thomas, and Emily Davis.

Members Absent: Tansel Karabacak, Marjorie Williams-Smith, Brian Berry, Gail Hughes, Coskun Bayrak, John Siegel, and Daniel Berleant.

Others Present: Dana Steele, Larry Beachler, and Paula Casey.

Meeting called to order at 3:09 p.m. by Dr. Kent Layton.

New Business

Chair Nominations: Dr. Layton asked for nominations for Graduate Council chair. Dr. Karen Kuralt nominated Dr. Layton; Dr. Layton accepted and was approved by the members of the Graduate Council.

Sub-Committee Chair Nominations:

Curriculum Sub-Committee: Dr. Shaun Thomas nominated Dr. Kuralt; Dr. Kuralt accepted and was approved.

Personnel Sub-Committee: Dr. Gail Hughes was nominated and the Council approved her.

New Sub-Committee Members:

Curriculum Sub-Committee	
College	Representative
EIT	Michael DeAngelis
COB	Roger Dorsey
CSSC	Vickie Edwards
CALS	Brian Berry
Ottenheimer Library	John Siegel
CALS	Marjorie Williams-Smith
GSA	Emily Davis
EHP	Jim Grover

Personnel Sub-Committee	
College	Representative
EIT	Daniel Berleant
COB	Gaurav Kumar
CSSC	Shaun Thomas
CALS	Tansel Karabacak
EIT	Coskun Bayrak

2014-15 Graduate Council membership (chart adapted from ualr.edu/facultysenate-4andw/):

Elected Members of the Graduate Council, AY14-15			
Representing	Terms ending 2015	Terms ending 2016	Terms ending 2017
College of Arts, Letters, and Sciences	Tansel Karabacak	Marjorie Williams-Smith	Brian Berry
College of Business	Gaurav Kumar	Pending	Roger Dorsey
College of Education and Health Professions	Kent Layton	Jim Grover	Gail Hughes
College of Social Sciences and Communications	Karen Kuralt	Vicki Edwards	Shaun Thomas
Donaghey College of Engineering and Information Technology	Coskun Bayrak	Dan Berleant	Mike DeAngelis
Library			John Siegel
Graduate Students	Emily Davis		

2014-15 Meeting Dates:

Fall 2014: August 20; September 3 and 17; October 1, 15, and 29; November 12; December 3.

Spring 2015: January 14 and 28; February 11 and 25; March 11; April 1, 15, and 29.

Remarks from Chair:

- Dr. Layton requested that all GC members meet with senior faculty in their departments and colleges to discuss any issues or concerns they have that the GC can address this year.
- The graduate assistantship issues discussed last year have not been resolved yet, and will need to be discussed further.

Dean's Report, Paula Casey:

- Last semester, the GS entered a contract with Royall, an application company, and the new application system went live on 3/19/14. Application numbers immediately rose.
 - Enrollment numbers are the #1 concern across campus. The GS is making a significant effort to contact applicants immediately and continually follow up with them.
 - The current GS application goals are to respond and connect quickly, efficiently, and correctly with students.
- The decision process for programs is now completely paperless.
 - To process a decision on an application, coordinators now only need to complete the designated Google form.
 - The application file share/folder system can still be used to **review** applications.
- Dr. Johanna Lewis is no longer at the Graduate School; she is now the associate dean of the College of Arts, Letters, and Sciences.
- Misty Stukenborg is now working in the Graduate School as the international admissions coordinator. She is also helping Dr. Brian Berry with Applied Science matters.
- Marlon Louzeiro, a recent graduate, is working as the GS front desk person in a temporary capacity.
- Kristi Wright, from GIT, has been helping the GS with the GA processing.
- As of meeting time, the GS was still admitting and enrolling students for Fall 2014.
 - Current enrollment numbers are only about 7% down for 11th day enrollment from last year; the GS is working on raising that number.
- The GS has launched a new online orientation, and it is going well.
- The search for a new GS dean in Spring 2014 did not result in a new dean. Dean Casey believes that a new search committee will be formed and a new dean possibly named by Spring 2015.

Meeting adjourned by Dr. Layton at 4:11 p.m.