

University of Arkansas at Little Rock
Graduate Council Minutes
August 26, 2015

Members Present: Tansel Karabacak, Marjorie Williams-Smith, Brian Berry, Roger Dorsey, Jeff Hamm, LaVerne Bell-Tolliver, Jim Grover, Dan Berleant, Mike DeAngelis, Kwasi Boateng, Jerry Stevenson, John Siegel, Monica Davidson, Luis Cabanellas

Members Absent:, Gail Hughes, Mary Yang, Karen Kuralt

Others Present: Paula Casey, Larry Beachler, Dana Steele

Meeting called to order at 3:04 p.m. by Dr. Brian Berry.

Andrew Wright, President of UALR Faculty Senate, spoke on the charge of the Graduate Council. Dr. Brian Berry passed out printed copies of the Constitution section on the Graduate Council. Andrew Wright would like to see the graduate policies made into an actual policy document that could be passed through the Faculty Senate to supercede prior policies.

Old Business

Minutes from April 29, 2015, approved.

New Business

Elect Chairs

- Elect Chair: Brian Berry nominated, accepted position
- Elect Vice-Chair: Council decided position was unnecessary
- Elect Curriculum Subcommittee Chair: Karen Kuralt elected chair. However, as she is on sabbatical for fall 2015, Mike DeAngelis was nominated and accepted the position of interim chair.
- Elect Personnel Subcommittee Chair: Gail Hughes was elected chair.
- Elect Policies Subcommittee Chair: Jerry Stevenson nominated, accepted position

Personnel Subcommittee Members	College
Gail Hughes*	CEHP
Jeff Hamm	COB
Tansel Karabacak	CALS
Kwasi Boateng	CSSC
Mary Yang	EIT

Policies Subcommittee	College
Jerry Stevenson*	CSSC
Daniel Berleant	EIT
	COB
Marjorie Williams-Smith	CALS
Jim Grover	CEHP
Luis Cabanellas	Grad Student

Curriculum Subcommittee	College
Karen Kuralt*	CSSC
Michael DeAngelis*	EIT
LaVerne Bell-Tolliver	CEHP
Roger Dorsey	COB
Brian Berry	CALS
John Siegel	Library/Collections and Archives
Monica Davidson	Grad Student

Meetings for Graduate Council set for every other Wednesday at 3:00 p.m. Next meeting set for Wednesday, Sept 9, 2015.

Meetings for Curriculum Subcommittee set for every other Monday at 2:00 p.m. First meeting set for Monday, September 21, 2015.

Dean's Report

- Dean Paula Casey spoke about the completion of applications for graduate school being made paperless, everything is online.
- Graduate Assistant positions are being loaded into BANNER to allow data to be collected on GA positions, their benefits, etc.

- Working on putting graduate faculty status into BANNER
- Committee forms are all electronic
- The Graduate School processed ~5000 application in the last year.
- Fall enrollment in graduate programs has exceeded 1900 students for the first time in three years.
- Working on implementing intra-college graduate coordinator meetings at least once a semester

Open Forum

- Brian Berry was sent to Chancellor's Leadership Retreat this summer, learning about new "Trojan Touchstones"
 - Knowledge
 - Accessibility
 - Respect
 - Innovation
 - Engagement
- Brian Berry would like to see resolved the issue of GA positions requiring GAs to take at least one hour of courses in the summer to maintain student status and maintain GA position during the summer. This problem is due to the fact that if a student is not currently enrolled, UALR policy is that they are not considered a student.
- Mike DeAngelis brought up that faculty status forms can be signed digitally, as well as the prospect of further automating the process for curriculum change forms.

Meeting adjourned by Dr. Brian Berry at 4:08 p.m.