

UNIVERSITY OF ARKANSAS AT LITTLE ROCK
Graduate Council Minutes
November 18, 2009

Members Present: Hunter, Kuralt, Dearman, Swingen, Cantrell, Wood, Gentry, Mirivel, Turturro, Seigar, Bhattacharyya, Jennings, Pierce, Kays, Gann

Members Absent: McAlpine, (COB-vacant), Nolen, Robison, Sweeney, James, Lewis (*ex-officio*)

Others Present: Moak, Pellicane (*ex-officio*), Shelton

Approval of November 4, 2009 minutes

Approved

Old Business

Review of Chair's letter regarding new IRB policies

Steve Jennings opened the floor to discussion of the new IRB policies and the letter being drafted on behalf of the Graduate Council. The following points were brought up:

- David Dearman suggested that clear guidelines need to be in place for what does not need to come before the IRB.
- Angela Hunter pointed out the following, regarding concern about the need for IRB approval for student assessment activities and alumni surveys: any data not approved prior to collection could have its use limited by the IRB. A specific question might be...what constitutes "research" and "publication" or "dissemination"? Would publishing some results (anonymous, aggregate) from alumni surveys on a program website or in a brochure constitute dissemination?
- Pat Pellicane said he thought the Graduate Council's letter to the IRB captured the mood of the group. He also reported on his recent attendance at the PRIM&R (Public Responsibility in Medicine and Research) conference. Each year that body posts a topic on its website for debate. The "Great Debate" going up soon will be the UALR topic at hand.
- Judyth Swingen suggested further discussion of the IRB's organization, in particular the prospect of having more than one IRB, and that term limits for appointees should be considered. Board members serve at the Chancellor's pleasure, and their terms are virtually unlimited, except by retirement. Perceptions of younger members are that their views may not be respected. These notions are detrimental to the supposed objectivity of the panel.
- Steve Jennings suggested that UALR's tolerance for risk should be taken into account. It is possible for issues with minimal risk to end up with catastrophic circumstances. The implication is that allowing such issues to "fall through the cracks" would not be desirable.
- Pat Pellicane said he thinks the Institutional Officer's (IO; the Chancellor) tolerance to risk may be greater than apparent, and the best position for the IO to take the University is to be faithful to Federal laws, while finding as much elasticity, and making reasonable interpretations.
- Karen Kuralt mentioned that she has some editorial suggestions for the letter.
- Steve Jennings said he will make a few more changes and send the letter around for final review.

New Business

- Betty Wood expressed her thanks to the members of Graduate Council for their participation in the NCATE meeting, and reported that the results of the site visit were positive.
- Pat Pellicane added that only process questions were raised at the NCATE meeting with the Graduate Council; there were no philosophical debates. The session only lasted about 30 minutes.

Report of Curriculum Sub-committee:

All approved

College of Education

(09-6091) Number change	HIED 8331	<i>College Instruction</i>
(09-6092) Dual listing	HIED 7350/8350	<i>The American College Student</i>
(09-6093) Multiple changes	HIED 7360	<i>Practicum in Higher Education</i>
(09-6148) Program change	Educational Leadership	New M.A. in Higher Education (consolidation)

Donaghey College of Engineering and Information Technology

(09-6157) Course suspension	ASCI 5345	<i>Microcontrollers</i>
(09-6158) Course suspension	ASCI 7304	<i>Signal Processing I</i>
(09-6159) Course suspension	ASCI 7305	<i>Advanced Quantum Mechanics</i>
(09-6160) Course suspension	ASCI 7309	<i>Electronics for Scientists</i>
(09-6161) Course suspension	ASCI 7310	<i>Elec Cir for Adv Instru II</i>
(09-6162) Course suspension	ASCI 7314	<i>Electromagnetics for Instrumen</i>
(09-6163) Course suspension	ASCI 7320	<i>Intro to Process Instrumentation</i>
(09-6164) Course suspension	ASCI 7321	<i>Intro to Process Instrumentation</i>
(09-6165) Course suspension	ASCI 7322	<i>Advanced Process Control I</i>
(09-6166) Course suspension	ASCI 7323	<i>Advanced Process Control II</i>
(09-6167) Course suspension	ASCI 7350	<i>Intro to Aerosol Science & Technology</i>
(09-6168) Course suspension	ASCI 7352	<i>Scattering of Electromagnetic</i>
(09-6169) Course suspension	ASCI 7370	<i>Acoustic Analysis & Measurement</i>
(09-6170) Course suspension	ASCI 7380	<i>Biomedical Instrumentation</i>
(09-6171) Course suspension	ASCI 7381	<i>Physiological Measurement Tech</i>
(09-6172) Course suspension	ASCI 7405	<i>Principles of Analytical Instr</i>
(09-6173) Course suspension	ASCI 7451	<i>Intro to Air Contamination Eva</i>

College of Professional Studies

(09-6136) New program	Criminal Justice	<i>PhD in Criminal Justice</i>
(09-6137) New course	CRJU 8310	<i>Doctoral Proseminar</i>
(09-6138) New course	CRJU 8321	<i>Teaching Practicum</i>
(09-6139) New course	CRJU 8313	<i>Advanced Criminological Theory</i>
(09-6140) New course	CRJU 8312	<i>Secondary Data Set Management</i>
(09-6141) New course	CRJU 8331	<i>Urban Spatial Structures</i>
(09-6142) New course	CRJU 8333	<i>Theory and Practice of Spatial Analysis</i>
(09-6146) New course	CRJU 8311	<i>Survey of Theories of Justice</i>

College of Science and Math

(09-6154) New course

ASTR 4301/5301

Astrophysics

Other Curriculum Business

- The Curriculum Subcommittee's comments will be appended to the Advance Notice/Comment Form for the COE's PhD in Higher Education Policy and Research.
- Advance Notice/Comment Form for the COE's Literacy Intervention Specialist in Reading, which was approved by Graduate Council on November 4, 2009, was not yet ready for approval, and will eventually come back through Council.
- Karen Kuralt mentioned the need for an ongoing accounting/archive of all Curriculum activities
- Judyth Swingen suggested that every item of business that comes through the Curriculum Subcommittee should have an inventory number assigned by the Provost's Office.
- Steve Jennings suggested that the best way to handle all of this business would be to put it on a website. This would serve to facilitate committee and council business (on a transparent basis), and would allow interested parties to see where items are in the cycle.
- Judyth Swingen said that such a process would ideally interface with Undergraduate Council for items common to both bodies. She emphasized that all items should go to the Provost's Office first.

Report of Personnel Sub-committee:

All approved

Full

Amy Lynn Sedivy, PhD	Assistant Professor of Secondary Education	COE
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Affiliate

John Barbuto	Access Consultant/Certified Rehabilitation Counselor	COE
Ann Beck	Instructor of Rhetoric & Writing	AHSS
Jacqueline Dedman	Training & Technical Assistance Specialist	COE
Catherine Lowry	Coordinator/Instructor Information Technology Minor	DCEIT

Other Personnel Business

- Angela Hunter brought up some recent confusion a faculty member had regarding the Graduate Faculty Nomination form. The faculty member contended that if the nominee had to supply his/her email address and signature on the form, then it was really more of an application than a nomination. Rather than make another small change to the recently changed form, this issue will be handled as a part of the larger overhaul of the process, which could possibly be a part of the Program Review process.

Associate Dean's Report:

none

Dean's Report:

Dr. Pellicane reported on the University's recent audit by the National Science Foundation. It was a positive audit, with no findings.

He also made the following announcement regarding the Arkansas Research Alliance:

On Tuesday, December 8th, 2009 at 2:30PM in the DSC Ledbetter A, Jerry Adams of the Arkansas Research Alliance (ARA) will make a presentation to the UALR research community. His topic will include some background information about the ARA and the results of a recent study conducted by the Battelle Corp. commissioned by the ARA. This presentation is open to administrators, faculty, post-doc, graduate students, and any other persons interested in research and its relationship to economic development.

Adjourned at 3:55