

UNIVERSITY OF ARKANSAS AT LITTLE ROCK
Graduate Council Minutes
September 10, 2008

Members Present: D. McAlpine, A. Hunter, K. Kuralt, J. Swingen, S. Jennings, G. Anderson,
L. Dickerson, M. James, B. Wood, S. Moak, B. Gentry, K. Iqbal

Members Absent: A. Lindsay, E. Elder, A. Thombre, A. Bhattacharyya, R. Syler, S. Robison, S. Grace

Others Present: R. Ford, C. Pickard, D. Shelton

Approval of August 27, 2008 minutes *Approved*

Old Business: *none*

New Business:

Richard Ford, Faculty Senate President

Dr. Ford noted that the Faculty Senate delegates some responsibilities to the Undergraduate and Graduate Councils and to a number of committees, while maintaining an oversight role. The two councils are the most important delegations that Faculty Senate makes. Dr. Ford makes three requests of both Councils:

1. The Councils need to do a better job of notifying faculty at large of all Council actions. This is partly to allow ample time for faculty to protest a decision within the required ten days prior to the approval of Council actions by the Administration. There is not an efficient process for the two Councils to notify the Faculty Senate regarding actions taken by them. Dr. Ford envisions a process whereby a summary of Council actions are sent via email to all faculty members, with details of those actions available for further review on a website. He would like for the Graduate Council to propose a mechanism and submit it to the Faculty Senate for approval. Presumably some administrative support in this matter could be expected from the Provost's office.
2. Each Council is charged with constitutional authority to act on certain issues, however specific and thorough documentation does not exist delineating the boundary between those issues which the Council does have authority (e.g., approving Graduate Faculty status) and those issues which the Council does not have authority. The Graduate Council may, however, make recommendations (e.g., on larger policy issues). Dr. Ford would like for the Graduate Council to review the Constitution and propose a specific set of guidelines for the extent of the Graduate Council's authority, and submit this to the Faculty Senate for approval.
3. There is a need for streamlining the Councils' policies and procedures so that business is conducted in a more efficient timeframe, and so that it might be easier to recruit faculty to serve on the Councils. Specific issues for the Graduate Council's consideration were not identified.

Report of Curriculum Sub-Committee

Noted:

- All colleges need representation on the Curriculum Sub-committee; some are not represented.
- Henceforth only curriculum change requests on the new forms will be accepted, and they will be processed on a first in-first out basis. These need to be submitted a minimum of fifteen days prior to the date that the Graduate Council will consider the requests to allow sufficient time for the Curriculum Sub-Committee to process the requests.

- The Graduate School will make an effort to post agendas and minutes on-line in a timely manner, and send meeting reminders.

Donaghey College of Engineering and Information Technology

SYEN 7385 Systems Engineering Graduate Project – New Course *Approved*
 SYEN 8100-8600 Systems Engineering Master's Thesis – New Course *Approved*
 SYEN 7399 Special Topics in Engineering – New Course *Approved*
 SYEN 7190 Systems Engineering Seminar – New Course *Approved*

Report of Personnel Sub-Committee

Full

Bavon, Aloysius PhD Associate Professor, Public Administration (CSPS) *Approved as affiliate*
 Fincher, Mark PhD Associate Professor of Higher Education (COE) *Needs updated vita*
 Harris, Carolyn S. PhD Adjunct Faculty Member, CARE (COE) *Approved as affiliate*
 Lindquist, Marie MSE, Director of Field Service Education – Instructor (CSPS) *Approved as affiliate*
 Parrish, James L. Jr. PhD Assistant Professor, Management (COB) *Approved*
 Samadi, Nasrola PhD Research Associate, Computer Science (EIT) *Approved*
 Shik, Leon Chang PhD Assistant Professor, Spanish (CAHSS) *Approved*

Affiliate

Adams, Douglas S. PhD Adjunct Professor, School of Finance & Human Resource Management-EDAS *Needs review*
 Miturdi, S. PhD Professor, Donaghey College of Engineering & Information Technology (EIT) *Needs review*
 Moyers, D. Michael Jr. JD Adjunct Instructor (CSPS) *Approved*
 New, Aaron A. PhD Chair of Behavioral Sciences, Associate Professor of Psychology & Counseling (COE) *Approved*
 Peterson, Thomas Richard MDiv Adjunct Professor (CSPS) *Approved*
 Quinn, James J. MS District Manager Arkansas Rehabilitation Services (COE) *Approved*
 Russell, J. Shepherd JD Adjunct Instructor (CSPS) *Approved*
 Sanders, Sandy LCSW, MA (CPS) *Approved*
 Strom, SueAnn PhD Vice President Academic Partnerships, American Humanics, Inc. *Needs review*
 West, Sherece Y. PhD President and CEO – Winthrop Rockefeller Foundation *Needs review*

Other Business: *none*

Dean's Report: *none*

Adjourned at 3:55 pm