

UA Little Rock Graduate Council
January 30, 2019 3:00 p.m.
Ottenheimer Library, Room 509

Minutes

Members Present:

Annie Childers, Brian Berry, Sung-Kwan Kim, Gail Hughes, Jim Grover, Yupo Chan, Karen Kuralt, Jerry Stevenson, Plichis Yang, Nicole Godfrey, Bryce Jackson-Litteken, Adelene McClenny, Rebekah White, Judith Hayn

Members Absent:

Qingfang He, Nawab Ali, Roger Dorsey, Gary Geissler, Mengjun Xie, Laura Ruhl, Trisha Rhodes, Donna Rose

Others Present:

Dana Steele, Ross Bradley, Abhijit Bhattacharyya, Malissa Mathis

Meeting called to order at **3:02 p.m.**

Nicole Godfrey (Graduate Student/New Member to Graduate Council) introduced and welcomed.

Old Business

- Approved minutes from November 28, 2018.

New Business

- Report of the Curriculum Committee
 - **College of Arts, Letter, and Sciences**
 - 18-6104 MATH 7353 Change Code to STAT - **Approved**
 - 18-6105 MATH 7354 Change Code to STAT - **Approved**
 - 18-6106 MATH 7355 Change Code to STAT - **Approved**
 - 18-114 ARHA 5308 Course Change/Title Change - **Tabled**
 - **College of Arts, Letter, and Sciences**
 - 18-6051 PharmD-MB Early Admit - **Approved**
 - **College of Engineering and Information Technology**
 - 18-6125 CISC Catalog Change - **Approved**

Report of the Policy and Personnel Committee

● Graduate Faculty Nominees for Affiliate Students

- Ashia Hail Muhammad Masters UA Little Rock CALS
(Qualified to serve as committee member on master's theses only. Form indicated they were being nominated to serve on dissertations as well. Needs to be notified.) Tabled
- Allison Hiblong Masters Celeb Attract CALS
(Qualified to serve as committee member on master's theses only. Form indicated they were being nominated to serve on dissertations as well. Needs to be notified.) Tabled
- Mike L. Perry Masters UTRC CALS
(Qualified to serve as committee member on master's theses only. Form indicated they were being nominated to serve on dissertations as well. Needs to be notified.) Tabled
- Zhiwei Yang Doctorate UTRC CALS
Approved

Dean's Report

- (01/30/2019) Last day to enroll.
- Five days until census day.
- Spoke about Graduate School student drop rates. Hope to see the graduate student drop list numbers change within the next four to five days.
- Spoke briefly about preliminary trend lines. Currently, trend line is going beyond the plateaued number of student enrollment within the last few years.

Open Forum

- The need for clarification was expressed on the subject of allowing students to repeat courses in the upcoming retake-and-replace policy. Committee proposed the idea about compiling a bullet list on how this new policy could work. Committee agreed more research needs to occur about the logistics behind how to implement the retake-and-replace policy. This new policy will take effect Fall 2019.
- Spoke about the catalog policy. Deadlines were mentioned about when new information can make the next catalog (end of February). All council approval dates must be before March 1, 2019.
- Higher Learning Commission (HLC) coming to campus next year for UA Little Rock's major accreditation visit. HLC will be assessing university policy records. Spoke briefly about a policy management board that will help the university come up with a better system that ensures that policies are passed by the Faculty Senate in a timely manner.
- Talked about working with programs to make progress towards graduation within timelines for Master and Doctorate degrees respectively. The graduate catalog specifies that master student should complete their degree in 7 years, and doctoral students should complete their degree in 10 years. To fix potential inconsistencies across campus,

either these deadlines need to be enforced at the Grad School level or each program on campus may have to submit its own policy for approval.

- NSF Graduate Research Fellowship Workshops start on Wednesday (02/06/2019) at 1:00 p.m. in the Ottenheimer Library Conference Room 535. Registration is still open.
- Research and Creative Works Showcase happening April 18, 2019 on campus. Five events will occur. One event is an expo. Four events are college events. Currently requesting support. Event will be open to prospective students and donors.

Meeting adjourned **3:32 p.m.**