UA Little Rock Graduate Council February 27, 2019 3:00 p.m. Ottenheimer Library, Room 509

# **Minutes**

## **Members Present:**

Annie Childers, Brian Berry, Roger Dorsey, Gail Hughes, Jim Grover, Yupo Chan, Karen Kuralt, Jerry Stevenson, Nicole Godfrey, Bryce Jackson-Litteken, Rebekah White, Judith Hayn, Donna Rose, Brian Delavan, Adelene McClenny

## **Members Absent:**

Qingfang He, Nawab Ali, Gary Geissler, Sung-Kwan Kim, Mengjun Xie, Laura Ruhl, Trisha Rhodes

## **Others Present:**

Dana Steele, Ross Bradley, Malissa Mathis, Abhijit Bhattacharyya

Meeting called to order at 3:02 p.m.

#### **Old Business**

• Approved minutes from February 13, 2019 meeting.

#### **New Business**

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- Report of the Curriculum Committee
  - College of Education and Health Professions

19-1002	SPED	4320/5320	New Course TABLED
19-1003	SPED	4323/5323	New Course TABLED
19-1004	SPED	4344/5344	New Course TABLED

#### **Report of the Policy and Personnel Committee**

Graduate Faculty Nominees for Affiliate Status							
0	Martha T. Kopper	Master's	Arkansas	EIT			
	APPROVED		Geological Survey				
0	Mike L. Perry	Master's	UTRC	CALS			
	*Qualifications revisited a	nd APPROVE	O status to include di	ssertation			

#### • Graduate Faculty Nominees for Full Status

• Albert L. Baker APPROVED Doctorate UA Little Rock

EIT

APPRO

#### **Dean's Report**

N/A

## **Open Forum**

- Concerns about the Graduate Faculty Status Application Form
  - $\circ$   $\,$  Need to fix document for consistency or follow the published guidelines.
  - Issue: Individuals with Master's are being denied to serve on dissertations.
  - Currently, the document states that someone with a Master's degree can serve on a dissertation committee.
  - Practice isn't reflecting the language in the Graduate Faculty Status Application Form or the actions that the committee is taking.
  - $\circ$  Suggestion: Policy cleanup. Last edits to the policy occurred over 6-7 years ago.

## • Graduate Faculty Status Application Form Policy Revision Suggestions

- Enforcing a checkbox/system that grandfathers nominees to a policy.
- Add a footnote on the second page of the current Graduate Faculty Status Application Form under Affiliate Status.
  - Footnote addresses that when situations arise, the Graduate Council has the right to decide who receives approved or declined status.

## Department Justification for Graduate Faculty Status Nominees

 Proposal of a justification document being submitted on behalf of individuals with Master's wanting to serve on dissertations. Documentation would come from a major advisor or chair. The proposal would highlight why the nominee is qualified.

## • Graduate Faculty Status Nominees Degree Versus Extensive Background

- Trust disciplines to make judgements about who is qualified and who isn't.
- Concerns about how this issue will affect staffing. Agreed that department must follow their internal guidelines. Suggested that staffing should consist of no more than one person with a Master's degree, and they have a certain amount of years of experience.
- Can proficiency of nominees really be defined? Disciplines will know who has the expertise to serve their students well. However, concern about some departments taking advantage of this potential loophole.
  - Example provided: General rule in teaching, individuals cannot teach classes that are higher than their degree level, except in situations where their experience proceeds their degree.
- Update on the Repeat Course Policy
  - Retroactive for ones that don't have a degree.

- Currently, there are issues with certificates being recognized as certificates. A form will need to be created.
- Information is being inserted into grade run and monitored.

#### • Update on the Leave of Absence Policy

• Working on language in the Absence Policy. Will be brought to the committee in two weeks.

#### • Senate Agenda Update

- Changing the Clemency Policy from two years to one year isn't going to make it to the next Senate meeting.
  - Catalog language being revisited. There isn't anything in the current language that justifies student probation versus student suspension.

Meeting adjourned 3:42 p.m.