

UA Little Rock Graduate Council
January 29, 2020 3:00 p.m.
Ottenheimer Library, Room 509

Minutes

Members Present:

Qingfang He, Laura Ruhl, Karen Kuralt, Jerry Stevenson, Nicole Godfrey, T. Greg Barrett, John Nichols, Lynne Larsen, Roger Dorsey, Sung-Kwan Kim, Donna Rose, Trisha Rhodes, Jim Grover, Natalie Snow

Members Absent:

Nawab Ali, Adelene McClenny, Mengjun Xie, Gary Geissler, Bryce Jackson-Litteken, Nancy Hamilton, David Manry, Yupo Chan, Rebekah White

Others Present:

Paula Baker, Dana Steele, Brian Berry, Heidi Harris

Meeting called to order at **3:02 p.m.**

Old Business

- Approved minutes from the November 20, 2019 meeting.

New Business

- **Report of the Curriculum Committee**

- **College of Arts, Letters, and Sciences**

19-6075	ERSC TABLED	4422/5422	Multiple Changes
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19-6076	ERSC TABLED	4421/5421	Multiple Changes
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- **Donaghey College of Engineering and Information Technology**

19-6105	MS in Systems Engineering APPROVED		Program Change (Program Electives)
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19-6106	MS in Systems Engineering APPROVED		Program Change (Master's Thesis/Project Advisor)
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- **Report of the Policy and Personnel Committee**

- Check on status of tabled nominees for Graduate Faculty Affiliate Status:
 - Alexander Jaeger Master's UA Little Rock EIT
APPROVED
 - Karen D. Endel Doctorate Retired CEHP
APPROVED
- New nominees for Graduate Faculty Affiliate Status:
 - Andrew Beaupre Doctorate U of A System CSSC
APPROVED
 - Jodi Barnes Doctorate U of A System CSSC
APPROVED
 - Melvin Beavers Doctorate UA Little Rock CSSC
APPROVED
 - Derek Iwamoto Doctorate UMD CEHP
APPROVED
 - Mamin J. Heisel Doctorate UWO CEHP
APPROVED
 - Stuart Scheiderer Master's Anderson ENGR. EIT
APPROVED Consultants, Inc.
- New nominees for Full Graduate Faculty Status:
 - Joyce L. Carter Doctorate UA Little Rock CSSC
APPROVED
 - Mark T. Baillie Doctorate UA Little Rock CALS
APPROVED

Dean's Report

- **Discussion About Enrollment Numbers**
 - Grad School 16.8% head count
 - 18% SSCH
 - These numbers reflect the counseling, education, and business departments. Some loss in other departments as well.
 - Capacity is an issue.
 - The numbers also play a factor due to the Audiology and Speech Pathology program leaving UA Little Rock and moving to UAMS.
 - In reality, remove 5% off of the numbers due to the movement of the Audiology and Speech Pathology program. This puts the numbers more into a 11.8% down.
- **Application Waivers**
 - Application fees for students are currently being waived. This will continue to occur.

- Over 40 students have applied due to having their application fee waived.
- **Communication/Recruiting Plan**
 - This is a work in progress.
 - Research has revealed the following:
 - 11% of UA Little Rock alumni come back.
 - 85% stay in the state of Arkansas.
 - The goal is to start targeting the following:
 - Alumni
 - Working professionals
 - Traditional recruiting strategies will still occur.
- **Announcement: Interim Associate Dean**
 - As previously stated, this position is a 50/50 job responsibility. The position will have the individual working in the Graduate School Office as well as continue teaching in their department.
 - Dr. Kuralt has accepted the position.
 - Dr. Berry believes that Dr. Kuralt's knowledge and experience as a Graduate Coordinator and with the Graduate Body (12 years) will really help with having her on board with the Graduate School.
- **Transcript Discussion**
 - Dr. Berry isn't quite ready to implement the only transcript needed is the transcript that includes a student's earned degree.
 - Applications will no longer be held from coordinators due to failure to retrieve all transcripts.
 - Students will be able to accept and enroll.
 - Two points are made by taking this action:
 - Students have proof that they have a degree from an accredited school.
 - Their transcript can show their academic performance.
 - Transcript(s) provided will be marked enough to move onward to coordinators and they will contain the student's GPA and the location their degree comes from.

Open Forum

- **Student Research Expo**
 - When: April 17, 2020
 - Time: 11:00 a.m. - 2:00 p.m.
 - Looking for:
 - Graduate or Undergraduate students to help.

- Faculty judges.
 - Encourage members in your programs.
 - This is not a signature showcase, but a research showcase.
 - The event will be bringing stakeholders in. Individuals outside of campus will be able to see the great things that UA Little Rock is doing.
- **Introductions and Elections**
 - Dr. Harris has joined the Graduate Council to represent the Social Sciences & Communication Department.
 - Dr. Ruhl elected Graduate Council Chair due to Dr. Kuralt's promotion.
 - Dr. Rhodes elected Curriculum Subcommittee Chair due to Dr. Ruhl's promotion.

Meeting adjourned at **3:36 p.m.**