

UA Little Rock Graduate Council
March 11, 2020, 3:00 p.m.
Ottenheimer Library, Room 509

Minutes

Members Present:

Laura Ruhl, Karen Kuralt, Jerry Stevenson, T. Greg Barrett, John Nichols, Trisha Rhodes, Natalie Snow, Nicole Godfrey, Kamran Iqbal, Donna Rose

Members Absent:

Gary Geissler, Nawab Ali, Adelene McClenny, Mengjun Xie, David Manry, Rebekah White, Nancy Hamilton, Qingfang He, Lynne Larsen, Roger Dorsey, Sung-Kwan Kim, Jim Grover, Heidi Harris, Bryce Jackson-Litteken

Others Present:

Paula Baker, Brian Berry, Karen Kuralt, Dana Steele, Malissa Mathis

Meeting called to order at **3:13 p.m.**

Old Business

- Approved minutes from February 26, 2020.

New Business

- **Report of the Curriculum Committee**

- **College of Social Sciences and Communication**

20-1002	SOCI	4332/5332	Title Change
	APPROVED		

- **College of Business**

20-1053	BINS	4310/5310	Suspension
	APPROVED		

20-1035	MGMT	4361/5361	Un-suspend & Update title
	APPROVED		

20-1034	MGMT	4383/5383	Dual Listed - Update Description
	APPROVED		

20-1057	BINS APPROVED	4350/5350	Prerequisite Change
20-1032	MGMT APPROVED	4375/5375	Deletion
20-1028	MGMT APPROVED	4366/5366	New - Dual Listed
○ College of Education and Health Professions			
20-1080	CHPR/Exercise Science APPROVED		Program Change (Inactivation of M.S. in Exercise Science)
20-1109	HHPS APPROVED	7397	New Course
20-1133	HHPS APPROVED	7398	New Course
20-1156	HHPS APPROVED	7198	New Course
20-1131	SOWK APPROVED		Admissions Requirement Change
20-1153	SOWK APPROVED	8259/8159/8359	Multiple Changes
20-1154	SOWK APPROVED	8360	New Course
○ Donaghey College of Engineering and Information Technology			
20-1023	SYEN PCF APPROVED		Early Entry (M.S. in Systems Engineering and Computer Systems Engineering)
20-1022	SYEN PCF APPROVED		Early Entry (M.S. in Systems Engineering for Mechanical Systems Engineering)
***PCF's 20-1023 and 20-1022 will be merged into one			

document.

20-1132	MSME APPROVED		Other (Create a M.S. in Mechanical Engineering)
19-6075	ERSC TABLED	4422/5422	Multiple Changes
19-6076	ERSC TABLED	4421/5421	Multiple Changes

- **Report of the Policy and Personnel Committee**

- **Nominees for Graduate Faculty Affiliate Status:**

- Kelly Moore Master's UA Little Rock CEHP
APPROVED (Pending Signatures)
- David J. Namir Master's UA Little Rock CEHP
APPROVED (Pending Signatures)
- Kiran Bandeli Doctorate Walmart Inc. EIT
APPROVED

- **Nominees for Full Graduate Faculty Status:**

- Jacqueline Burse Doctorate UA Little Rock CEHP
APPROVED (Pending Signatures)

Dean's Report

- **Concerns about COVID-19**

- Dr. Berry wants everyone to make sure to watch their emails. This method of communication will provide instruction pertaining to the virus.
- Currently working on a contingency plan.
- Working from home may become a possibility. Coordinators should prepare themselves to work remotely.
- During this time, Dr. Berry needs coordinators to keep processing admits.
 - Admissions is currently driving the university's budget crisis.
 - To continue processing admits via Argos, coordinators will need access to UALR VPN.
 - The UALR VPN cannot handle very many people. There will be a list created for VPN access. The VPN should only be used for Argos and ImageNow.
 - VPN 'How to' documentation is in the works of being created.
 - Dr. Berry reassures council members that it is easy to download a VPN.

- **Admissions Department will still be operating**
 - Dr. Berry doesn't want to stop admits and applications because we are moving up from last year's application numbers.
 - The university has to keep converting admits to being fully enrolled students.
- **Student Research Expo**
 - Currently, the Student Research Expo event is a little up in the air.
 - Due to COVID-19, the expo would be a prime environment for transmission.
 - If the university shuts down, there is an app that can be used to make the in-person event a virtual event.
 - "There is a silver lining in every cloud," Dr. Berry said regarding the Student Research Expo situation.

Open Forum

- **Program Code Adjustment To Get Into Sync With ADHE Reporting**
 - Malissa Mathis and Dana Steele (Records and Registration) discussed the Program Code Adjustment To Get Into Sync With ADHE Reporting document (see handout).
 - The goal is to clean up coding going on in the background.
 - The university can only report one degree to the state. Concentrations are not on a student's diploma. However, concentrations appear on a student's official transcript.
 - Currently, when a student is applying for graduation, they apply for multiple degrees instead of one.
 - With this code clean up, instead of one degree and one concentration, there will be one degree program and an umbrella of concentrations.
 - This will allow all degrees to be reported to the state.
 - Question: Will coordinators see any difference?
 - Answer: You will see some small change in the program number. There will be some minor changes in attaching concentrations. Records and Registration will be working with the Graduate School during this transition.
- **Next Meeting**
 - The next Graduate Council meeting will be on April 1, 2020.
 - This date may change if the campus closes.
 - Might hold the meeting virtually and be able to have electronic votes.
 - Will need to consult with the Faculty Senate about making this decision.
 - Would potentially use Google Hangouts, Zoom, or any other software to host the next meeting if it is remotely.

Meeting adjourned at **3:56 p.m.**