

UA Little Rock Graduate Council
April 1, 2020, 3:00 p.m.
Zoom Virtual Meeting

Minutes

Members Present:

Laura Ruhl, T. Greg Barrett, John Nichols, Roger Dorsey, Sung-Kwan Kim, Trisha Rhodes, Jim Grover, Natalie Snow, Bryce Jackson-Litteken, Qingfang He, Nicole Godfrey, Kamran Iqbal, Nancy Hamilton, David Manry

Members Absent:

Gary Geissler, Nawab Ali, Adelene McClenny, Mengjun Xie, Rebekah White, Donna Rose, Lynne Larsen, Heidi Harris, Jerry Stevenson

Others Present:

Paula Baker, Karen Kuralt, Dana Steele, Lucas Crosland

Meeting called to order at **3:03 p.m.**

Old Business

- Approved minutes with minor corrections from March 11, 2020 meeting.

New Business

- **Report of the Curriculum Committee**

- **College of Arts, Letters, and Sciences**

20-1125	BIOL APPROVED	4413/5413	Other (Extending labs from 2 to 3 contact hours per week)
20-1127	BIOL APPROVED	4422/5422	Other (Course name change and change in number of lab contact hours)

- **College of Education and Health Professions**

20-1129	ADED/GERO APPROVED	4301/5301	New Course/Cross Listing
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20-1130	ADED/GERO APPROVED	4303/5303	New Course/Cross Listing
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20-1148	AUSP APPROVED	4366/5366	Other (Title change, reassign course level from AUSP 4366 to AUSP 3366, update course description, remove dual-listing)
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20-1149	AUSP APPROVED	4368/5368	Other (Changing AUSP 4368 to AUSP 3340, title change, dropping prerequisites, updating course description)
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- **Donaghey College of Engineering and Information Technology**

20-1158	MSECE APPROVED		Other (Create a M.S. in Electrical and Computer Engineering)
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20-1159	INFQ APPROVED	7342	Description Change
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20-1161	CIS Ph.D Program APPROVED		Program Change
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19-6075	ERSC APPROVED	4422/5422	Multiple Changes (Cross listing, dual listing, title change, description change)
19-6076	ERSC APPROVED	4421/5421	Multiple Changes (Cross listing, dual listing, title change, description change)

- **Report of the Policy and Personnel Committee**

- **Nominees for Graduate Faculty Affiliate Status:**

- Muhammad Nihal Hussain Doctorate UA Little Rock EIT
APPROVED
- Zhan Wang Doctorate UT Health San Antonio EIT
APPROVED

Dean's Report

- **Graduate School Working Online**

- The Graduate School has transitioned into working online very well due to COVID-19.
- Dr. Kuralt reminded all of the committee members that everyone is still available in the Graduate School offices to help with any questions or issues involving curriculum, applications, letters, etc.

- **Applicants and Recruiting**

- Keep the application process going. Try to keep converting as many applicants as possible.
- Dr. Kuralt discussed how the university's international student applications are tanking. Unfortunately, this may not change for a year due to circumstances beyond our control.
- Recruitment strategies are still in the works. This process isn't frozen.
- The Graduate School is on its own when it comes to recruitment. Full speed ahead when it comes to recruiting strategies.
 - Encourage online classes.
 - Application waiver codes are successful.
 - Professional ads are going out on Google, Facebook, LinkedIn, etc.

- Dr. Kuralt stated that she may want to get with coordinators soon to talk about the students they want to target in their own recruitment strategies. Advised committee members to keep an eye out for an email from her.
 - Discussion took place about taking advantage of the graduates at the undergraduate level. These individuals might be worth successfully targeting to help improve our numbers.
 - Dr. Kuralt offered committee members an opportunity for them to write up their recruiting content and the Graduate School will help with making it pretty and distributing it to their targeted audience.
 - The committee discussed that typically during times of recession, people might be more inclined to return to school.
 - Council members also talked about how they might want to be more assertive about getting people to think about continuing their education.

Open Forum

- **Guidelines for Credit/No Credit**
 - The committee discussed the CR/NC grading option taking place due to COVID-19.
 - Members were advised to read and be familiar with the policy.
 - The COVID-19 CR/NC grading policy is a little bit different than the usual CR/NR policy.
- **Student Research Expo Online**
 - People will be able to attend the 2020 Student Research and Creative Works Expo via the Whova app.
 - Students participating in the expo will have their own profile to exhibit their work.
 - The event will proceed with moving forward with judging projects.
 - Still seeking participants even if their work/research is not complete.
- **Next Meeting**
 - The next Graduate Council meeting will take place on April 15, 2020. This meeting will also be online.
 - The next meeting will be discussion about the retrenchment comments from the HLC visit.
 - The documents and comments are in the process of making their way to the Graduate Council. Comments should be coming to the members by April 10, 2020.
 - The committee will only focus on the things at the graduate level. As a group, members will come to a consensus (take notes,

address areas, and make edits) and pass the documentation to the next group.

- No meeting on April 29, 2020.

Meeting adjourned at **4:00 p.m.**