

**UA Little Rock Graduate Council**  
**March 31, 2021, 3:00 p.m.**  
**Zoom Virtual Meeting**

## **Minutes**

**Members Present:** Chelsea Bradley, Roger Dorsey, Nancy Hamilton, Heidi Harris, Jennifer Holtz, Kamran Iqbal, Sung-Kwan Kim, John Nichols, Donna Rose, Laura Ruhl-Whittle, Jerry Stevenson, Carolyn Turturro, Mariya Khodakovskaya, Lynne Larsen

**Members Absent:** Tracy Cook, Natalie Snow, Robert Lytle, David Manry

**Others Present:** Paula Baker, Brian Berry, Ross Bradley, Nicole Godfrey, Karen Kuralt, Dana Steele, Brandon Burdette

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**Meeting called to order at 3:02**

### **Welcome and Introductions**

#### **Old Business**

- Approved minutes from March 10, 2021 meeting.

#### **New Business**

- **Report of the Curriculum Committee**
  - N/A
- **Report of the Policy and Personnel Committee**
  - **Applications for Graduate Faculty Affiliate Status:**

|  |           |                              |        |
|--|-----------|------------------------------|--------|
| Audrey Imhoff<br><b>APPROVED</b>           | Master's  | Colorado Mountain<br>College | CHASSE |
| Reinaldo Morales<br>Jr.<br><b>APPROVED</b> | Doctorate | Norfolk State<br>University  | CHASSE |
| Dylan Yarbrough<br><b>APPROVED</b>         | Master's  | UA Little Rock               | CHASSE |

|                                   |           |  |        |
|-----------------------------------|-----------|--|--------|
| Carey Roberson<br><b>APPROVED</b> | Master's  | Ouachita Baptist University                              | CHASSE |
| Robert Seiner<br><b>APPROVED</b>  | Master's  | KIK Consulting & Educational Services, LLC               | DCSTEM |
| Jessie Walker<br><b>APPROVED</b>  | Doctorate | STEM Resources, LLC & Arkansas Dept. of Higher Education | DCSTEM |
| WooYoung Chung<br><b>APPROVED</b> | Doctorate | MIT CDOIQ Program  | DCSTEM |

#### **Dean's Report - Enrollment Data**

- Graphical representation of applicants - comparing 2020 to 2021.
- We are getting more applications this year than we were last year from domestic students.
- Overall enrollment: +18
- 10% of the graduate population enrolled so far.

#### **Additional Announcement:**

- Minnie Walker-Egger is retiring.
  - In the process of hiring another Admissions Processor.

#### **Dr. Kuralt**

- Curriculum Town Hall process.
- Dana Steele and Ross Bradley to give more information.
- Revised curriculum change website.
- Curriculum process deadline link -
  - Two tables to help with curriculum work.
  - Internal and external approval.
  - Organized deadlines for curriculums for all events will be constantly updated.

#### **Dana Steele**

- If you have a dual listed class, you might want to start a little further, because undergraduate has two reads, so it might take more time for them.

### **Dr. Kuralt - Curriculum Process Faculty Page**

- Link to a live google sheet for curriculum tracking.
- Each form will be logged on the google sheet so you don't have to guess where the forms are at.
- New modifications page for changes during council - suggested changes to help edit the PDFs, and to see where changes are being made.
- Dana Steele spoke about the process -
  - Graduate link is down temporarily.
  - The graduate spreadsheet is down right now for improvements on some issues on how the link was displaying the spreadsheet. The link will be back up soon.

### **Dr. Kuralt - Recruiting meeting with Philander Smith**

- Met with the director of their honors program via a direct Zoom call.
- Spoke with the students about what and why they should choose pursuing graduate school.
- Next step is to match students with graduate coordinators via Zoom to promote their interest in programs.

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### **Open Forum Items:**

#### **International Students Discussion**

- Getting international students on campus on time to be able to obtain their social security to be able to start working.
- Issues with international students getting to campus late and finding funding for their classes in time.
- **Workshop on Professional Skills**
  - Open for undergraduate and graduate students
- **Interviewing Skills Workshop**
  - Open to undergrad and graduate students - but there is a limit on how many can participate.
- **Research Expo - April 16**
  - Students need to submit their work to the expo.
  - Need judges.
  - Beneficial for students and creates a great learning experience.

Meeting Adjourned at **3:38 p.m.**