

**University of Arkansas at Little Rock**  
**Graduate Council Minutes**  
**December 4, 2013**

**Members Present:** Angela Hunter, Karen Kuralt, Roger Dorsey, Nancy Landrum, Kent Layton, Daniel Berleant, Yupu Chan, Maureen James, Tara DeJohn, Shaun Thomas, Lillie Wichinsky, Marc Seigar, Brian Berry, Emily Davis, Paige Buffington, and Dona Barry.

**Members Absent:** Laura Smoller, David Dearman, Betty Wood, Ibrahim Duyar, Guoliang Huang, Matt Gifford, and Karen Wheeler.

**Others Present:** Paula Casey and Johanna Lewis.

Meeting called to order at 3:03 p.m by Marc Seigar, chair.

**Announcements:**

Spring meeting dates: January 22, February 5 and 19, March 5 and 19, and April 2, 16, and 30.

**Old Business:**

- Minutes approved from November 20.
- Co-Chairs Policy: Approved with minor revisions.

**New Business:**

- Curriculum Subcommittee:  
*Donaghey College of Engineering and Information Technology*  
13-6070 TINV—Program Change  
*Approved*  
13-6071 CPSM Program Name Change  
*Tabled*

- Personnel Subcommittee:

*1. Recommendation for Affiliate Graduate Faculty Status*

Edmund Buckner	Doctorate	UAPB	ASCI
Sharon Downs	Masters	UALR	PTWR
David Fisher	Doctorate	Emory U.	PTWR
Michael Greer	Masters	UAMS	INFQ
Clarence Guy	Masters	UALR	PUHI
Nicole Houston	Masters	Garver	PTWR
Donna Kay	Doctorate	Mid-South Community College	LSTE
Jaheon Koo	Doctorate	UAPB	ASCI

*Approved*

2. *Recommendation for Full Graduate Faculty Status*

Heidi Harris	Doctorate	UALR	PTWR
Sherry Rankins Robertson	Doctorate	UALR	PTWR
Sherilyn Jo Tucker	Doctorate	UALR	TCED

*Approved*

3. *Graduate Faculty Status Proposal Update*: the policy proposal will be on the January Faculty Senate agenda. Any opposition should now be sent to the Faculty Senate. Graduate Council members should speak with their senators now about the proposal and plan to attend the meeting, if possible.

**Dean's Report:**

- Graduate Assistantships: Dean Casey and Sandra Robertson are working to determine a base monetary amount to be allotted from the Graduate School to each program for graduate assistantships.
- The nationwide search for the vice provost of research position will most likely happen in the spring.
- Recruitment: the advertisement for the Graduate School recruiter position closes Friday, December 6; 86 applications had been submitted at the time of the GC meeting.
  - New Recruitment Plan: people have been hired to redesign the application and recruiting materials. The Graduate School will also begin purchasing GRE and MAT scores. These and other new recruitment strategies should increase applications.

**Associate Dean's Report:**

- Graduate School would like to end the requirement for students to order bound copies of their theses and dissertations. The GC supported this suggestion with a vote.
- Graduation is on Saturday, December 14; grades drop on the 20<sup>th</sup>.
- The last day to drop all classes is Monday, December 9, at 5:00 p.m. If students desire to drop at this point, they must drop all classes, not just some.
- Reminder: dissertation defenses are serious, academic meetings. Students should be reminded of this and kept from making them too informal or unprofessional.

**Open Forum:**

- Angela Hunter reminded the GC to bring any graduate-level concerns or issues with restructuring to their liaisons so these issues can be noted and addressed.

Meeting adjourned by Dr. Seigar at 3:56 p.m.