

**University of Arkansas at Little Rock**  
**Graduate Council Minutes**  
**October 9, 2013**

**Members Present:** Laura Smoller, Angela Hunter, Roger Dorsey, Betty Wood, Kent Layton, Ibrahim Duyar, Yupo Chan, Maureen James, Shaun Thomas, Marc Seigar, Brian Berry, and Emily Davis.

**Members Absent:** Karen Kuralt, David Dearman, Nancy Lnadrum, Guoliang Huang, Daniel Berleant, Tara DeJohn, Lillie Wichinsky, Matt Gifford, and Karen Wheeler.

**Others Present:** Paula Casey and Johanna Lewis.

Meeting called to order at 3:03 by Marc Seigar, chair.

September 25 minutes approved, with an amendment to an approved Affiliate Graduate Faculty member's department.

New Business:

- **Curriculum Subcommittee:**

- College of Professional Studies***

- 13-6020 Program Change –Applied Communication MA Admission Requirement

- Approved*

- College of Education***

- 13-1049 LSTE 7323 Advanced Instructional Design – New Course

- 13-1050 LSTE 7316 Applies Theories of Instructional Design – New Course

- 13-1051 LSTE 7315 Instructional Design: Access & Univ – New course

- 13-1052 LSTE 7313 Percept, Meaning, and Messages – New Course

- 13-1102 LSTE 7311 Intro to Instructional Design – New course

- 13-1168 Program Change – LSTE Performance requirements

- 13-1169 Program Change – LSTE Admission requirements

- 13-6018 Program Change – LSTE Curriculum changes

- Approved 13-1049 through 13-6018 as a block*

- 13-6019 Program Change – CARE Increase of required course credit hours

- Approved*

- **Personnel Subcommittee:**

- 1. *Recommendation for Affiliate Graduate Faculty Status:*

- |              |         |      |      |
|--------------|---------|------|------|
| Chad Garrett | Masters | UALR | PUHI |
|--------------|---------|------|------|

- |                 |         |                   |      |
|-----------------|---------|-------------------|------|
| Nathania Sawyer | Masters | The Butler Center | PUHI |
|-----------------|---------|-------------------|------|

- |                 |         |                |      |
|-----------------|---------|----------------|------|
| Ravi Thambusamy | Masters | UNC Greensboro | MGIS |
|-----------------|---------|----------------|------|

- All Approved.

- 2. *Recommendation for Full Graduate Faculty Status:*

- |             |         |      |     |
|-------------|---------|------|-----|
| David Smith | Masters | UALR | ART |
|-------------|---------|------|-----|

- Approved.

- 3. No update on the Graduate Faculty Status Proposal.

- **Joint Graduate Council Report:** Dr. Seigar detailed a new 15-hour certificate program being proposed by the UAMS/UALR Department of Audiology and Speech. It will include 12

hours from existing courses and one new 3 hour course. It would be aimed towards current students in the department.

The new program and course are approved by the Graduate Council.

- **Dean's Report:**
  - Like many departments, the Graduate School is waiting for the Chancellor's report.
  - The Graduate School is currently (October 9-10) participating in GradFest and will participate in Discover Day (October 25) for the first time this year.
  - Tabitha Lee and occasionally Taiquera McNeely continue to recruit at recruiting fairs; Dean Casey hopes to have Larry Beachler compare the number of recruiting contacts made this year with last year's number, and believes we may be lower this year.
  - Dean Casey and the recruiters are seeking out new, innovative ways to recruit, and welcomes suggestions.
  - Working with the IT department to make an easier, more accessible electronic admissions process, as the current system was intended to be a temporary fix.
  - The provost's concerns with the Graduate School IT functions may have more to do with the broader organization of IT functions on campus as a whole, and less to do with Larry Beachler's job.
- **Associate Dean's Report:**
  - Reminder: make sure all eligible students apply for graduation by October 10 at 5:00 p.m. No late applications will be accepted. An email was sent to all graduate students and coordinators to remind them.
  - Reminder: the drop date is October 17; signatures are not yet required. Angela Hunter suggests that, when speaking to students, we refer to the date as the "withdrawal" date for clarity.
  - Many have been using the conditional code incorrectly, and this causes great problems for Financial Aid. The conditional code cannot be used for students who have not yet completed their applications; PR (provisional) should be used for those students. The conditional code allows students to be eligible for financial aid, but these provisional students should legally not be.
  - The Graduate School's first 4+1 (bachelor's degree to masters) program will begin soon, and Dr. Lewis is writing a new policy on credit from one degree counting toward another.
  - Two years ago, research was done by the Graduate School that revealed that the majority of universities in our cohort require a higher GPA than 2.7 for admission, which was our then-standard. Unfortunately, the Graduate School standard was never officially changed, so a new policy stating the 2.75 GPA admission requirement will be drafted soon.
- Dr. Seigar asked about the status of additional graduate student representatives. Emily Davis stated that the Graduate Student Council will meet for the first time in the next two weeks, and representation will be chosen then.

Meeting adjourned by Dr. Seigar at 3:43 p.m.