

University of Arkansas at Little Rock
Master of Arts in Public History
History 7398
Internship Learning Agreement

Student's name _____

Address _____

City and State _____ Zip _____

Phone number _____ Email _____

Sponsoring institution _____

Internship supervisor _____

Address _____

City and State _____ Zip _____

Phone number _____ Email _____

I. Duration

a. Starting date _____

b. Closing date _____

II. Hours (must be 180 total hours)

a. Number of weeks _____

b. Days per week _____

c. Hours per day _____

total _____

These hours are to be divided as follows (approximate percentages):

d. In the agency _____

e. Travel or field work for the agency _____

III. Description of the Internship

IV. Objectives of the Internship

Specify the professional and career development goals to be achieved during this internship.

V. Student responsibilities

Specify the duties and responsibilities of the student to the sponsoring institution. These should be stated as concisely and clearly as possible in order to avoid uncertainty during the course of the internship and at the time of the final evaluation.

VI. Supervisor responsibilities*

Indicate: the arrangements to be made between the supervisor and student for the purpose of constructive criticism, guidance, and on-going evaluation; and those duties and responsibilities you and the sponsoring institution will perform to train and educate the intern in order to facilitate the internship objectives.

*Any publication, videotape, or exhibit produced as part of this internship will include the statement: "This (publication, video, exhibit) was produced as part of an internship project of the History Department at the University of Arkansas at Little Rock.