



Request for Conference Campus Living 2023

Available Dates May 28 – July 31

Phone: 501-916-3743 • Email: campusliving@ualr.edu

Name of the Group: _____

Contact Person and Agency/Department: _____

Is this group affiliated with UA Little Rock? If yes, which department?

Address:

_____ Street City State Zip

Phone:

_____ Fax: _____ Email: _____

Date of Check-In	Date of Check-Out	Number of Males	Number of Females	Age range of group; "A" if over 25 yrs

PLEASE SELECT YOUR PREFERRED ACCOMMODATIONS (*Actual assignments will be based on availability*).

Double bedroom, shared bath, with XL twin bed	Cost per night, per person	Number of rooms requested
East Hall	\$20	
East Hall single	\$22	
West Hall	\$22	
West Hall Single	\$25	
Apartment with private bedroom, shared bath, and full size bed	Cost per night, per person	Number of rooms requested
Commons Apartments	\$40	
Linens Rental	Cost per person	Number of linens requested
Includes sheets, blanket, towels, bathmat and pillow	\$20	

All rooms are furnished with a bed, desk, dresser, and closet. UA Little Rock Campus Living is air conditioned and includes wifi.

Other information regarding the group: _____

Return completed form to:

UA Little Rock Campus Living
2801 South University Ave. Little Rock, AR 72204



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Will anyone in your group need a wheelchair accessible room or other accommodations?

Will your group be reserving spaces through UA Little Rock Conference Services? Yes: _____ No: _____

**If you have submitted a reservation request please go to schedule.ualr.edu to submit your request online*

Will your group be eating in UA Little Rock’s Dining areas while on campus? Yes: _____ No: _____

Custom catering packages are available based on group size and meal request.

Contact Information for Conference Services and Catering

UA Little Rock Conference Services
501-916-3324
conferenceservices@ualr.edu

UA Little Rock Catering Services
501-916-6661
peggy.james@sodexo.com

Campus Living will review your request and send you an agreement to sign and return with your deposit. Deposit of 50% is required to secure your reservation. If this is an UA Little Rock camp, your cost center will be requested to backcharge for the deposit.

Signature of person responsible for contract

Date

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