



# Request for Camp/Conference Campus Living 2024

Available Dates May 28 – July 31

Phone: 501-916-3743 • Email: [campusliving@ualr.edu](mailto:campusliving@ualr.edu)

Group or Camp Name: \_\_\_\_\_

Contact Person and Agency/Department: \_\_\_\_\_

Is this group affiliated with UA Little Rock? If yes, which department? \_\_\_\_\_

Address: \_\_\_\_\_

Street

City

State

Zip

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

| Date of Check-In | Date of Check-Out | Number of Males | Number of Females | Age range of group; "A" if over 25 yrs |
|------------------|-------------------|-----------------|-------------------|--|
|                  |                   |                 |                   |  |

**PLEASE SELECT YOUR PREFERRED ACCOMMODATIONS** (*Actual assignments will be based on availability*). All rooms are furnished with a bed, desk, dresser, and closet. Campus Living is air conditioned and includes wifi.

|   |                                   |                                   |
|---|-----------------------------------|-----------------------------------|
| <b>Double bedroom, shared bath, with XL twin bed</b>                  | <b>Cost per night, per person</b> | <b>Number of rooms requested</b>  |
| East Hall   | \$25                              |                                   |
| East Hall single  | \$30                              |                                   |
| West Hall   | \$30                              |                                   |
| West Hall Single  | \$35                              |                                   |
| <b>Apartment with private bedroom, shared bath, and full-size bed</b> | <b>Cost per night, per person</b> | <b>Number of rooms requested</b>  |
| Commons Apartments  | \$45                              |                                   |
| <b>Linens Rental (only available for groups of less than 50)</b>      | <b>Cost per person</b>            | <b>Number of linens requested</b> |
| <b>Includes sheets, blanket, towels, bath mat and pillow</b>          | \$20                              |                                   |

Other information regarding the group: \_\_\_\_\_

Will anyone in your group need a wheelchair-accessible room or other accommodations?

\_\_\_\_\_

Return completed form to:

UA Little Rock Campus Living  
2801 South University Ave. Little Rock, AR 72204  
[campusliving@ualr.edu](mailto:campusliving@ualr.edu)



CAMPUS LIVING

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Will your group be reserving spaces through UA Little Rock Conference Services? Yes: \_\_\_\_\_ No: \_\_\_\_\_

*\*If you have submitted a reservation request please go to [schedule.ualr.edu](http://schedule.ualr.edu) to submit your request online*

Will your group be eating in UA Little Rock’s Dining areas while on campus? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Custom catering packages are available based on group size and meal requests.

### *Contact Information for Conference Services and Catering*

*UA Little Rock Conference Services*  
501-916-3324  
[conferenceservices@ualr.edu](mailto:conferenceservices@ualr.edu)

*UA Little Rock Catering Services*  
501-916-6661  
[peggy.james@sodexo.com](mailto:peggy.james@sodexo.com)

Campus Living will review your request and send you an agreement to sign and return with your deposit. A deposit of 50% is required to secure your reservation. If this is a UA Little Rock camp, your cost center will be requested to backcharge for the deposit.

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*Signature of person responsible for contract*

*Date*

*Return completed form to:*

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