



**DEPARTMENT OF
HUMAN RESOURCES**

DATE: March 14, 2018
TO: Department Heads
FROM: Dr. Charles Azebeokhai
Associate Vice Chancellor/CHRO
SUBJECT: **HOLIDAY SCHEDULE 2018-2019**

The holiday schedule for 2018-2019 is listed below:

Wednesday, July 4	Independence Day
Monday, September 3	Labor Day
Thursday, November 22	Thanksgiving
Friday, November 23	Thanksgiving
Thursday, December 20	In lieu of Employee's Birthday
Friday, December 21	In lieu of Veteran's Day Leave
Monday, December 24	Christmas Eve
Tuesday, December 25	Christmas Day
Wednesday, December 26	Charged to Annual Leave
Thursday, December 27	Charged to Annual Leave
Friday, December 28	Charged to Annual Leave
Monday, December 31	Charged to Annual Leave
Tuesday, January 1	New Year's Day
Monday, January 21	Martin Luther King's Birthday
Friday, March 22 (Friday of Spring Break)	in lieu of President's Day (George Washington's Birthday) and Daisy Gatson Bates' Day
Monday, May 27	Memorial Day

All UA Little Rock offices will be closed Thursday, December 20, 2018, and reopen after the holiday break on Wednesday, January 2, 2019.

Please distribute this memorandum to all personnel in your unit or post it in an area accessible to all members of your staff.