**3L CAREER PLANNING TIMELINE**

RISING 3L SUMMER

* At the end of the summer, ask your supervisor if he/she is willing to serve as a reference.
* Refine your writing sample.
* Evaluate whether volunteer opportunities fit with your interest, values, personality, goals and skills.
* Attend the Ark Bar Annual Meeting in Hot Springs, Arkansas.

FALL

* Meet with Career Services to discuss plans for post-graduation.
* Attend Bar Association sponsored events and CLE classes in your area of interest.
* Begin working on your Bar Exam Application
	+ Complete Moral Character Application and finger prints for the Bar exam.
	+ Think about references.
	+ If you aren’t taking the bar in Arkansas research the other state’s requirements.
* Register for OCIs, if there is an employer seeking a 3L.
* Apply for fall and spring part-time jobs.
* Reach out to contacts in your field of interest.

SPRING

* Target small to mid-size firms in geographic areas of interest. Reach out to the recruiting coordinator or managing partner to express interest.
* Check HIRE Bowen for Job opportunities and participate in Spring OCIs.
* Reach out directly to in house counsel to inquire about jobs at their office.
* If interested in working as a District Attorney or Public Defender, reach out to local prosecutor and public defender offices to inquire about summer positions.
* Attend Networking Fair in April.
* If you have not secured permanent employment, make a Graduate Appointment with Career Services.
* Attend Networking Fair in April.
* Finish and turn in your Bar Application before the deadline (April 1st for Arkansas).

ALL YEAR

* Establish enduring professional relationships and contacts.
* Keep in contact with mentors.
* Update LinkedIn profile. Update resume and transcript with grades and current GPA.
* Check HIRE Bowen regularly for job postings and make any changes to your profile.
* Keep in touch with Career Services for any job search questions.
* Research and prepare post-graduate fellowship applications (PSJD).
* Apply to post-graduate full-time positions.

