# **MOBILE PRINT**

#### **Download the Pharos print app for Android phones**





## OTTENHEIMER LIBRARY'S NEW MOBILE PRINT

Print jobs from wherever you are.



# **INSTALLATION AND INITIAL LOGIN**

"Pharos print"

to connect to (image A.)

already filled in (image B.)

**1.** Go to the Google Play Store and search for

- **2.** Once installed, launch the Pharos Print app
- **3.** In the "Server Address" field, type **uniprint.ualr.edu** of the Print Center you wish
- **4.** In the "Port" field, type in 443 if it is not

#### 5. Tap "Connect"

6. Enter your ActiveDirectory Username andPassword

#### 7. Tap "Log On"

8. Upon successful login,you will see a screen likeimage C., showing yourcurrent available funds



Α.

PH		OS	2
Usernan	ne		
Passwor	ď		
٠	Log On		

•		My Prin			
Job List	Activity				
		کی Upload	<b>t</b> ∓ Refresh	Delete	) Preview
	Т	here is no	data		
📰 Paymer	nt method :	ALA ALA	Print o	options :	
My Funds \$332.3	5 Refunds Free Prir User Pay	- PURSE1 : { nt - PURSE2 : ys - PURSE3	\$317.85 : \$1.00 : \$13.50	Add	Funds

### UPLOADING A FILE/PICTURE TO PHAROS PRINT

**1.** If you have a file (.docx, .pdf, etc.) or picture (.jpg, screenshot, photo, etc.) on your mobile device that you wish to print, tap on the Upload button in the Pharos Print app.

2. Browse to the location of the file/picture you wish to upload for printing (Files on phone, Dropbox, Onedrive, etc.)

**3.** Tap on the desired file/picture, and it will upload into the Pharos Print app and be processed to determine its cost



## **VIEWING PRINT JOBS IN PHAROS PRINT**

**1.** Once you have uploaded your print jobs to the Pharos Print app, you will see them listed along with the estimated cost and other details for each print job

**2.** Tap the checkbox next to a print job to enable a preview and to edit the finishing options

**3.** When you are ready, go to the Ottenheimer Library where the physical printers are located, and you will be able to release the print jobs

0		My P		ts		
Jo	b List	Activity				
		Uploa	ad	tt Refrest	Delete	D Preview
		FB_IMG_1571428 \$0.10	90		Pages: 1	6s 🕓 Paper: 1
	W	ExLibris Alma SIP: \$1.00	2	F	Pages: 10	2m (S) Paper: 10
	Payme	ent method :	919	• Prin	t options :	
4	#yFunds \$332.3	35 Refunds - PURSE Free Print - PURS User Pays - PURS	1 : \$ E2 : SE3 :	317.85 \$1.00 \$13.50	Add	Funds



Note: Print jobs will only be available for release for a 24-hour period.