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# STAY CONNECTED TO THE TROJAN FAMILY

@ualittlerock

@ualr / @ualrnewstudents

University of Arkansas at Little Rock

#UALittleRockBound #LROrientation22
#TrojanLife #UALittleRock
WHAT IS FERPA?

The Family Educational Rights and Privacy Act (FERPA)
(20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
  - School officials with legitimate educational interest;
  - Other schools to which a student is transferring;
  - Specified officials for audit or evaluation purposes;
  - Appropriate parties in connection with financial aid to a student;
  - Organizations conducting certain studies for or on behalf of the school;
  - Accrediting organizations;
  - To comply with a judicial order or lawfully issued subpoena;
  - Appropriate officials in cases of health and safety emergencies; and
  - State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

In order to provide a FERPA waiver to allow someone access to your academic records, follow the directions in the Navigate Boss video in the Navigating Boss and the Academic Calendar module in your Blackboard Pre-Advising Short Course.
ORIENTATION LEADERS

Alex Goad
ASL Interpretation
Sophomore

Alyssa Joseph
Biology
Freshman

Annaliene Behr
Electrical & Computer Engineering, Sophomore

Aryam Martinez
Biology
Freshman

Bryce Keaton
Mechanical Engineering
Junior

Caroline Holt
Social Work
Junior

Dareon Buffington
Applied Communication
Junior

Delaney Lyon
Speech Pathology
Junior

Donnecia Brown
Psychology
Senior

Emily DeAtley
Biology
Freshman

Jasmine Morrow
Elementary Edu.
Junior

Jordan Fisher
Computer Engineering
Freshman

ualr.edu/orientation
1. From blackboard.ualr.edu Quick Links
2. Select BOSS
3. Select Student Services
4. Select Housing
5. Select Academic Year Application

WAYS TO CONNECT ON CAMPUS

MULTICULTURAL CENTER
- Student Affairs Diversity Initiatives (mentorship & support programs)
- Diversity and Inclusion Programming and Training
- Cultural Observances & Programming

STUDENT EXPERIENCE CENTER
- Fraternity/Sorority Life
- Leadership Development
- Campus Programs and Events
- Student Government Association
- UA Little Rock Forum
- Student Newspaper
- Registered Student Organizations
- Student Activities Board

MOST DIVERSE PUBLIC UNIVERSITY IN ARKANSAS
NICHE.COM
CONNECT AND GROW

CONNECT WITH NEW PEOPLE AND GROW THROUGH NEW EXPERIENCES.

ATTEND FREE EVENTS
You are the influencer in the Student Experience Center. The programs and events they host are all about enhancing your experience outside the classroom.
Learn more about the SEC at ualr.edu/studentexperience.

JOIN CLUBS & ORGANIZATIONS
UA Little Rock has over 90 clubs and organizations. From professional to cultural to interest-based, you can connect with other students with the same interests as you. Computer science major Frankie Magallanes enjoys the Cybersecurity Club, where he can practice his hacker defense skills by playing "capture the flag."
Check out the current clubs and organizations at ualr.edu/studentorgs.
Interested in joining a fraternity or sorority? Learn more at ualr.edu/studentorgs/fsl.

VOLUNTEER & SERVICE LEARNING
If making a difference in your community is important, you can find volunteer opportunities everywhere! Assist our campus community in the Trojan Food Pantry as a CLC Scholar or help out at Heifer International if your focus is more global. Become a sustainable gardener and teach others to do the same in the Campus Garden.
You can also connect your learning in the classroom to serving others through Service Learning! Programs like UA Little Rock Children International and the University District of Little Rock will let you use your knowledge in real-world settings.

STUDY ABROAD
Where in the world do you want to go? Study Abroad opens doors to academic experiences beyond our borders. With over 500 programs, you'll take in new cultures, find new activities and interests, and maybe even learn a new language!
Study Abroad will help plan your trip, find financial aid and scholarships, and more. ualr.edu/studyabroad
The ASK Desk is your resource for all things UA Little Rock. If you need help registering for classes, finding a space on campus, or needing questions answered about Financial Aid, we have you covered! The ASK Desk is open year round, aside from major holidays and winter break. You can find us located on the second floor of the Charles W. Donaldson Student Services Center or you can call or email us at 501-916-3000 or ask@ualr.edu.

FALL 2022 IMPORTANT DATES

Aug. 22       Classes begin
Aug. 22-27    Welcome Week
Sept. 5       University closed (Labor Day)
Oct. 18, 5 p.m. Last day to drop an individual class
Nov. 20-26    Fall Break
Nov. 24-26    University closed (Thanksgiving break)
Dec. 5        Last day of class
Dec. 5, 5 p.m. Last day to withdraw from all classes
Dec. 6        Consultation day
Dec. 7-13     Final exams
TROJAN ATHLETICS

15 NCAA DIVISION I SPORTS
BASEBALL | MEN’S & WOMEN’S BASKETBALL | MEN’S & WOMEN’S CROSS COUNTRY
MEN’S & WOMEN’S GOLF | MEN’S & WOMEN’S INDOOR & OUTDOOR TRACK & FIELD
WOMEN’S SOCCER | WOMEN’S SWIMMING & DIVING | WOMEN’S VOLLEYBALL | WRESTLING

NCAA DIVISION I HIGHLIGHTS

MEN’S BASKETBALL
2020 Sun Belt Conference Champions & two NCAA tournament appearances since 2011

WOMEN’S BASKETBALL
Ten-time Sun Belt Champions and six NCAA tournament appearances

BASEBALL
27 MLB draft picks and the first team in Natural State history to defeat the other four Division I programs in the same season

MEN’S GOLF
Qualified for the 2021 NCAA Championships in Scottsdale, Ariz. and finished the season with a top-50 national ranking

WRESTLING
Second-year program recorded its first Pac-12 victories and produced the program’s first-ever NCAA qualifier

SCHOLAR ATHLETES
Little Rock’s student-athletes boast a cumulative department GPA of 3.31 and have 18 consecutive semesters averaging above a 3.00; six Trojan athletic teams received national academic honors from their respective governing bodies

LRTrojans.com
GETTING STARTED

USE THIS PAGE TO WRITE DOWN ALL UA LITTLE ROCK PERSONAL STUDENT TECHNOLOGY INFORMATION

<table>
<thead>
<tr>
<th>1 My Trojan ID (T#)</th>
<th>2 My BOSS Pin</th>
<th>3 My Passwords</th>
</tr>
</thead>
<tbody>
<tr>
<td>Go to boss.ualr.edu</td>
<td>Go to boss.ualr.edu</td>
<td>Go to boss.ualr.edu</td>
</tr>
<tr>
<td>Select Secure Login</td>
<td>Select Secure Login</td>
<td>Select Secure Login</td>
</tr>
<tr>
<td>Enter Social Security# in User ID field</td>
<td>Enter T# in the User ID field</td>
<td>Enter T# and PIN</td>
</tr>
<tr>
<td>Select Login</td>
<td>Select Forgot PIN</td>
<td>Select Login</td>
</tr>
<tr>
<td>Your T# will be displayed</td>
<td>Follow prompts to set a new BOSS PIN</td>
<td></td>
</tr>
</tbody>
</table>

**MY ACCOUNTS**

T# _______________________
NetID _____________________
Activity Directory ___________

Now that you have your NetID and Password, you can open all UA Little Rock systems through Blackboard Quick Links!

**4 My Quick Links**

- Go to blackboard.ualr.edu
- On the left side, see Quick Links, which allows you to access multiple systems without having to log in over and over again and be logged out automatically after a certain amount of time to keep your data secure which allows you to access multiple systems with just one login.

Access your records
Use BOSS to update personal information, change passwords, and view academic or employment records.

Check your email
Access G Suite apps like Gmail, Calendar, Drive, and Groups.

Plan your degree
Use Degree Works to learn which courses are required by your major and track your progress toward graduation!

Search for classes
Browse class schedules for current and upcoming semesters.

Register for classes
Plan the semester schedule that works best for you!

Buy textbooks
Visit our campus bookstore to find the materials you need for each class.

Schedule an exam
Use RegisterBlast to make an appointment with Testing Services for admission exams, certifications, and credit/placement tests.

Find a career
Discover the best internship or career with Handshake.

MY UA LITTLE ROCK ACADEMIC ADVISOR

To confirm your Academic Advisor:
1. From blackboard.ualr.edu Quick Links
2. Select BOSS
3. Select Student Services tab
4. Select My Advisor link
5. Select current Semester

*Please note, you may not yet have an assigned advisor.*
Welcome!
We're glad you're here! Advising 101 starts you on your academic journey, including how to identify: campus academic resources, credit hours, student classifications, degrees, required core general education courses, areas of study (your major), and how to register for classes.

Who is My Academic Advisor?
You have been assigned an Academic Advisor, which is a professional staff or faculty member designated to serve as an academic resource. Your Advisor guides you toward graduation, helps you stay on track academically, provides opportunities within your major, and ensures you meet all requirements for graduation. Please speak with your Academic Advisor if you have questions or concerns. See page 8 for instructions to identify your Academic Advisor.

Undergraduate Catalog
The catalog outlines all school academic policies, degree options, degree requirements, course descriptions, the academic calendar, and other information regarding UA Little Rock student services. uair.edu/catalogs/undergraduate-catalog

Degree Types
Associate degree: awarded for an undergraduate major generally lasting for two years of full-time study or at least 60 credit hours.

Bachelor’s degree: awarded for an undergraduate major generally lasting for four years of full-time study or at least 120 credit hours. This is the standard degree students will receive when graduating from college.

Certificate: not a degree, but a program of coursework in a specialty area that typically can be completed faster than a degree.

Understanding Your Bachelor’s Degree
Your undergraduate bachelor’s degree is earned upon successful completion of college credits in the following areas:

*Students must have 45 upper-level hours (3000-4000 level) and 30 hours at UA Little Rock to graduate. Students may be required to take college preparatory classes. Grades in these classes are not included in GPA calculations, and the hours do not count toward the minimum 120 hours to graduate.

How To Graduate in Four Years
It typically takes four years of college-level coursework to graduate with a bachelor’s degree. Because a bachelor’s degree usually contains 120 credit hours, we recommend you take 15 hours each fall and spring semester or take 12 hours each fall and spring semester and 6 hours during the summer!
OUR UNDERGRADUATE PROGRAMS ARE GROUPED INTO THREE ACADEMIC COLLEGES. EACH COLLEGE HAS ITS OWN SUPPORT STAFF, SO YOU HAVE IMMEDIATE ACCESS TO RESOURCES ON DAY ONE UNTIL YOU GRADUATE.

COLLEGE OF BUSINESS, HEALTH, AND HUMAN SERVICES

Accounting (BBA)
American Sign Language Studies (AS)
Business Analytics (BBA) (CP)
Business Information Systems (BBA)
Communication Sciences & Disorders/Speech Language Pathology (BS)
Criminal Justice (BA)
Economics (BBA)
Finance (BBA)
Health Education/Promotion (BS)
Innovation & Entrepreneurship (CP)
International Business (BBA)
Interpretation: American Sign Language/English (BA)
K-12 Health and Physical Education (BS)
Law Enforcement (AS)
Management (BBA)
Management Human Resource Management Innovation and Entrepreneurship Management (CP)
Marketing (BBA)
General Marketing Advertising/Public Relations Professional Selling Nursing Completion Program (BSN)
Nursing (AAS)
Professional Sales (CP)
Professional Studies (BPS)
Construction Information Assurance Social Work (BSW)

Digital Arts (CP)
Elementary Education (BSE)
English (BA)
Creative Writing Education English
General Education (AA)
Graphic Design (TC)
History (BA)
History Education Track: Social Sciences Interdisciplinary Studies (BA)
Mass Communication (BA)
 Journalism Mass Media Media Production and Design Strategic Communication
Middle Level Education (BSE)
Language Arts Math Science Social Studies Music (BA)
Music Music History Music Theory Music Education (BM)
Philosophy (BA)
Photography (CP)
Political Science (BA)
Political Science Educational Licensure Professional & Technical Writing (BA)
Psychology (BA)
Sociology (BA)
Special Education (BSE)
Theatre Arts (BA)
World Languages (BA)
French French Education Spanish Spanish Education Workplace Spanish (CP)
The Associate of Arts of General Studies includes 2 + 2 tracks to prepare students for admission to the following programs at UAMS: Dental Hygiene, Medical Laboratory Science, Nuclear Medicine Imaging Sciences - Ophthalmic Medical Technology, Radiologic Imaging Sciences, and Respiratory Care.

DONAGHEY COLLEGE OF SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS

Advanced Cybersecurity (TC)
Biology (BS)
General Biology Ecology and Organismal Biology Molecular Biotechnology Secondary Education Chemistry (BA) (BS)
Secondary Education Civil and Construction Engineering (BS)
Computer Programming (ACS)
Computer Science (BS)
GAME Option Computer Science (CP)
Construction Level I (CP)
Construction Level II (CP)
Construction Management (BS)
Construction Science (AS)
Cybersecurity (BS)
Cybersecurity Fundamentals (CP)
Electrical and Computer Systems Engineering (BS)
Electronics and Computer Engineering Technology (AET)(BS)
Engineering Technology (Mechanical) (BS)
Geology (BS)
Environmental Geology Information Science (BS)
Mathematics (BA) (BS)
Secondary Education Mechanical Engineering (BS)
Physics (BA) (BS)
Secondary Education Web Design and Development (BA)

Pre-Medicine, Pre-Dentistry, Pre-Pharmacy, Pre-Veterinary, Pre-Physician Assistant, Pre-Physical Therapy, Pre-Occupational Therapy. Students interested in these fields will choose a major and work with the academic advisor for that major to ensure they are completing their degree requirements.

COLLEGE OF HUMANITIES, ARTS, SOCIAL SCIENCES, AND EDUCATION

Anthropology (BA)
Applied Design (CP)
Applied Communication Studies (BA)
Applied Science (BAS)
Art (BA)
Art Education Art History Studio Art Art (BFA)

EXPLORER OUR MAJORS!
Learn about our degree programs and the careers and potential employers that could be in your future! ualr.edu/academics
PROUDLY SERVING A GLOBAL COMMUNITY

DEGREE AWARDS GUIDE

WONDERING WHAT THOSE ABBREVIATIONS MEAN? THEY ARE DEGREE AND CERTIFICATE AWARDS.

UA Little Rock offers a number of programs that lead to professional licensure or certification. Each state has different licensing requirements. To see a list of our programs leading to licensure and if these programs lead to licensure in your state, visit uarl.edu/consumerinfo/licensure.

UNDERGRADUATE

AA: Associate of Arts
AAS: Associate of Applied Science
ACS: Associate of Computer Science
AET: Associate of Engineering Technology
AS: Associate of Science
BA: Bachelor of Arts
BAS: Bachelor of Applied Science
BBA: Bachelor of Business Administration
BFA: Bachelor of Fine Arts
BM: Bachelor of Music
BPS: Bachelor of Professional Studies
BSN: Bachelor of Science in Nursing
BSW: Bachelor of Science in Social Work
CP: Certificate of Proficiency
TC: Technical Certificate

GRADUATE

EdD: Doctor of Education
EdS: Educational Specialist
GC: Graduate Certificate
JD: Juris Doctor
MA: Master of Arts
MBA: Master of Business Administration
MED: Master of Education
MPA: Master of Public Administration
MPS: Master of Public Service
MS: Master of Science
MSW: Master of Social Work
PhD: Doctor of Philosophy

GRADUATE PROGRAMS

THE GRADUATE SCHOOL HAS A SEPARATE APPLICATION PROCESS FOR ITS PROGRAMS. IN THIS ACADEMIC COLLEGE, YOU NEED TO EARN AT LEAST A BACHELOR’S DEGREE BEFORE YOU CAN START CLASSES.

Applied Communication Studies (MA)
Applied Sciences (MS, PhD)
  PhD concentrations: Physics, Biosciences, Chemistry, and Computational Science
Applied Statistics (GC)
Art (MA)
Audiology (AUD)
Bioinformatics (MS, PhD)
Biology (MA, MS)
Business (GC)
Business Administration (MBA)
Business Analytics (GC)
Business and Professional Writing (GC)
Business Information Systems (GC, MS)
Chemistry (MA, MS)
Communication Sciences & Disorders (PhD)
Computer Science (MS)
Computer and Information Science (PhD)
  PhD concentrations: Computer Science, Net-Integrated Computer, Information Quality, and Information Science
Conflict Mediation (GC)
Counselor Education (MED)
Criminal Justice (MA, MS, PhD)
Curriculum & Instruction (MED)
Data Science (GC)
Dyslexia Therapist (GC)
Education (GC, MED)
  MED Concentrations 7-12; K-12, Middle Level Education, Special Education
Engineering Science & Systems (PhD)
  PhD concentrations: Electrical and Computer Engineering, Mechanical and Materials Engineering, Systems Engineering, and Telecommunications/Networking Engineering
Exercise Science (MS)
Gerontology (GC)
Gifted, Creative, and Talented Education (MED)
Health Education/Promotion (MS)
Human Resources and Organizational Psychology (GC)
Information Quality (GC, MS)
Information Science (MS)
Learning Systems Technology (GC, MED)
Management (GC)
Mathematical Sciences (MS)
National Cyber Teaching Academy Certification (GC)
Nonprofit Management (GC)
Online Writing Instruction (GC)
Orientation & Mobility of the Blind (GC)
Professional and Technical Writing (MA)
Public Administration (MPA)
Public History (MA)
Public Service (MPS)
Reading (MED, PhD)
Reading/Literacy Coach (GC)
Rehabilitation Counseling (MA)
Rehabilitation of the Blind (MA)
Social Work (MSW)
Special Education K-12 (GC)
Speech Pathology (MS)
Sports Management (MS)

Admissions to the William H. Bowen School of Law and the Clinton School of Public Service are handled by those institutions, respectively.
Registering for My Courses Using Schedule Planner

1. Go to Blackboard Quick Links (blackboard.ualr.edu), and sign in with your Net ID. Once you’re there, click on “Register for Classes” to get started! (Note: this can also be accessed through BOSS)

2. Next, you’ll be asked to select a campus. Please note that most students will be using “Main,” which includes both online and in-person classes.

   Once you’ve selected a campus, you’ll need to select which parts of the term you’d like to take classes. For now, just select all parts of term, then save and continue.

3. Now you’re going to look for the blue banner — this takes you directly to the courses your academic advisor has already pre-loaded for you.

4. If your advisor did not recommend courses, select “Add Course” and select your subject from the drop-down menu. Otherwise, select these recommended courses, then click “add course” so you can check out potential schedules!

5. Now you’ll click the “Generate Schedule” button to view your options. If there’s too many options, you can always add a break, or use the lock button to set a particular class you’d like to keep.

6. Once you’ve found the schedule that works best for you, you’ll click “Send to Shopping Cart,” located at the top of the page...

7. ...then click “Register”...

8. ...and agree to the terms.

9. Now you can look at the registration results! Congratulations, you’ve signed up for courses using the Schedule Planner!
Quick Facts about Schedule Planner

Need a break? You can add one here! You can also use it to narrow the selection of generated schedules.

If your course requires prerequisites, they will display here.

Need to know if your class has face-to-face meetings? Click here to check!

If you want to remove a course, just click here.

Use this button to view the possible schedules for your current settings. Too many options? Try adding a break or locking down a particular class.

Records and Registration: Frequently Asked Questions

Q: Where do I find the form for my records request?
A: You can find all of our forms at ualr.edu/records/forms, as well as instructions for how to use them! This page includes almost all of our common requests, including:

- Transcript requests
- Name changes
- Address changes
- Immunization requests
- Enrollment verification
- Dropping a class
- Request a duplicate diploma

Q: Where can I see the Academic Calendar?
A: You can view the academic calendar at ualr.edu/records/calendar. Once you’re there, you can view the start and end dates for terms, as well as important semester dates – even the schedule for final exams! Check out the calendar if you have any questions about deadlines.

Q: Is there a hold that can keep me from dropping classes? Why can’t I drop a course?
A: Once late registration is over for the term, you may notice you are no longer allowed to adjust your schedule on your own – this is normal. You’ll need to fill out a drop/withdrawal form, at ualr.edu/records/forms under "After Classes Begin." You will sign in with your NetID. You can also find the form in BOSS, as "Drop/Withdrawal Request Form."

Q: I don’t see my question here. Where can I get more information or assistance?
A: You can reach us by calling 501-916-3110 or emailing us at records@ualr.edu
Welcome to the University of Arkansas at Little Rock. Our campus is where students gather to learn, study, play, and interact. Stretching over 250 tree-covered acres in Little Rock’s midtown area, the main campus is home to more than 50 buildings, including many with LEED designations for their energy efficiency.
MY FINANCIAL AID

1. From blackboard.ualr.edu Quick Links
2. Select BOSS
3. Select Financial Aid tab
4. Select Financial Aid Checklist link
5. In Select Aid Year drop-down menu, choose the appropriate “#### - #### Academic Year” and select Submit button
6. You must accept the terms of your financial aid awards before you can accept your award amounts.
   • Select Terms and Conditions tab
   • Access the link to the Terms and Conditions page, which opens in a new window
   • Review all Terms and Conditions
   • Return to the Terms and Conditions window and select the Accept button
7. Select the Accept Award Offer tab
   • Be sure to click on the name of each award to see any award message(s)
   • Follow the instructions for accepting, declining, and/or revising award amounts
   • Awards with a status of “offered” must be accepted to complete the award
   • Awards with a status of “approved” or “accepted” have already been accepted
   • Once an award is accepted or declined, you must contact the Financial Aid Office if you change your mind
8. Note any unsatisfied financial aid requirements at the bottom of the page
9. Select Print at the top left of the Accept Award Offer tab to print your award information

Make sure you know and understand the following:

Your Credit Hour Requirements for Scholarships: Most scholarships require you to be enrolled in mandated credit hours at the beginning of the school year, even though some classes don’t start until later in the semester.

What It Means To Be In Satisfactory Academic Progress (SAP): You must complete 67% of the classes you attempt, and you must maintain a 2.0 Grade Point Average to keep your Financial Aid. A Bachelor’s degree is usually 120 credit hours. You will only have 180 hours of Financial Aid, which is 60 hours more, but very little room for errors (ualr.edu/financialaid/policies-procedures/sap).

MY COLLEGE MONEY

The tips below will help you to manage your college money, ensure you meet your financial obligations, and assist you to remain financially successful at UA Little Rock.

Meet the Office that Can Help Guide You Financially:
- The Bursar’s Office is here to help you walk through your financial obligations. Bursar by definition: an officer (as of a college) in charge of funds. The Bursar’s Office at UA Little Rock has two divisions, Student Accounts and the Cashier’s Office.

Student Accounts:
- Student Billing
- Third-Party Sponsorships (EX: AR Rehab)
- Tuition Discounts
- Collection Processes

Cashier’s Office
- Initiate Payment Plans
- Take Payments and Provide Change
- Process Returned Checks
- Distribute Payroll/Travel Checks

How to Budget for Success:
- Having a plan is key to meeting your financial obligation. To help budget for a semester/year, you can visit ualr.edu/tuition or contact student accounts at 501-916-3450.

What It Means Financially To Register For A Class:
- When you register for a class, you become financially obligated to pay for the class. If you decide to drop a class (remove it from your schedule) or withdraw from the semester completely, make sure you adhere to the refund schedule set by the Bursar’s Office. (ualr.edu/bursar/refunds). To drop a class, see “Drop/Withdrawal from Class” (ualr.edu/records/get-registered)

Your Bill Delivery:
- You will receive an email letting you know a statement is ready to view in your Student Account. All emails will be sent to your UA Little Rock email address. Once in your student account, you can view your current and any past statement. OPEN YOUR BILL even if you think you know what your balance is.

Your Student Account:
- To cover your balance, you must receive full Financial Aid, pay the total amount, or set up a payment plan (offered Fall and Spring only), but do so by the deadline.
- Refunds and adjustments are based solely on the date of withdrawal, regardless of whether you attended class.
- If you don’t pay, you will be declared delinquent subject to the penalties imposed by UA Little Rock for financial delinquency.
- To set up a Deferred Payment Plan:
  1. From blackboard.ualr.edu Quick Links
  2. Select BOSS
  3. Select Personal Information tab, Select Student Services link; Student Accounts link; Payment Plans; and Click here to enroll in a payment plan.
# MY UA LITTLE ROCK CONTACTS

Have a question? Just email [ask@ualr.edu](mailto:ask@ualr.edu) or call **501-916-3000**. Contact these offices too!

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions</td>
<td>501-916-3127</td>
<td>ualr.edu/admissions</td>
</tr>
<tr>
<td>Bookstore</td>
<td>501-916-3245</td>
<td>ualr.bncollege.com</td>
</tr>
<tr>
<td>Campus Living</td>
<td>501-916-3743</td>
<td>ualr.edu/housing</td>
</tr>
<tr>
<td>Counseling Services</td>
<td>501-916-3185</td>
<td>ualr.edu/counseling</td>
</tr>
<tr>
<td>Disability Resource Center</td>
<td>501-916-3143</td>
<td>ualr.edu/disability</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>501-916-3035</td>
<td>ualr.edu/financialaid</td>
</tr>
<tr>
<td>Health Services</td>
<td>501-916-3188</td>
<td>ualr.edu/health</td>
</tr>
<tr>
<td>Information Technology (IT) Services</td>
<td>501-916-3011</td>
<td>ualr.edu/itservices</td>
</tr>
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<td>Military Student Success Center</td>
<td>501-916-6011</td>
<td>ualr.edu/military</td>
</tr>
<tr>
<td>Public Safety</td>
<td>501-916-3400</td>
<td>ualr.edu/safety</td>
</tr>
<tr>
<td>Records &amp; Registration</td>
<td>501-916-3110</td>
<td>ualr.edu/records</td>
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<tr>
<td>Sodexo</td>
<td>501-313-9146</td>
<td>ualr.sodexomyway.com</td>
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<tr>
<td>Student Accounts</td>
<td>501-916-3450</td>
<td>ualr.edu/studentaccounts</td>
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<td>Student Experience</td>
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<tr>
<td>Testing Services</td>
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<td>Transfer Student Services</td>
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<td>ualr.edu/transfer</td>
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<tr>
<td>TRIO Student Support Services</td>
<td>501-916-3481</td>
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## Colleges & Advising

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<tr>
<th>College of Business, Health, and Human Services - Main</th>
<th>501-916-3356</th>
<th>ualr.edu/cbhhs</th>
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<td>501-916-3009</td>
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<td>College of Humanities, Arts, Social Sciences, and Education - Main</td>
<td>501-916-3296</td>
<td>ualr.edu/chasse</td>
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<td>501-916-6700</td>
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<td>Donaghey College of Science, Technology, Engineering, and Mathematics - Main</td>
<td>501-916-5217</td>
<td>ualr.edu/cstem</td>
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<td>Donaghey College of Science, Technology, Engineering, and Mathematics - Advising</td>
<td>501-916-3226</td>
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