

# WELCOME GUIDE

2024-2025



**UA** LITTLE  
ROCK



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## STAY CONNECTED TO THE TROJAN FAMILY

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 @ualittlerock

  @ualr / @ualrnewstudents

 University of Arkansas at Little Rock

#UALittleRockBound

#TrojanLife

#LROrientation24

#UALittleRock



# NEW STUDENT CHECKLIST

- \_\_\_ **1. Get My Trojan ID (T#), My BOSS Pin, My Passwords, and My Blackboard Quick Links | See page 8.**
- \_\_\_ **2. Find your Net ID and create your password**
- \_\_\_ **3. Register For My Classes | Records and Registration | [ualr.edu/records](http://ualr.edu/records) | 501-916-3110**  
You will register for classes after you have been advised.
- \_\_\_ **4. Review My Financial Aid Checklist | Financial Aid | 501-916-3035**  
Apply for Financial Aid ([ualr.edu/financialaid](http://ualr.edu/financialaid)), Federal Aid ([FAFSA.gov](http://FAFSA.gov)) school code 001101, UA Little Rock Aid ([ualr.scholarshipuniverse.com](http://ualr.scholarshipuniverse.com)), and State Aid for residents ([scholarships.adhe.edu](http://scholarships.adhe.edu)). Check your financial aid status ([boss.ualr.edu](http://boss.ualr.edu)).
- \_\_\_ **5. Pay My Bill | Bursar | 501-916-3450**  
View due dates ([ualr.edu/bursar/payments](http://ualr.edu/bursar/payments)). Check your account balance, pay, or set up payments ([boss.ualr.edu](http://boss.ualr.edu)).
- \_\_\_ **6. Get a Parking Permit | Public Safety Parking Permit | 501-916-3400**  
Know your T number, make, model, color of vehicle, and license plate number. Go to [ualr.edu/safety](http://ualr.edu/safety), select campus parking to obtain a permit.
- \_\_\_ **7. Get my Trojan ID**  
Your Trojan ID can be picked up on the lower level of the Donaghey Student Center. Be sure to bring your driver's license or state ID and be enrolled in classes.
- \_\_\_ **8. Rent/Buy My Books | Bookstore | [ualr.bncollege.com](http://ualr.bncollege.com) | 501-916-3245**  
Take your schedule to the UA Little Rock Bookstore on the lower level of the Donaghey Student Center or visit online. No need to shop elsewhere; the bookstore will match prices with Amazon and local bookstores. Renting is usually less expensive, and you may be able to use financial aid to pay for your books.

## WHAT IS FERPA?

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond high school. Students to whom the rights have transferred are "eligible students."

- » Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- » Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- » School officials with legitimate educational interest;
- » Other schools to which a student is transferring;
- » Specified officials for audit or evaluation purposes;
- » Appropriate parties in connection with financial aid to a student;
- » Organizations conducting certain studies for or on behalf of the school;
- » Accrediting organizations;
- » To comply with a judicial order or lawfully issued subpoena;
- » Appropriate officials in cases of health and safety emergencies; and
- » State and local authorities, within a juvenile justice system, pursuant to specific state law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

In order to provide a FERPA waiver to allow someone access to your academic records, follow the directions in the Navigate Boss video in the Navigating Boss and the Academic Calendar module in your Blackboard Pre-Advising Short Course.

# ORIENTATION LEADERS



**Jelani Blackmon**  
Studio Art  
Sophomore



**Joyce Childers**  
Chemistry  
Junior



**Kyla Crawford**  
Nursing  
Sophomore



**Emily DeAtley**  
Biology  
Junior



**Lorissa Garza**  
Nursing  
Junior



**DeAveon Holmes**  
Criminal Justice  
Sophomore



**Ainsley Kendall**  
Nursing  
Sophomore



**Kate Marsh**  
Chemistry  
Junior



**Aryam Martinez**  
Biology  
Junior



**Nathalie Murphy**  
Management/Nursing  
Sophomore



**Rana Olwan**  
Computer Science  
Sophomore



**Liv Petrides**  
Digital Marketing  
Senior



**Elijah Riley**  
Nursing  
Sophomore



**Dominique Sims**  
Pre-Dental Hygiene  
Junior



**Khari Wiley**  
Elementary Education  
Sophomore



**Isaac Wilson**  
Web Design  
Sophomore



# CONNECT AND GROW

**Connect with new people & grow through new experiences.**

## Student Experience Center

The **Student Experience Center (SEC)** hosts FREE programs and events that are all about enhancing your experience outside of the classroom.

Learn more about the SEC at [ualr.edu/studentexperience](http://ualr.edu/studentexperience) or check them out on socials [@ualrsec](https://www.instagram.com/ualrsec).

## UA Little Rock has 45+ Clubs and Organizations

UA Little Rock has over 45 clubs and organizations. From professional to cultural to interest-based, you can connect with other students with common interests.

Check out the current clubs and organizations at [ualr.edu/studentorgs](http://ualr.edu/studentorgs).

## Volunteer & Service Learning

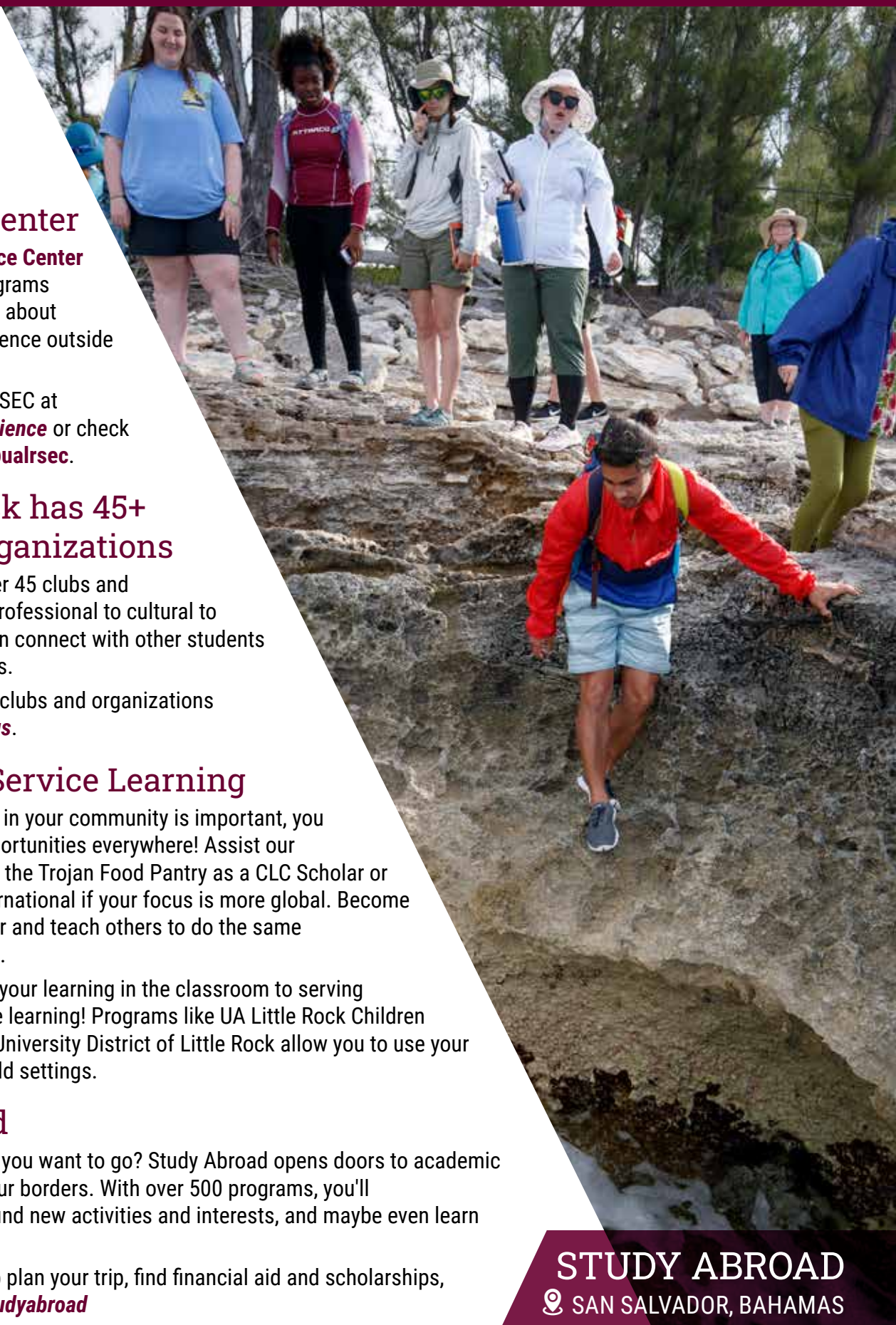
If making a difference in your community is important, you can find volunteer opportunities everywhere! Assist our campus community in the Trojan Food Pantry as a CLC Scholar or help out at Heifer International if your focus is more global. Become a sustainable gardener and teach others to do the same in the Campus Garden.

You can also connect your learning in the classroom to serving others through service learning! Programs like UA Little Rock Children International and the University District of Little Rock allow you to use your knowledge in real-world settings.

## Study Abroad

Where in the world do you want to go? Study Abroad opens doors to academic experiences beyond our borders. With over 500 programs, you'll take in new cultures, find new activities and interests, and maybe even learn a new language!

Study Abroad will help plan your trip, find financial aid and scholarships, and more. [ualr.edu/studyabroad](http://ualr.edu/studyabroad)



**STUDY ABROAD**  
📍 SAN SALVADOR, BAHAMAS

## Multicultural Center

Find culturally-responsive programming, education, and support in the MC. You are invited to the wide array of empowering and supportive programs, including the Student Affairs Diversity Initiatives (SADI). The MC is a safe space for students to connect and decompress.

Learn more about the Multicultural Center at [ualr.edu/multicultural](http://ualr.edu/multicultural) or check them out on socials: [@ualrnc](https://twitter.com/ualrnc)

## Become a Brother or Sister

Join the elite brotherhood and sisterhood of **Greek Life** at UA Little Rock. The campus houses 11 chapters from the College Panhellenic, Interfraternity, and National Pan-Hellenic Councils. Fraternity and sorority life offers a unique opportunity to find friends for life and grow inside and outside of the classroom.

Learn more about fraternity and sorority life at [ualr.edu/studentorgs/fsl](http://ualr.edu/studentorgs/fsl) or check them out on socials: [@ualrgreeklife](https://twitter.com/ualrgreeklife)

## Work on Campus

Trojan Works provides an opportunity for students who don't qualify for Federal Work Study to meet their financial needs through on-campus employment. Trojan Works helps students develop skills for success beyond graduation through real-world job experience, financial literacy training, and professional development workshops.

Learn more about Trojan Works at [ualr.edu/trojanworks](http://ualr.edu/trojanworks).

## TROJAN ENGAGE



Get involved - discover campus activities and events. Download the app in your phone's app store for easy access to current events on campus. [engage.ualr.edu](http://engage.ualr.edu)



# CAMPUS LIVING



Home is a fit. A feeling. A comfort level. You'll get all that and more living on campus at UA Little Rock. Plus, residence halls offer the convenience of being close to campus for classes, meals, and of course – campus activities.

Our residence halls include all the comforts you expect:

- » Fast WiFi
- » Reserved parking
- » On-site laundry
- » Common lounge spaces

And if you're a little nervous about being on your own for the first time, our supportive and caring residence life staff will be there for you. Whether it's questions about doing laundry or advice on making friends – they've been there and are ready to help.

Living on campus means you have seven different dining options so there's always something tasty to curb your cravings.

Campus dining options:

- » Trojan Café
- » WOW American Eats
- » Hissho Sushi
- » Common's Market
- » Tres Habaneros
- » SubConnection
- » Starbucks

## CAMPUS LIVING – APPLY TODAY!

[ualr.edu/campusliving](http://ualr.edu/campusliving) | [campusliving@ualr.edu](mailto:campusliving@ualr.edu)

1. From [blackboard.ualr.edu](http://blackboard.ualr.edu) Quick Links
2. Select BOSS
3. Select Student Services
4. Select Housing
5. Select Academic Year Application





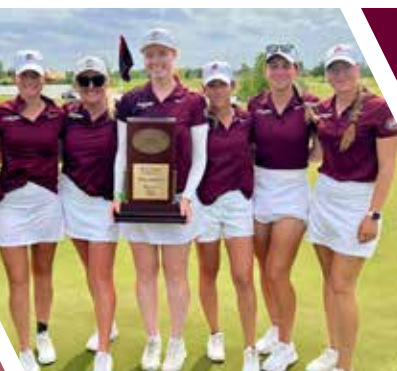
# TROJAN ATHLETICS



## 15 NCAA DIVISION I SPORTS

[LRTrojans.com](http://LRTrojans.com)

BASEBALL | MEN'S & WOMEN'S BASKETBALL | MEN'S & WOMEN'S CROSS COUNTRY  
MEN'S & WOMEN'S GOLF | MEN'S & WOMEN'S INDOOR & OUTDOOR TRACK & FIELD  
WOMEN'S SOCCER | WOMEN'S SWIMMING & DIVING | WOMEN'S VOLLEYBALL | WRESTLING



# GETTING STARTED

Use this page to write down all UA Little Rock personal student technology information

## 1 My Trojan ID (T#) | 2 My BOSS Pin | 3 My Passwords

1. Go to [boss.ualr.edu](http://boss.ualr.edu)
2. Select Secure Login
3. Enter Social Security# in User ID field
4. Select Login
5. Your T# will be displayed

1. Go to [boss.ualr.edu](http://boss.ualr.edu)
2. Select Secure Login
3. Enter T# in the User ID field
4. Select Forgot PIN
5. Follow prompts to set a new BOSS PIN

1. Go to [boss.ualr.edu](http://boss.ualr.edu)
2. Select Secure Login
3. Enter T# and PIN
4. Select Login
5. Select Personal Information tab
6. Select View System Accounts and Change Passwords link
7. Locate NetID and email address account names underneath "Account" column
8. Write these account names on this page. You will need them later!
9. Select Change Password checkbox next to each account
10. Enter and confirm your new password
11. Select Change Passwords on Selected Accounts

### My Accounts

T#	BOSS Pin
Email	NetID

Now that you have your NetID and Password, you can open all UA Little Rock systems through Blackboard Quick Links!

## 4 My Quick Links

- Go to [blackboard.ualr.edu](http://blackboard.ualr.edu)
- On the left side, see **Quick Links** which allows you to access multiple systems without having to log in over and over again. You will be logged out automatically after a certain amount of time to keep your data secure which allows you to access multiple systems with just one login.

<b>Access your records</b>	Use BOSS to update personal information, change passwords, and view academic or employment records.
<b>Check your email</b>	Access G Suite apps like Gmail, Calendar, Drive, and Groups.
<b>Plan your degree</b>	Use Degree Works to learn which courses are required by your major and track your progress toward graduation!
<b>Search for classes</b>	Browse class schedules for current and upcoming semesters.
<b>Register for classes</b>	Plan the semester schedule that works best for you!
<b>Buy textbooks</b>	Visit our campus bookstore to find the materials you need for each class.
<b>Schedule an exam</b>	Use RegisterBlast to make an appointment with Testing Services for admission exams, certifications, and credit/placement tests.
<b>Find a career</b>	Discover the best internship or career with Handshake.

# MY UA LITTLE ROCK ACADEMIC ADVISOR

To confirm your academic advisor:

1. From [blackboard.ualr.edu](http://blackboard.ualr.edu) Quick Links
2. Select BOSS
3. Select Student Services tab
4. Select My Advisor link
5. Select current Semester

\*Please note, you may not yet have an assigned advisor.



# ADVISING 101

## Welcome!

We're glad you're here! Advising 101 starts you on your academic journey, including how to identify: campus academic resources, credit hours, student classifications, degrees, required core general education courses, areas of study (your major), and how to register for classes.

## Who is my Academic Advisor?

You have been assigned an academic advisor, which is a professional staff or faculty member designated to serve as an academic resource. Your advisor guides your path toward graduation, helps you stay on track academically, provides opportunities within your major, and ensures you meet all requirements for graduation. Please speak with your academic advisor if you have questions or concerns. See page 10 for instructions to identify your academic advisor.

## Undergraduate Catalog

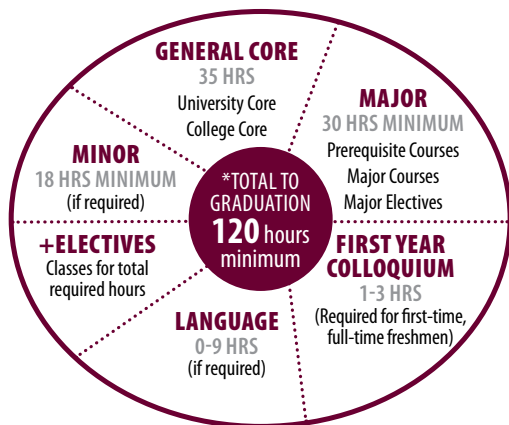
The catalog outlines all school academic policies, degree options, degree requirements, course descriptions, the academic calendar, and other information regarding UA Little Rock student services. [catalog.ualr.edu](http://catalog.ualr.edu)

## Degree Types

- » Associate degree: awarded for an undergraduate major generally lasting for two years of full-time study or at least 60 credit hours.
- » Bachelor's degree: awarded for an undergraduate major generally lasting for four years of full-time study or at least 120 credit hours. This is the standard degree students receive when graduating from college.
- » Certificate: not a degree, but a program of coursework in a specialty area that typically can be completed faster than a degree.

## Understanding Your Bachelor's Degree

Your undergraduate bachelor's degree is earned upon successful completion of college credits in the following areas:



*\*Students must have 45 upper-level hours (3000-4000 level) and 30 hours at UA Little Rock to graduate. Students may be required to take college preparatory classes. Grades in these classes are not included in GPA calculations, and the hours do not count toward the minimum 120 hours to graduate.*

## How to Graduate in Four Years

It typically takes four years of college-level coursework to graduate with a bachelor's degree. Because a bachelor's degree usually contains 120 credit hours, we recommend you take 15 hours each fall and spring semester or take 12 hours each fall and spring semester and 6 hours during the summer!

4-YEAR GRADUATION SOLUTION						
Classification	12-Hour Solution			15-Hour Solution		
	Semester	Hours	Years	Semester	Hours	Years
Freshman	Fall	12	Year 1 = 30 hours	Fall	15	Year 1 = 30 hours
	Spring	12		Spring	15	
	Summer	6		Summer	0	
Sophomore	Fall	12	Year 2 = 60 hours	Fall	15	Year 2 = 60 hours
	Spring	12		Spring	15	
	Summer	6		Summer	0	
Junior	Fall	12	Year 3 = 90 hours	Fall	15	Year 3 = 90 hours
	Spring	12		Spring	15	
	Summer	6		Summer	0	
Senior	Fall	12	Year 4 = 120 hours	Fall	15	Year 4 = 120 hours
	Spring	12		Spring	15	
	Summer	6		Summer	0	

# HANDS-ON LEARNING OPPORTUNITIES

UA Little Rock goes beyond lectures to bring learning to life. It's the nursing school that helps future nurses by simulating all stages of birth, the construction management program where interns build skills on real job sites, and much more. It's helping you broaden your experiences through community partnerships, innovation, and more than 20 research centers. Hands-on learning helps you:

- » Solve problems and create new discoveries
- » Get comfortable with technology you'll use in your career
- » Retain information you're learning
- » Meet employers and build your network

*We have 20+ research facilities on our campus!*



## CAMPUS SUPPORT

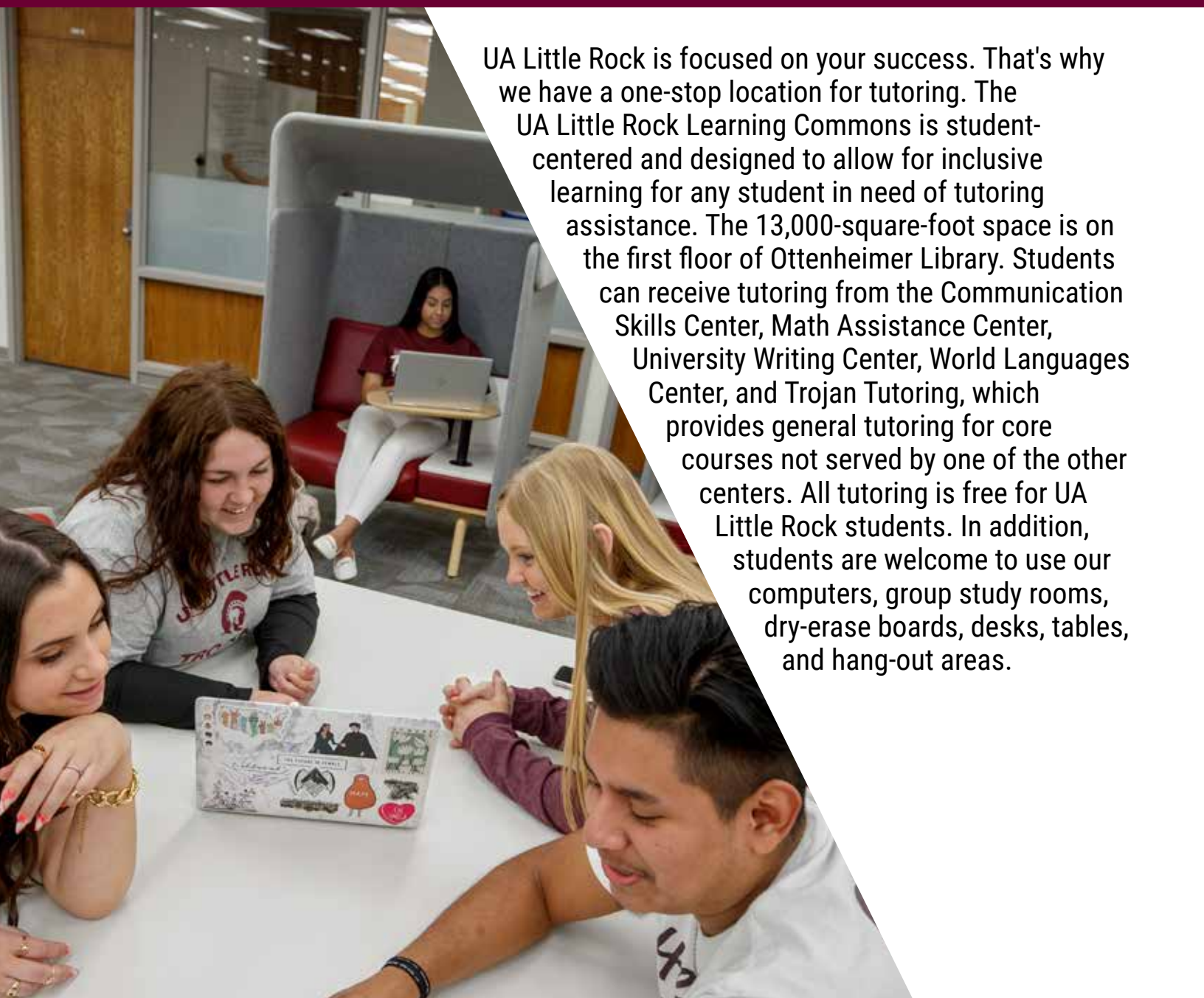
At UA Little Rock, we know you may need a little help from time to time. College can be tough. Here, you're not alone. Whether it's access to career preparation, learning how to study, or even grabbing a meal, we're going the extra mile to ensure you're ready for any challenge and are on the path to success. When you achieve your goals, we all win.



*Learn more about all the ways we support you.*



# LEARNING COMMONS



UA Little Rock is focused on your success. That's why we have a one-stop location for tutoring. The UA Little Rock Learning Commons is student-centered and designed to allow for inclusive learning for any student in need of tutoring assistance. The 13,000-square-foot space is on the first floor of Ottenheimer Library. Students can receive tutoring from the Communication Skills Center, Math Assistance Center, University Writing Center, World Languages Center, and Trojan Tutoring, which provides general tutoring for core courses not served by one of the other centers. All tutoring is free for UA Little Rock students. In addition, students are welcome to use our computers, group study rooms, dry-erase boards, desks, tables, and hang-out areas.

[ualr.edu/learningcommons](http://ualr.edu/learningcommons)



# UNDERGRADUATE PROGRAMS

***Our undergraduate programs of study are grouped into three academic colleges. Each college has its own support staff, so you have immediate access to resources on day one until you graduate.***

## COLLEGE OF BUSINESS, HEALTH, AND HUMAN SERVICES

**Accounting (BBA)**  
**American Sign Language Studies (AS)**  
**Business Analytics (BBA) (CP)**  
**Business Information Systems (BBA)**  
**Communication Science and Disorders (AC)**  
**Communication Sciences and Disorders/ Speech Language Pathology (BS)**  
**Criminal Justice (BA)**  
**Economics (BBA)**  
**Finance (BBA)**  
**Health Education/Promotion (BS)**  
**Innovation and Entrepreneurship (CP)**  
**International Business (BBA)**  
**Interpretation: American Sign Language/English (BA)**  
**K-12 Health and Physical Education (BS)**  
**Law Enforcement (AS)**  
**Management (BBA)**  
Management  
Human Resource Management  
Innovation and Entrepreneurship  
**Management (CP)**  
**Marketing (BBA)**  
General Marketing  
Advertising/Public Relations  
Professional Selling  
**Nursing Completion Program (BSN)**  
**Nursing (AAS)**  
**Professional Sales (CP)**  
**Professional Studies (BPS)**  
Construction  
Information Assurance  
**Social Work (BSW)**

## COLLEGE OF HUMANITIES, ARTS, SOCIAL SCIENCES, AND EDUCATION

**Anthropology (BA)**  
**Applied Design (CP)**  
**Applied Communication Studies (BA)**  
**Applied Science (BAS)**  
**Art (BA)**  
Art Education  
Art History  
Studio Art  
**Art (BFA)**  
**Digital Arts (CP)**  
**Elementary Education (BSE)**  
**English (BA)**  
Creative Writing  
Education  
English  
**General Education (AA)**  
**Graphic Design (TC)**  
**History (BA)**  
History  
Education Track: Social Sciences  
**Interdisciplinary Studies (BA)**  
**Mass Communication (BA)**  
Journalism  
Mass Media  
Media Production and Design  
Strategic Communication  
**Middle Eastern Studies (CP)**  
**Middle Level Education (BSE)**  
Language Arts  
Math  
Science  
Social Studies  
**Music (BA)**  
Music  
Music History  
Music Theory  
**Music Education (BM)**  
**Nonprofit Leadership Studies (CP)**  
**Philosophy (BA)**  
**Photography (CP)**  
**Political Science (BA)**  
Political Science  
Educational Licensure  
**Professional and Technical Writing (BA)**  
**Psychology (BA)**  
**Sociology (BA)**  
**Special Education (BSE)**  
**Theatre Arts (BA)**  
**World Languages (BA)**  
Spanish  
**Workplace Spanish (CP)**

## DONAGHEY COLLEGE OF SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS

**Advanced Cybersecurity (TC)**  
**Advanced Game Design & Development (TC)**  
**Advanced Software Development (TC)**  
**Biology (BS)**  
Clinical Biology  
General Biology  
Ecology and Organismal Biology  
Molecular Biotechnology  
Secondary Education  
**Chemical Technician (CP)**  
**Chemistry (BA) (BS)**  
**Civil and Construction Engineering (BS)**  
**Computer Science (AS) (BS) (CP)**  
GAME Option  
**Construction Management (BS)**  
**Construction Science (AS)**  
Construction Science Level I (CP)  
Construction Science Level II (CP)  
**Cybersecurity (BS)**  
Advanced Cybersecurity (TC)  
**Cybersecurity Fundamentals (CP)**  
**Cybersecurity Governance (CP)**  
**Cybersecurity Operations (CP)**  
**Data Security (CP)**  
**Digital Forensics (CP)**  
**Electrical and Computer Systems Engineering (BS)**  
**Electronics and Computer Engineering Technology (AET)(BS)**  
**Engineering Technology (Mechanical) (BS)**  
**Game Design & Development (CP)**  
**Geology (BS)**  
Environmental Geology  
**Information Science (BS)**  
**Information Technology (CP)**  
**Mathematics (BA) (BS)**  
Secondary Education  
**Mechanical Engineering (BS)**  
**Mechanical Engineering Technology (AET)**  
**Physics (BA) (BS)**  
Secondary Education  
**Software Security (CP)**  
**Web Design and Development (BA)**



*Learn about our degree programs, future careers, and potential employers!*



# DEGREE AWARDS GUIDE

**Wondering what those abbreviations mean? They are degree and certificate awards.**

UA Little Rock offers a number of programs that lead to professional licensure or certification. Each state has different licensing requirements. To see a list of our programs leading to licensure and if these programs lead to licensure in your state, visit [ualr.edu/consumerinfo/licensure](http://ualr.edu/consumerinfo/licensure).

## UNDERGRADUATE

**AA:** Associate of Arts

**AAS:** Associate of Applied Science

**ACS:** Associate of Computer Science

**AET:** Associate of Engineering Technology

**AS:** Associate of Science

**BA:** Bachelor of Arts

**BAS:** Bachelor of Applied Science

**BBA:** Bachelor of Business Administration

**BFA:** Bachelor of Fine Arts

**BM:** Bachelor of Music

**BPS:** Bachelor of Professional Studies

**BSN:** Bachelor of Science in Nursing

**BSW:** Bachelor of Science in Social Work

**CP:** Certificate of Proficiency

**TC:** Technical Certificate

## GRADUATE

**EdD:** Doctor of Education

**EdS:** Educational Specialist

**GC:** Graduate Certificate

**JD:** Juris Doctor

**MA:** Master of Arts

**MBA:** Master of Business Administration

**MEd:** Master of Education

**MPA:** Master of Public Administration

**MPS:** Master of Public Service

**MS:** Master of Science

**MSW:** Master of Social Work

**PhD:** Doctor of Philosophy

## GRADUATE PROGRAMS

**The graduate school has a separate application process for its programs. In this academic college, you need to earn at least a bachelor's degree before you can start classes.**

**Applied Communication Studies (MA)**

**Applied Sciences (MS, PhD)**

PhD concentrations: Physics, Biosciences,  
Chemistry, and Computational Science

**Applied Statistics (GC)**

**Bioinformatics (MS, PhD)**

**Biology (MA, MS)**

**Business (GC)**

**Business Administration (MBA)**

**Business Analytics (GC)**

**Business and Professional Writing (GC)**

**Business Information Systems (GC, MS)**

**Chemistry (MS)**

**Computer Science (MS)**

**Computer and Information Science (PhD)**

Computer Science  
Information Quality  
Information Science

**Conflict Management (GC)**

**Counseling (MA)**

Clinical Rehabilitation Counseling  
Clinical Mental Health Counseling  
Counselor Education  
Rehabilitation Counseling

**Criminal Justice (MA, MS, PhD)**

**Curriculum & Instruction (MEd)**

**Cybersecurity (GC)**

**Data Science (GC)**

**Dyslexia (GC)**

**Education (GC, MEd)**

Licensure programs: Middle Education  
Concentration 4-8, K-12 Concentration,  
Special Education K-12

**Electrical and Computer Engineering (MS)**

**Engineering (PhD)**

**Financial Accounting Analysis (GC)**

**Gerontology (GC)**

**Gifted, Creative, and Talented**

**Education (GC, MEd)**

**Health Education/Promotion (MS)**

**Human Resources and Organizational**

**Communication (GC)**

**Information Quality (GC, MS)**

**Information Science (MS)**

**Learning Systems Technology (GC, MEd)**

**Reading/Literacy Coaching (GC)**

**Mass Communication (MA)**

**Mathematical Sciences (MS)**

Applied Mathematics

Applied Statistics

Collegiate Mathematics Education

**Mechanical Engineering (MS)**

**National Cyber Teaching Academy**

**Certification (GC)**

**Nonprofit Management (GC)**

**Online Writing Instruction (GC)**

**Orientation & Mobility of the Blind (GC)**

**Professional and Technical Writing (MA)**

**Public Administration (MPA)**

**Public History (MA)**

**Public Service (GC, MPS)**

**Reading (MEd)**

**Rehabilitation of the Blind: Orientation and**

**Mobility (MA)**

**Social Work (MSW)**

**Sport Management (MS)**

*Admission to the William H. Bowen School of Law and the Clinton School of Public Service are handled by those schools, respectively.*



# MY FINANCIAL AID

1. From [blackboard.ualr.edu](https://blackboard.ualr.edu) Quick Links
2. Select BOSS
3. Select Financial Aid tab
4. Select Financial Aid Checklist link
5. In Select Aid Year drop-down menu, choose the appropriate "#### - #### Academic Year" and select Submit button
6. You must accept the terms of your financial aid awards before you can accept your award amounts.
  - » Select Terms and Conditions tab
  - » Access the link to the Terms and Conditions page, which opens in a new window
  - » Review all Terms and Conditions
  - » Return to the Terms and Conditions window and select the Accept button
7. Select the Accept Award Offer tab
  - » Be sure to click on the name of each award to see any award message(s)
  - » Follow the instructions for accepting, declining, and/or revising award amounts
  - » Awards with a status of "offered" must be accepted to complete the award
  - » Awards with a status of "approved" or "accepted" have already been accepted
  - » Once an award is accepted or declined, you must contact the Financial Aid Office if you change your mind
8. Note any unsatisfied financial aid requirements at the bottom of the page
9. Select Print at the top left of the Accept Award Offer tab to print your award information

## Make sure you know and understand the following:

Your Credit Hour Requirements for Scholarships: Most scholarships require you to be enrolled in mandated credit hours at the beginning of the school year, even though some classes don't start until later in the semester.

What It Means To Be In Satisfactory Academic Progress (SAP): You must complete 67% of the classes you attempt, and you must maintain a 2.0 GPA to keep your financial aid. A bachelor's degree is usually 120 credit hours. You will only have 180 hours of financial aid, which is 60 hours more, but very little room for errors ([ualr.edu/financialaid/policies-procedures/sap](https://ualr.edu/financialaid/policies-procedures/sap)).





# MY COLLEGE MONEY

The tips below will help you manage your college money, ensure you meet your financial obligations, and help you remain financially successful at UA Little Rock.

## Meet the office that can help guide you financially:

- » The Bursar's Office will help walk you through your financial obligations. Bursar by definition: an officer (as of a college) in charge of funds. The office has two divisions, Student Accounts and the Cashier's Office.

### **Student Accounts:**

- » Student Billing
- » Third-Party Sponsorships (EX: AR Rehab)
- » Tuition Discounts
- » Collection Processes

### **Cashier's Office**

- » Initiate Payment Plans
- » Take Payments and Provide Change
- » Process Returned Checks
- » Distribute Payroll/Travel Checks

## How to budget for success:

- » Having a plan is key to meeting your financial obligation. For help budgeting for a semester/year, visit [ualr.edu/tuition](http://ualr.edu/tuition) or contact student accounts at 501-916-3450.

## What it means financially to register for a class:

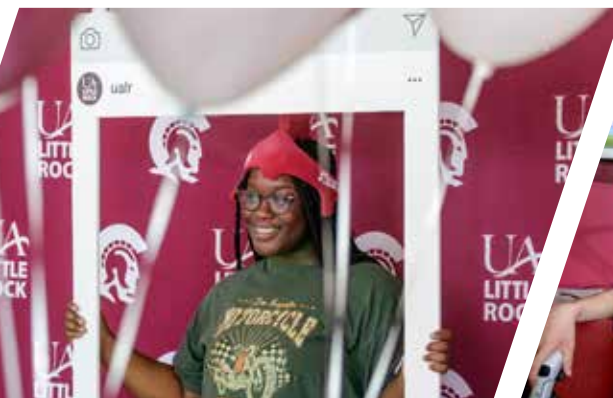
- » When you register for a class, you become financially obligated to pay for the class. If you decide to drop a class (remove it from your schedule) or withdraw from the semester completely, make sure you adhere to the refund schedule set by the Bursar's Office. ([ualr.edu/bursar/refunds](http://ualr.edu/bursar/refunds)). To drop a class, see "Drop/Withdrawal from Class" ([ualr.edu/records/get-registered](http://ualr.edu/records/get-registered))

## Your bill delivery:

- » You will receive an email letting you know a statement is ready to view in your Student Account. All emails will be sent to your UA Little Rock email address. Once in your student account, you can view your current and any past statement. **OPEN YOUR BILL** even if you think you know what your balance is.

## Your student account:

- » To cover your balance, you must receive full Financial Aid, pay the total amount, or set up a payment plan, but do so by the deadline.
- » Refunds and adjustments are based solely on the date of withdrawal, regardless of whether you attended class.
- » If you don't pay, you will be declared delinquent subject to the penalties imposed by UA Little Rock for financial delinquency.
- » To set up a Deferred Payment Plan:
  1. From [blackboard.ualr.edu](http://blackboard.ualr.edu) Quick Links
  2. Select BOSS
  3. Select Personal Information tab, Select Student Services link; Student Accounts link; Payment Plans; and Click here to enroll in a payment plan.



# REGISTERING FOR CLASSES WITH BOSS

**Step 1:** Log-in to BOSS at [boss.ualr.edu](http://boss.ualr.edu).

**Step 2:** Once you have successfully logged into your BOSS account, choose the Student Services option from the menu.

**Step 3:** From there, choose the Registration option from the menu. This will bring you to the registration page, which will provide you with a registration-focused menu.

**Step 4:** From this page you will choose Register/Search for Classes. The system will ask you to specify which term you would like to register for. Once you choose the appropriate term you will be brought to the class search page.

**Step 5:** Choose your subject from the list provided and click the Course Search button.

**Step 6:** A list of courses should appear. You will need to click on the View Sections button next to the course that you are interested in registering for in order to view all of the available meeting times for that course.

**Step 7:** As you review the meeting times for your course, look to the left of each class and check for the following:

**Checkbox:** This means that you can register for this course.

**C:** Closed. This class is already full.

**NR:** No Registration. Registration is currently not available at this time.

**SR:** Student Registration. You may not register for any courses until restrictions are cleared. Choose the View Registration Status option from the bottom of the page to find out the status of your account.

**Nothing:** You are currently registered for this course. Please note, if you have errors you may use our Errors Tutorial by navigating to the Student Records website for assistance.

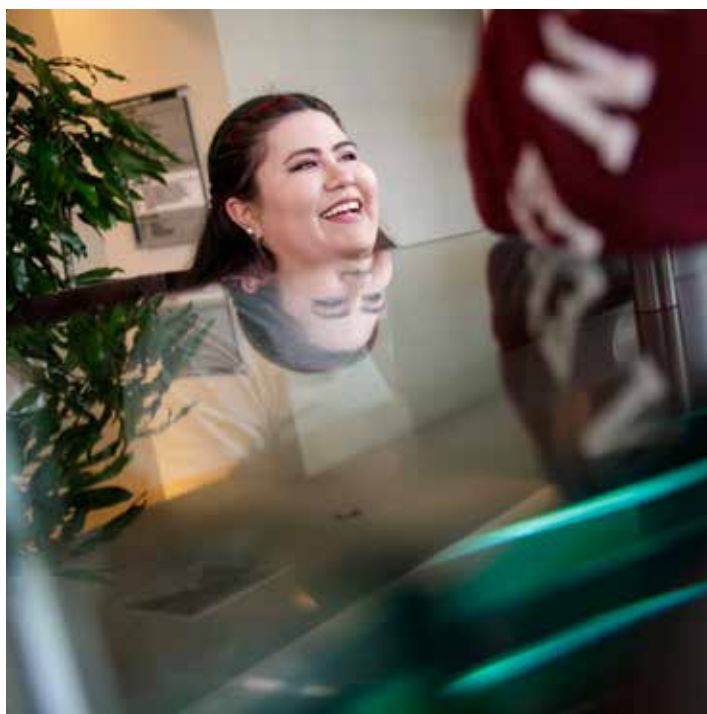
**Step 8:** You will need to click on the checkbox of the class(es) that you want to take. Then, go to the bottom of the page and click on the Register button.

**Please Note:** Depending on your screen size there may be information to the right of the page that you cannot see without scrolling. Some courses have both a lecture and a lab that must be taken during the same semester. To register for these types of courses, place a check next to both classes before you click on the Register button.



# ASK DESK

The **ASK Desk** is your resource for all things UA Little Rock. If you need help registering for classes, finding a space on campus, or needing questions answered about Financial Aid, we have you covered! The ASK Desk is open year round, aside from major holidays and winter break. You can find us on the second floor of the Charles W. Donaldson Student Services Center or you can contact us at 501-916-3000 or [ask@ualr.edu](mailto:ask@ualr.edu).



## 2024-2025 IMPORTANT DATES

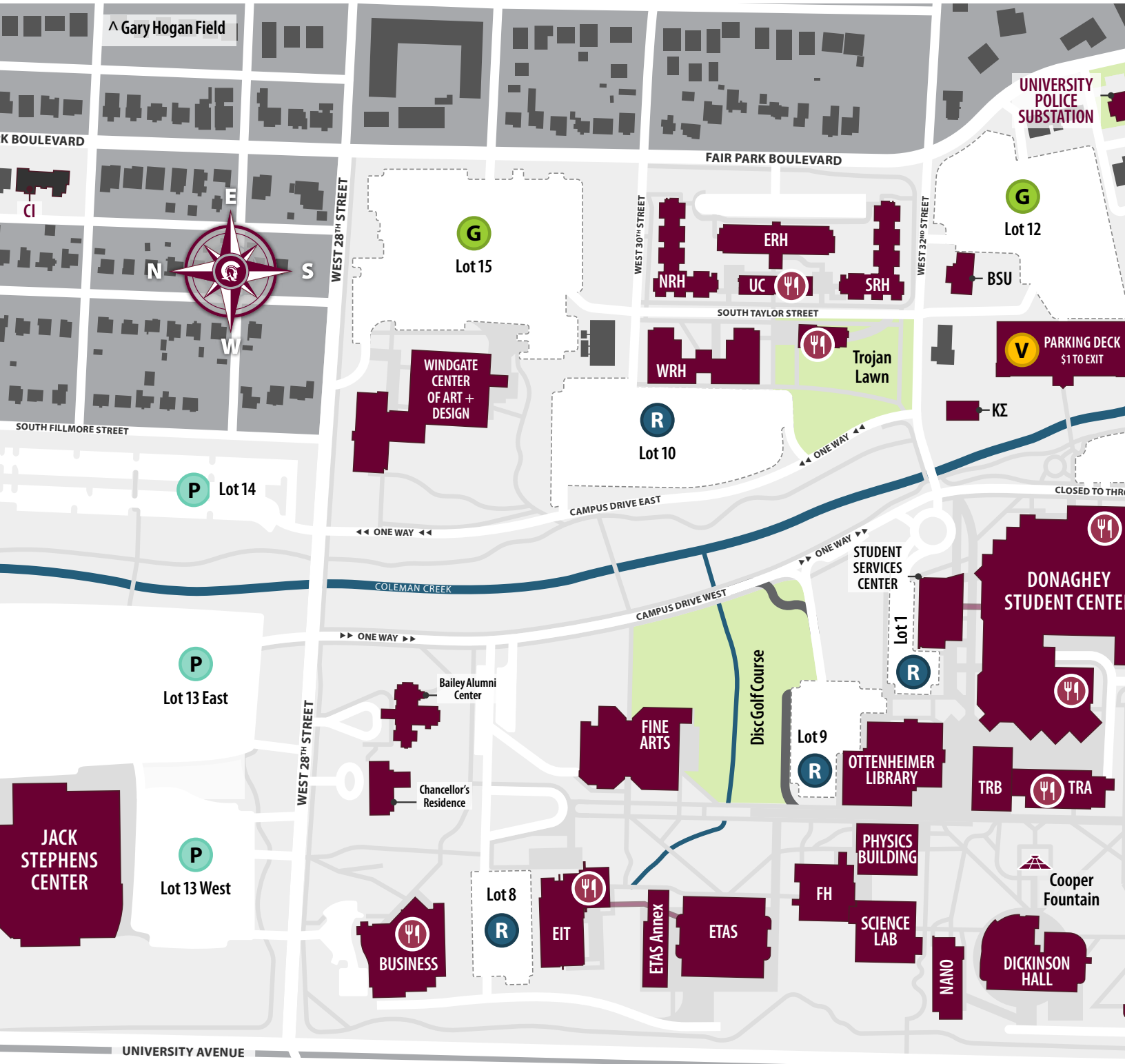
### Fall 2024

<b>Aug. 19</b>	Classes begin
<b>Aug. 19-23</b>	Welcome Week
<b>Sept. 2</b>	University closed (Labor Day)
<b>Oct. 15, 5 p.m.</b>	Last day to drop an individual class
<b>Nov. 24-30</b>	Fall Break
<b>Nov. 28-30</b>	University closed (Thanksgiving Break)
<b>Dec. 2</b>	Last day of class
<b>Dec. 2, 5 p.m.</b>	Last day to withdraw from all classes
<b>Dec. 3</b>	Consultation day
<b>Dec. 4-10</b>	Final exams

### Spring 2025

<b>Jan. 20</b>	University closed (MLK Jr. Day)
<b>Jan. 21</b>	Classes begin
<b>Jan. 21-24</b>	Welcome Week
<b>March 18, 5 p.m.</b>	Last day to drop an individual class
<b>March 23-28</b>	Spring Break
<b>March 28</b>	University closed (Spring Break)
<b>May 5</b>	Last day of class
<b>May 5, 5 p.m.</b>	Last day to withdraw from all classes
<b>May 6</b>	Consultation day
<b>May 7-13</b>	Final exams

# CAMPUS MAP





## MAP LEGEND

### Parking

- P Permit Parking
- V Visitor Parking
- G Gated Permit Parking
- R Gated Reserved Parking
- Ⓜ Campus Dining / Market

### Residence Halls

- ERH** East Residence Hall
- NRH** North Residence Hall
- SRH** South Residence Hall
- WRH** West Residence Hall
- UV** University Village

### Campus Buildings

- BSU** Baptist Student Union
- CI** Children International
- CPA** Center for Performing Arts & University Theatre
- EIT** Engineering & Information Technology
- eSTEM** eStem Charter High School
- ETAS** Engineering Technology & Applied Science
- FH** Fribourgh Hall
- FM** Facilities Management
- KΣ** Kappa Sigma
- NANO** Nanotechnology Sciences
- RBUS** Reynolds Business Building
- RH** Ross Hall
- SLC** Student Leadership Center (formerly ADN)
- TRA** Trojan A (formerly SUA)
- TRB** Trojan B (formerly SUB)
- UC** University Commons
- US** University Services



# COLLEGE LINGO

**Academic Advisor** – Staff or faculty member designated to assist an individual throughout his or her college career as an academic resource person.

**Academic Calendar** – The Academic Calendar contains key dates including the registration deadlines, start and end dates of classes, holidays, and exam days.

**Chancellor** – The Chancellor is the executive officer of the university.

**Classification** – The number of credit hours earned in which you are categorized as a student; freshman (0–29 credit hours), sophomore (30–59 hours), junior (60–89 credit hours), or senior (90–120/124 credit hours).

**Colleges** – Colleges are often smaller entities that emphasize undergraduate education in a broad range of academic areas. There are three colleges at UA Little Rock.

*CBHHS:* College of Business, Health, and Human Services.

*CHASSE:* College of Humanities, Arts, Social Sciences, and Education.

*DCSTEM:* Donaghey College of Science, Technology, Engineering, and Mathematics.

**Course Number** – A four-digit numbering system is used to designate each course at UA Little Rock. The first digit identifies the level of the course: 1 for freshman, 2 for sophomore, 3 for junior, 4 for senior, 5 and above for graduate-level courses. The second digit is the number of credit hours.

**Credit Hours** – This is the standard unit of measurement for university-level work applicable toward a degree. The term “credit hour” is often shortened to “hours.”

**Department, College, or School** – A department is the basic administrative unit at UA Little Rock. It consists of a group of faculty members and their chairperson. Departments with related interests are organized into colleges. Academic administrative units without departments are called schools.

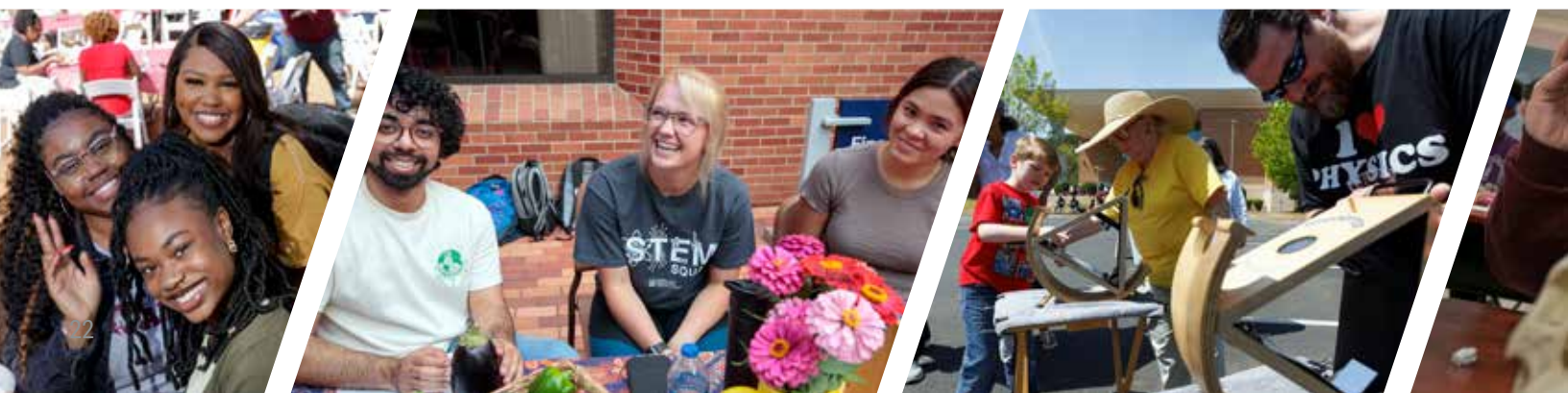
**FERPA** – The Family Educational Rights and Privacy Act (FERPA) allows you certain rights with regard to your educational records as a student. For complete information, visit the UA Little Rock Student Handbook.

**Good Standing** – A student is considered in good standing at the end of a semester if their cumulative GPA is 2.00 or above. If a student is put on probation, they will need to raise their GPA above 2.00 to return to good standing.

**Grade Point Average (GPA)** – GPA is the indicator of a student’s academic performance, with a 4.0 being the highest level of performance. Quality Points are assigned to each letter grade received (e.g., A = 4; B = 3; C = 2; D = 1; F = 0). Some developmental course grades are excluded. The GPA is the standard measure for retention and graduation requirements. Your semester grade report will show both the semester and the cumulative GPA.

**Graduation Application** – This document should be filed with Records and Registration once you have registered for your final semester of coursework. You file this in your BOSS Account.

**Important Dates Calendar** – A calendar is maintained by the Office of Records and Registration that contains deadlines for financial aid and a schedule for registration and withdrawal. It is available to view online at <https://ualr.edu/records/calendar/> and in the registration guides for each term.



**Prerequisite** – Course required to have been successfully completed prior to enrollment in a more advanced related course. If a course has a prerequisite, it is listed in the course description.

**Privacy Act (also called FERPA)** – The Family Educational Rights and Privacy Act (FERPA) establishes the confidentiality of student records and the conditions under which students and others may review a student's educational records. These records, including grades, are confidential and may only be released to the individual student to whom they pertain. For more information, consult the University Student Handbook or the Dean of Student's office.

**Provost** – A provost is the chief academic officer of a university. They directly oversee the colleges, as well as major academic initiatives and the faculty. Dr. Ann Bain is currently UA Little Rock's provost.

**Withdrawal** – The letter "W" is recorded when a student voluntarily and officially drops a specific course or all enrolled courses at the university within a specified time period. If you never attend classes for which you are registered, you remain legally liable for tuition and fees unless you follow official withdrawal procedures. In order to withdraw, you must obtain an official form from the Office of Records and Registration. For deadlines please refer to the academic calendar.

## RECORDS & REGISTRATION: FAQs

**Q:** Where do I find the form for my records request?

**A:** You can find all of our forms at [ualr.edu/records/forms](http://ualr.edu/records/forms) as well as instructions for how to use them! This page includes almost all of our common requests, including:

- » Transcript requests
- » Name changes
- » Address changes
- » Immunization requests
- » Enrollment verification
- » Dropping a class
- » Request a duplicate diploma

**Q:** Where can I see the Academic Calendar?

**A:** View the academic calendar at [ualr.edu/records/calendar](http://ualr.edu/records/calendar). Once you're there, you can view the start and end dates for terms, as well as important semester dates – even the schedule for final exams. Check out the calendar if you have any questions about deadlines.

**Q:** Is there a hold that can keep me from dropping classes? Why can't I drop a course?

**A:** Once late registration is over for the term, you may notice you are no longer allowed to adjust your schedule on your own – this is normal. You'll need to fill out a drop/withdrawal form, at [ualr.edu/records/forms](http://ualr.edu/records/forms) under "After Classes Begin." You will sign in with your NetID. You can also find the form in BOSS, as "Drop/Withdrawal Request Form."

**Q:** I don't see my question here. Where can I get more information or assistance?

**A:** You can reach us by calling 501-916-3110 or emailing us at [records@ualr.edu](mailto:records@ualr.edu)



# MY UA LITTLE ROCK CONTACTS

Have a question? Just email [ask@ualr.edu](mailto:ask@ualr.edu) or call 501-916-3000. Contact these offices too!

Admissions	501-916-3127	<a href="http://ualr.edu/admissions">ualr.edu/admissions</a>
Bookstore	501-916-3245	<a href="http://ualr.bncollege.com">ualr.bncollege.com</a>
Campus Living	501-916-3743	<a href="http://ualr.edu/housing">ualr.edu/housing</a>
Care Team	501-916-5645	<a href="http://ualr.edu/studentssuccess/care-team">ualr.edu/studentssuccess/care-team</a>
Counseling Services	501-916-3185	<a href="http://ualr.edu/counseling">ualr.edu/counseling</a>
Disability Resource Center	501-916-3143	<a href="http://ualr.edu/disability">ualr.edu/disability</a>
Financial Aid	501-916-3035	<a href="http://ualr.edu/financialaid">ualr.edu/financialaid</a>
Health Services	501-916-3188	<a href="http://ualr.edu/health">ualr.edu/health</a>
Information Technology (IT) Services	501-916-3011	<a href="http://ualr.edu/itservices">ualr.edu/itservices</a>
Military Student Success Center	501-916-3387	<a href="http://ualr.edu/military">ualr.edu/military</a>
Public Safety	501-916-3400	<a href="http://ualr.edu/safety">ualr.edu/safety</a>
Records & Registration	501-916-3110	<a href="http://ualr.edu/records">ualr.edu/records</a>
Sodexo	501-313-9146	<a href="http://ualr.sodexomyway.com">ualr.sodexomyway.com</a>
Student Accounts	501-916-3450	<a href="http://ualr.edu/studentaccounts">ualr.edu/studentaccounts</a>
Student Experience	501-916-3308	<a href="http://ualr.edu/campuslife">ualr.edu/campuslife</a>
Testing Services	501-916-3198	<a href="http://ualr.edu/testing">ualr.edu/testing</a>
Transfer Student Services	501-916-3273	<a href="http://ualr.edu/transfer">ualr.edu/transfer</a>
TRiO Student Support Services	501-916-3481	<a href="http://ualr.edu/studentssupport">ualr.edu/studentssupport</a>
<b>ADVISING</b>		
College of Business, Health, & Human Services	501-916-3009	<a href="http://ualr.edu/cbhhs/advising">ualr.edu/cbhhs/advising</a>
College of Humanities, Arts, Social Sciences, & Education	501-916-6700	<a href="http://ualr.edu/chasse/advising">ualr.edu/chasse/advising</a>
Donaghey College of Science, Technology, Engineering, & Mathematics	501-916-3226	<a href="http://ualr.edu/cstem/advising">ualr.edu/cstem/advising</a>

