

# Research News

Updates from the Office of Research and Sponsored Programs

Spring 2020

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## Searching for Funds?

Check out ORSP's website and social media pages to search for current funding opportunities.

Go to [ualr.edu/orsp](http://ualr.edu/orsp), click **Search Funding Opportunities**, and log in with your NetID.

### Grant Search:

Access the AASCU funding database at [aascu.org/grc/](http://aascu.org/grc/) resources and log in with the following credentials:

**Username:** ualr  
**Password:** future

## Software Changes in Research Administration

ORSP is currently preparing for new software systems that will make grant submission and management easier than ever. In July 2020, the University of Arkansas System will implement the new Workday enterprise resource system for grant administration. This system replaces Ellucian Banner for grants management, HR, and core financial systems. All institutions in the University of Arkansas System will eventually replace their current enterprise resource systems with Workday. This new system will alter the way ORSP processes awards for the university.



### What does this mean to me?

Your awarded grants and contracts will be managed in Workday. We will work closely to support and provide information to you in this new season.

### What about my current awards?

Your current awards and budgets that were previously loaded into Banner will be converted into Workday.



Project One timeline for Workday implementation

## New Pre-Award Submission System

Additionally, ORSP's pre-award unit will implement Streamlyne Research for proposal preparation and submission services. This new system is expected to be implemented on our campus by January 2021. Streamlyne, which integrates with Workday, will assist you with budget development, proposal submission, routing, and electronic backup. Streamlyne Research will greatly reduce paper routing and minimize administrative burden. Stay tuned for more information about this new software implementation. Visit [Streamlyne's website](#) to see how it works.



## Need Editing Help?

Contact ORSP editor Lydia Perry at [leperry@ualr.edu](mailto:leperry@ualr.edu) or 537-0862



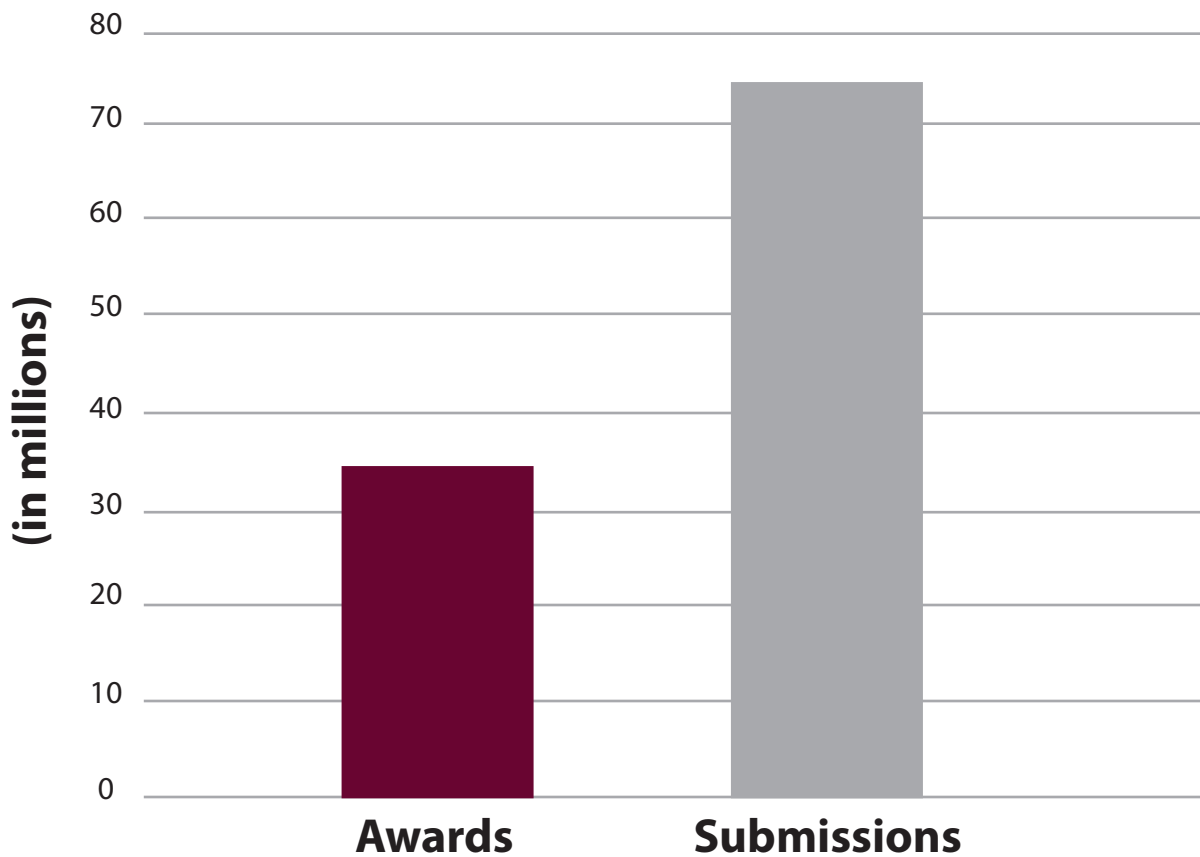
# Fiscal Year 2019

## Submissions and Awards

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**258** submitted proposals totaling **75,868,594**

**193** awarded proposals totaling **34,315,670**



# ORSP Policy Highlights



## Using P-Cards on Sponsored Projects (308.9)

UA Little Rock prohibits securing a Procurement Card (P-Card) with the use of a restricted fund as a guarantee. This ensures that P-Cards are not used on sponsored projects without required permissions and that all costs associated with a sponsored project are allowable, allocable, reasonable, and timely. In unusual circumstances, come exceptions may be made. Requests for an exception to secure a P-Card with a restricted fund as a guarantee must be made in writing and approved by the Office of Research and Sponsored Programs (ORSP), prior to applying for a P-Card.

## Reallocation of P-Card Purchases to Restricted Funds

With the PIs permission, P-Card charges may be reallocated using a P-Card issued with a non-restrictive fund as a guarantee. Procedures for reallocating P-Card charges are located on the ORSP website and apply to P-Cards issued with non-restricted and restricted funds.

NOTE: All P-Card charges must comply with the State of Arkansas and UA Little Rock purchasing and P-Card regulations, as well as any sponsor guidelines for restricted funds.

This policy applies to all UA Little Rock personnel utilizing sponsored funding for payment of goods or services.

## Underwriting Sponsored Programs (603.16)

The PI of a sponsored program may request that the university underwrite a limited amount of funds during a defined period prior to the receipt of the notice of award or fully executed contract, receipt of incremental funding, or approval of a no-cost extension request. Such requests must be reviewed and approved by ORSP before any funds are spent.

### Purpose

In addition to allowing the PI to begin or continue a program in a timely manner, this policy serves as a management tool to proactively reduce or prevent the need for cost transfers into sponsored accounts.

### Definitions

**Credit:** The granting of a loan and the creation of debt.

**Underwrite:** To accept liability or assume financial responsibility.

**Risk:** The quantifiable likelihood of loss.

## Circumstances That May Create the Need for a Credit Request

*Pre-award costs:* Pre-award spending occurs outside of the normal period of performance of a project. Some federal sponsors permit spending 90 days prior to the start of the performance period for an award. This authorization comes under the terms of the Federal Demonstration Partnership (FDP). Researchers who have an immediate need for funds may request credit for pre-award spending if the grant falls under FDP provisions and there is documentation that the award is forthcoming.

## Credit During or After Period of Performance

Authorization may be granted to spend funds when an award is pending or after the stated period of performance has ended if a request is being processed for additional time or funding. Many sponsors fund projects on an incremental basis, meaning that authorization to spend funds for the entire performance period is not provided at the beginning of the program. Researchers may request credit for such awards if they require immediate access to additional funding due to program needs and if funds for the next increment of the award are not yet available.

## Policy Quiz!

Who do you contact **first** when you want to request a no-cost extension for your sponsored project?

- A. Your Sponsor
- B. ORSP
- C. Financial Services

Answer: B

# Staff Spotlight

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Leia Peek joined ORSP as a grants and contracts specialist in November 2016. She received her Bachelor's Degree in Accounting at Arkansas Tech University, where she was involved in Greek Life and other campus organizations. She later became a Certified Public Accountant and is now enrolled in the MBA program at UA Little Rock.

Leia is married and has two puppies named Psi and Ernie that they take everywhere they can. In their free time, they love to travel and experience new places, people, and food. Leia also loves spending time at the lake, working out, and exploring her beautiful home state of Arkansas.



Denise Pinkerton recently joined ORSP as an administrative specialist in September 2019. She previously worked at UAMS for 27 years and in academic advising at UA Little Rock. In her free time, she enjoys shopping, spending time with family and friends, and reading.

## Indirect Cost Rates

Effective dates for indirect cost rates: July 1, 2018-June 30, 2022

*The Inclusion of Indirect Cost Rates is required on all sponsored projects*

Organized research and instruction **on campus** - 43.5%

Other sponsored activities  
**on campus** – 37.5%

All programs **off campus** - 26%

Off-campus indirect cost rates pertain to all activities performed in facilities not owned by UA Little Rock and to which rent payments are directly allocated to the project's budget, then the off-campus indirect cost rate will apply to that specific criteria. If more than 50% of a project is performed off-site, then the off-site rate will apply to the entire project.

# Question Corner



## Question:

How do I account for administrative and clerical costs in my sponsored project?

## Answer:

For federally sponsored projects, UALR must adhere to the Uniform Guidance, 2 CFR 200. Therefore, the salaries of administrative and clerical staff, office supplies, postage, local telephone costs, and memberships should normally be treated as indirect costs. Direct charging of these types of costs may be appropriate in some circumstances.

## Question:

What's the difference between a grant and a gift?

## Answer:

Grants generally carry obligations for reporting of technical or financial activity that the sponsor may require. Grants are intended to support specific projects and set objectives; periodic written reports are required; the accounting of funds received are separate from other awards; and you must apply for and receive the award through ORSP to assure compliance with university and agency policies. A gift normally requires no formal proposal or reporting; these funds can be combined with gifts of a similar nature for similar purposes and may be for a specific project or unrestricted institutional purposes.

## Word Search

i	g	i	s	i	t	c	r	i	s	n	t	r
e	r	r	t	d	o	r	l	g	r	t	e	i
l	c	s	a	r	u	g	n	e	e	s	t	s
o	l	o	t	n	u	i	f	l	e	s	i	e
n	o	e	c	s	t	f	o	a	w	a	r	d
n	s	g	a	i	o	s	r	s	e	i	w	t
e	e	s	r	r	p	c	s	o	d	f	r	s
u	o	w	t	o	h	n	l	p	i	u	e	n
l	u	s	n	t	s	s	n	o	t	n	d	o
s	t	s	o	c	t	c	e	r	i	d	n	i
d	o	s	c	i	o	p	c	p	n	i	u	o
r	u	a	s	t	s	c	u	e	g	n	u	e
n	t	s	u	c	o	n	b	u	d	g	e	t

indirect costs  
effort  
grant

proposal  
award  
research

sponsor  
contract  
closeout

underwrite  
budget  
funding

costs  
editing  
writing