

### **Procurement Services**

University of Arkansas at Little Rock 2801 S. University Ave., Little Rock, AR 72204-1099 | (O) 501.916.3144 | (F) 501.916.3425

## BID RESPONSE PACKET UA Little Rock FB-23-017

### **BID SIGNATURE PAGE**

Type or Print the following information.

<b>PROSPECTIVE CONTRACTOR'S INFORMATION</b>	N

Company:						
Address:						
City:			State:		Zip Code:	
Business Designation:	<ul> <li>Individual</li> <li>Partnership</li> </ul>	Sole Proprieto Corporation	□ Sole Proprietorship □ Corporation			Corp
	<ul> <li>Not Applicable</li> <li>African American</li> </ul>	<ul> <li>American Indian</li> <li>Hispanic American</li> </ul>			□ Service D Veteran □ Women-0	
	AR Certification #:	* See Mir	nority and Wo	omen-Owned Bu	isiness Policy	

<b>PROSPECTIVE CONTRACTOR'S CONTACT INFORMATION</b> Provide contact information to be used for bid solicitation related matters.								
Contact Person:	ct Person: Title:							
Phone:		Alternate Phone:						
Email:								

#### **CONFIRMATION OF REDACTED COPY**

 $\Box$  YES, a redacted copy of submission documents is enclosed.

$\Box$ NO, a redacted copy of submission documents is <u>not</u> enclosed.	I understand a full copy of non-redacted submission documents will be released if
requested.	

Note:	If a redacted copy of the submission documents is not provided with vendor's response packet, and neither box is checked, a copy of the non-
	redacted documents, with the exception of financial data (other than pricing), <b>shall</b> be released in response to any request made under the
	Arkansas Freedom of Information Act (FOIA). See Bid Solicitation for additional information.

**ILLEGAL IMMIGRANT CONFIRMATION** 

By signing and submitting a response to this *Bid Solicitation*, a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.

#### ISRAEL BOYCOTT RESTRICTION CONFIRMATION

By signing and submitting a response to this *Bid Solicitation*, a Prospective Contractor agrees and certifies that they do not boycott Israel, and if selected, will not boycott Israel during the aggregate term of the contract.

An official authorized to bind the Prospective Contractor to a resultant contract must sign below. The signature below signifies agreement that any exception that conflicts with a Requirement of this *Bid Solicitation* will cause the Prospective Contractor's bid to be disqualified:

Authorized Signature:	Use Ink Only.	Title:
Printed/Typed Name:		Date:

Bid Respo	onse Packet	FB-23-017
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### SUBMISSION REQUIREMENTS CHECKLIST

Per the solicitation, the following items **must** be submitted via hard copy and also on a flash drive:

- Proposal Signature Page
- Proposed Subcontractors Form
- Exceptions Form, if applicable
- Official Price Sheet, sealed separately
- Specification Sheets for all Equipment proposed, please include product lead times
- Warranty and Installation schedule

It is strongly recommended that the following items are also included with the Prospective Contractor's proposal:

- EO 98-04: Contract and Grant Disclosure Form
- Copy of Prospective Contractor's Equal Opportunity Policy
- Voluntary Product Accessibility Template (VPAT), if applicable
- Signed addenda, if applicable

### PROPOSED SUBCONTRACTORS FORM

- **Do not** include additional information relating to subcontractors on this form or as an attachment to this form.
  - Prospective Contractor **shall** complete and submit the *Proposed Subcontractors Form* included in the *Technical Proposal Packet*.
  - Additional subcontractor information may be required or requested in following sections of this *RFP* Solicitation or in the Information for Evaluation section provided in the Technical Proposal Packet.
     **Do not** attach any additional information to the Proposed Subcontractors Form.
  - The utilization of any proposed subcontractor is subject to approval by UA Little Rock Procurement Services.

## PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

*Type or Print the following information* 

Subcontractor's Company Name	Street Address	City, State, ZIP

# □ PROSPECTIVE CONTRACTOR DOES NOT PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.

### **EXCEPTIONS FORM**

Prospective Supplier **shall** document all exceptions related to requirements in the ITB Solicitation and terms in the "Solicitation Terms and Conditions" located on the Procurement website.

ITEM #	REFERENCE (SECTION, PAGE, PARAGRAPH)	DESCRIPTION	PROPOSED LANGUAGE
1.			
2.			
3.			



### University of Arkansas at Little Rock

Office of Procurement University Services Building C100 2801 S. University Little Rock, Arkansas 72204

### **OFFICIAL BID PRICE SHEET**

ITEM	DESCRIPTION	QTY	UNIT OF MEASURE	UNIT PRICE	EXTENDED AMOUNT
1.	Monthly Inspection and Treatment of Building Entry Points and Common Areas of 54 Buildings	12	EA		
2.	Weekly Inspection and Treatment of Six (6) Food Service Areas	52	EA		
3.	Routine Service Request Calls	1	EA		

GRAND TOTAL (pre tax) \$\_\_\_\_\_

The prices bid <u>must</u> include all costs of the materials, shipping, delivery, and any additional equipment and labor necessary to fully meet the specifications described in Section 2.

Authorized Signature: \_\_\_\_\_

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### **Contract and Grant Disclosure and Certification Form**

Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any
Arkansas State Agency.
IS THIS FOR:

			le le	<b>о тпіо г</b> у	JR.			
TAXPAYER ID NAME:			□ Goods?		□ Services ? □ Both ?			
YOUR LAST NAME: M.I.:			F	IRST NA	ME:			
ADDRESS:								
CITY: COUNTRY:			s	STATE:		ZIP CODE:		
subcontractor:		NTRACTOR						
AS A CONDITION OF OB AGREEMENT, OR GRAI BE DISCLOSED:	<u>BTAININ NT AWA</u>	IG, EXT RD WI1	ENDING, AMENDING, TH ANY ARKANSAS ST	<u>OR REI</u> TATE A	NEWING GENCY	<u>S A CONTRACT, LEASE, PURCHASE</u> , THE FOLLOWING INFORMATION MUST		
			FOR IN	DIVII	DUAL	S*		
Indicate below if: you, your Assembly, Constitutional Off						oouse <i>is</i> a current or former: member of the Gener :	ral	
	Mark (√)		Name of Position of Job [senator, representative,	For How Long?		What is the person(s) name and how are they related to you? [i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.]		
Position Held	Current	Former	name of board/ commission, data entry, etc.]	From MM/ YY	To MM/ YY	Person's Name(s)	Relation	
General Assembly								
Constitutional Officer								
State Board or Commission Member								
State Employee								
□ None of the above a	pplies							
			FOR A SUPPI	LIER	(BUS	INESS)*		
entity: member of the Gene parent, or child of a member control means the power to o	ral Asser of the G direct the	nbly, Cor eneral As purchas	nstitutional Officer, State B ssembly, Constitutional Off ing policies or influence the	oard or ( ficer, Sta e manag	Commissi te Board jement of		ier, sister, ition of	
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Position Held	Mark (√)		Name of Position of Job Held	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?		
	Current	Former	[senator, representative, name of board/commission, data entry, etc.]	From MM/ YY	To MM/ YY	Person's Name(s)	Ownership Interest (%)	Position of Control
General Assembly								
Constitutional Officer								
State Board or Commission Member								
State Employee								

#### $\hfill\square$ None of the above applies

### **Contract and Grant Disclosure and Certification Form**

<u>Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.</u>

## As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

- Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will
  require the subcontractor to complete a CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM.
  Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise
  delegate to the person or entity, for consideration, all, or any part, of the performance required of me under
  the terms of my contract with the state agency.
- 2. I will include the following language as a part of any agreement with a subcontractor: Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.
- 3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.									
Title	Date								
Title	Phone No								
Agency Use Only									
gency Name Contract (or Grant) Number									
Phone No									
	Title Title Agency Use Only Contract (or Grant) Num								